

GUISBOROUGH PRIORY BOWLS CLUB CONSTITUTION

1. Name.

- i. The name of the Association is Guisborough Priory Bowls Club (hereinafter referred to as the Club).

2. Administration.

- i. Subject to the matters set out below the Club and its property shall be administered and managed in accordance with this constitution by members of the Club Committee, constituted by clause 8 of this constitution.

3. Area of Benefit

- i. The area of benefit shall be Guisborough and surrounding areas.

4. Objects.

- i. The Club's objects are:
 - ii. To promote and practice the game of bowls for people of all ages, genders and abilities.
 - iii. To further any charitable purpose for the benefit of Guisborough, in relation to economic, social, recreation and environmental improvements, including the advancement of education, the promotion of good citizenship and the elimination of unfair discrimination on the grounds of:
 - a. Age
 - b. Disability
 - c. Gender
 - d. Marriage or Civil Partnership
 - e. Pregnancy and Maternity (Including Breast Feeding)
 - f. Race (including ethnic origin, national origin, colour, nationality)
 - g. Religion or Belief
 - h. Sexual Orientation
 - iv. To encourage an equality of opportunity and the promotion of any charitable purpose which will develop the capacity and skills of all inhabitants of the area of benefit in such a way that they are better able to identify and help meet their needs, to realise their full potential, and to participate more fully in society.
 - v. To work towards improving the standards and facilities of the Club.
 - vi. To assist all members in the pursuit of bowling as a recreation and to promote health, education and community fellowship.

5. Powers

In furtherance of the objects but not otherwise the Club Committee may exercise the following powers:

- i. Power to raise funds and to invite and receive contributions provided that in raising funds the Club Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
- ii. Power to buy, take on lease or in exchange; any property necessary for the achievement of the objects and to maintain and equip it for use;
- iii. Power, subject to any consent required by law, to sell, lease or dispose of all or any part of the property of the Club.
- iv. Power to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or of similar charitable purposes and to exchange information and advice with them;

- v. Power to establish or support any charitable trust, associations or institutions formed for all or any of the objects;
- vi. Power to appoint and constitute such advisory committees as the Committee may think fit.
- vii. Power to do all such other lawful things as are necessary for the achievement of the objects.

6. Membership.

Membership of the Club shall be open to:

- i. All male, female and transgender persons subject to the recommendations of the Committee and the Club rules. Junior members will be between the age of 11 and 17 years.
- ii. Every member shall have one vote.
- iii. The club committee shall have the power to elect honorary life members in recognition of long service to the Club, but the number at no time shall exceed 5. An announcement of any appointment made during the course of a season shall be made at the following Annual general Meeting.

7. Honorary Officers.

- i. The Annual General Meeting will elect the Chairperson, Vice Chairperson, Secretary, and Treasurer, together with the Committee, who will hold Office at the conclusion of the meeting.

8. Committee.

- i. The committee is open to any individuals (over the age of eighteen years) who are interested in furthering the work of the Club and who have paid any annual subscription laid down at the Annual General Meeting.

The Committee shall consist of no fewer than 7 members nor more than 17 being:

- ii. The officers specified in the preceding clause who have been elected at the Annual General Meeting;
- iii. The Committee may from time to time co-opt persons who may be specially qualified or have special knowledge and experience valuable to the furtherance of the Club's aims. At no time shall co-opted members exceed one quarter of the total membership of the Committee. Such co-opted members shall have no voting rights.
- iv. All the members of the Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office but they may be re-elected or re-appointed.
- v. The Committee shall have the power to fill any vacancies arising during the year.
- vi. Any Committee Member who fails to give good reasons for missing three consecutive Committee meetings, may at the Committee's discretion, have their membership of the Committee withdrawn.
- vii. No person shall be entitled to act as a member of the Committee whether on a first or on any subsequent entry into office until signing a declaration of acceptance and of willingness to act in the interest of the Club and its aims as defined in this constitution.
- viii. Four club members shall be appointed Trustees of the Club in whom all the funds and property of the Club shall be vested, to be held in trust for the use and benefit of all members of the Club. The Trustees shall be appointed by the Committee and shall remain in Office until death, resignation, removal or cessation of membership of the Club. The power to remove a Trustee or fill a vacancy shall be exercised by the Committee. On a vacancy occurring, the funds and property of the Club shall be deemed to be vested in the surviving Trustees, pending the new appointment.

9. General Meetings of the Group.

- i. The Committee shall hold at least four meetings a year, including the Annual General Meeting.
 - ii. The Secretary or other person specially appointed by the Committee shall keep full and detailed minutes as a record of proceedings and decisions at every General Meeting. These minutes should be made readily available to any member of the Club at any time.
 - iii. There shall be a quorum when at least 7 Committee members are present at any meeting.
 - iv. Every matter shall be determined by a majority of votes of the members of the Committee present. When the vote is tied, the Chairperson shall have the casting vote.
10. The Committee may appoint one or more sub-committees consisting of three or more members of the Committee for the purpose of making any inquiry, supervising or performing any function or duty which in the opinion of the Committee would be more conveniently undertaken or carried out by a sub-committee, provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Committee and any meetings are accurately recorded in minutes. These minutes should be made readily available to any member of the Club at any time.
11. Annual General Meeting
- i. The Annual General Meeting will be held in September of each year and shall be advertised no fewer than **21** days prior to the meeting, both in the Club House and on the Club Website.
 - ii. Nominations for election of the Officers of the Club and the Committee must be made by members of the Club in writing on the Official Nomination Form. Nominations will close 14 days prior to the Annual General Meeting. Should nominations exceed vacancies, election shall be by ballot at the Annual General Meeting.
 - iii. The Annual General Meeting shall:
 - a. Receive an annual report from the Chairperson
 - b. Receive an annual report from the Secretary
 - c. Receive an annual signed and examined accounts of the Club's finances
 - d. Elect Officers and Committee
 - e. Consider amendments to the constitution

12. Extraordinary General Meetings

- i. The Committee may call an Extra Ordinary General Meeting of the Club at any time. If at least 4 members request such a meeting in writing stating the business to be considered the Secretary shall call such a meeting. At least 7 days notice must be given and the details of the meeting must be displayed in the Club House and on the Club Website.

13. Finances.

- i. The funds of the Club, including all donations, contributions and bequests, shall be paid into an account operated by the Committee in the name of the Club at such a bank, as the Club shall decide.
- ii. The Committee shall authorise three signatories. (Signatories should not be related). Any two of the three signatories can sign cheques on behalf of the Club, one of which will be the Treasurer. No officer shall at any time sign a blank cheque.
- iii. The Treasurer shall keep accounts and up to date reports shall be brought to every Committee and Annual General Meeting.
- iv. The funds belonging to the Club shall be applied only in furthering the objects of the Club.
- v. A suitable independent person shall examine the accounts once a year and an examined statement of accounts for the previous financial year shall be presented at the Annual General Meeting as specified in the Club Rules.

14. Amendments to the Constitution

- i. This constitution shall only be amended at an Annual General Meeting or an Extra Ordinary General Meeting of the Club.
- ii. The constitution may be amended by a resolution passed by no fewer than 7 Committee Members or by voting at the Annual General Meeting. The notice of the Extra Ordinary General Meeting must include details of the resolution, setting out the terms of the proposed amendments.
- iii. Details of any proposed amendment must be submitted in writing to the Secretary at least 14 days prior to the meeting at which the amendments will be considered.

15. Dissolution.

- i. If the Club Committee decides that it is necessary or advisable to dissolve the Club it shall call a meeting of all members of the Club. Notice of this meeting must be given no fewer than 21 days (stating the terms of the resolution to be proposed) and advertised on the Club House notice board and on the Club website. If the proposal is agreed by a two-thirds majority of those present then the Committee shall have power to realise any assets held by or on behalf of the Club, subject to consultation with and the approval of the Trustees. Any assets remaining after the satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of the Club as the members of the Club may determine or failing that shall be applied for some other charitable purpose.

This Constitution was adopted on 5th October 2005

Amended 6th October 2016

Amended November 2019

Amended October 2022

Amendments

December 2016

Constitution Rule 10 amended AGM date to January

6th October 2010

See minutes of AGM, 3rd October 2010 for details of the following:

Constitution Rule 4 amended to include the protected characteristics of **The Equality Act 2010**

General: Document reformatted & re-numbered

November 2019 – Amended following election of new officers at AGM

2nd October 2022

Amendment to Constitution

Change the name from Chairman to President

Change to Constitution Point 6 iii

The club shall elect up to 6 Honorary Life members provided at least 2 of those are non attenders.

Point 8 i The Committee shall consist of no fewer than 7 members and no more than 17, these being:

Point 8 ii – Officers elected at this meeting to include:

President, Vice President, Honorary Secretary, Honorary Treasurer, Men's Captain, Ladies Captain, Cleveland League Evening Captain, Cleveland League Afternoon Captain, VETS League Captain, Langbaugh League Captain, Social Bowls Organiser

Life Members are entitled to attend any meetings should they wish to do so and should make the Honorary Secretary aware they intend to be present.

Change to Constitution Point 9 iii There shall be a quorum when at least 5 Committee members are present at any meeting.

GUISBOROUGH PRIORY BOWLS CLUB

Declaration of Intent

We, the undersigned, agree as members of the Guisborough Priory Bowls Club Committee to work collectively towards the aims and objectives of the Club as defined in the constitution.

Position	Name
PRESIDENT	ERIC SMITH
VICE PRESIDENT	MIKE NAYLOR
HONORARY SECRETARY	SAMANTHA STEVENSON
HONORARY TREASURER	TOM ENTWISTLE
EBA CAPTAIN	PAUL STEVENSON
TEESSIDE LADIES CAPTAIN	SAMANTHA STEVENSON
LANGBAURGH CAPTAIN	JIM SMITH
CLEVELAND EVENING CAPTAIN	SUSAN ENTWISTLE
CLEVELAND AFTERNOON CAPTAIN	MARLENE HALL
SOCIAL BOWLS ORGANISER	JACKIE GRIMWOOD