

SUTTON VALENCE PARISH COUNCIL



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From the Clerk:

Mrs Emma Hull
The Parish Office
Sutton Valence Village Hall
Sutton Valence
Maidstone
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Committee Room at the Village Hall on Wednesday 8th November 2023 at 7:00pm when the following business is proposed to be transacted:

Opening Statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments are invited from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of Lobbying
 - I. Declaration of Changes to the Register of Interests
 - II. Declaration of Interest in items on the Agenda
 - III. Requests for Dispensation
3. Minutes of the meeting held 18th October to be agreed and signed
4. To discuss the possible temporary relocation of SV Post Office
5. To review the following
 - i) Standing Orders
 - ii) Financial Regulations
6. To finalise projects for 2023/24
7. KALC – AGM Saturday 18th November
8. Training
 - i) MBC Planning Policy and Guidance 6th November – update
9. To consider the following consultations
 - i) MBC Maidstone Local Plan Review
 - ii) MBC Climate Change & Biodiversity
 - iii) MBC Homelessness & Rough Sleepers Strategy
 - iv) KCC Kent Cycling and Walking Infrastructure Plan Consultation
10. To consider a joint event with Chart Sutton 80th Anniversary D Day Celebration
11. To consider appealing against the decision made on 22/504692/HYBRID Land At Haven Farm, North Street, Sutton Valence, Kent
12. Planning
Recommendation to be made on
 - i) 23/504647/FULL Larch Barn Babylon Lane Hawkenbury Kent TN12 OEG
Removal of two large rooflights and erection of dormer incorporating windows and door, and conversion of existing oak framed pergola to form balcony off first floor master bedroom.
 - ii) 23/504700/FULL Sunflower Cottage Maidstone Road Sutton Valence
Maidstone Kent ME17 3LS
Erection of a single storey double garage.

13. Finance
 - I. Signatories on Unity and Nationwide
 - II. Authorisation of payments
 - III. Bank Balances
 - IV. Income
 - V. Expenditure
 - VI. Bank Reconciliation
 - VII. Performance against budget
 - VIII. 2023/2024 Budget
 - IX. To approve allotment fees
14. Recreation and Open Spaces
 - I. War Memorial Play Area and field
 - i. Weekly inspection
 - ii. Yearly inspections -to consider recommendations
 - II. Pavilion – update
 - III. To discuss drainage around car park
 - IV. Harbour Play Area and field
 - i. Weekly inspection
 - ii. Yearly inspection – to consider recommendations
 - V. Open Spaces
 - i. Extension of Conservation Area – update
 - ii. Tree Survey – update
 - iii. Platinum Meadow – update
 - iv. Community litter pick

Meeting to be closed to members of the public and press for item 15
15. i. To consider overtime payment for the Clerk
 - ii. To consider quote for playground gate
 - iii. To consider quote for gully clearing
16. Roads and Transport
 - I. Roads
 - i. To consider setting up a traffic/road working group
 - ii. To consider bollards at Southway's
 - iii. 20 is plenty
 - iv. To finalise Highways Improvement Plan (HIP)
 - v. To consider roads for speed watch
 - vi. Speed Watch Training – update
 - vii. Meeting with Cllr L Parfitt-Reid – 19th October – update
 - viii. Remembrance Service – update
 - II. Public Transport
17. Newsletter
 - i) to agree format / distribution and cost
18. To consider Christmas Hamper request
19. Allotment – update
20. Parish online
 - i. location of parish trees to be added
21. Police
22. Village Hall –items to be raised by PC representative
23. Agenda items for next meeting
24. Date of next meeting 13th December 2023
Emma Hull – Clerk to the Council 2/11/23

EHM.