

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend a meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 1st October 2024

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

25th September 2024

Agenda

- 1 Public forum.
- 2 To receive apologies for absence.
- 3 Declarations of Interest:
 - 3.1 To receive any updates to the Register of Interests.
 - 3.2 To receive any interests in agenda items.
- 4 To approve the minutes of the following meetings:
 - 4.1 Full council meeting on Tuesday 3rd September 2024.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
 - 6.1 To consider the following planning applications: BPC has not been consulted on any new applications.
 - 6.2 Planning decisions taken by WBC.
 - 6.3 Enforcement matters.
 - 6.3.1 To receive any updates on known issues.
 - 6.3.2 To consider any new breaches in planning permission.
- 7 To receive the District Councillors report.
- 8 Finances.
 - 8.1 To receive a bank reconciliation (dated 1/10/2024).
 - 8.2 To receive a list of receipts and payments since the last meeting.

8.3 To consider expenditure against budget to the 30/9/2024.

8.4 To approve the Clerks salary for October 2024.

9 Highways.

9.1 To discuss and consider anti-speeding measures.

9.2 To consider parking/driving on Cock Lane at school drop off and collection time.

9.3 To receive an update on parking on Southend Road.

10 To receive the Clerk's report.

10.1 Correspondence

10.1.1 District Parish Conference – Tuesday 29th October.

10.1.2 WBC Consultation on waste management strategy.

10.2 To receive and consider the external auditors report.

10.3 To receive an update on the Remembrance Service (10th November).

10.4 To receive an update on installation of the commemorative plaques.

10.5 To receive an update on installation of the replacement benches.

11 Environment.

11.1 To consider applying for a WBC Members bid for refurbishment of the telephone box in Bradfield Village and a defibrillator.

11.2 To consider the mobile phone coverage in Bradfield and what might be done to improve it.

11.3 To review progress with the Emergency Plan and next steps.

11.3.1 To consider the draft Volunteer policy.

12 Bradfield Village Hall (BVH).

12.1 To receive an update from the meeting with BVH and the Development Committee on Monday 23rd September.

12.2 To receive an update on the Development Committee.

13 To receive reports from meetings attended on behalf of BPC.

14 Round table comments (note this is for information only and no decisions may legally be taken).

Date of future meetings:

Next Parish Council meeting Tuesday 5th November 2023 at 7.30pm in the Committee Room, Bradfield Village Hall.