

# Mickleham Parish Council

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## Draft Minutes of Ordinary Meeting held on 8<sup>th</sup> November 2017

<b>Venue</b>	Ranmore Room
<b>Chair</b>	David Ireland (DI)
<b>Councillors</b>	Jane Brown (JB), David Ottridge (DO), Graham Clark (GC), Will Dennis (WD), Andrew McNaughton (AM)
<b>Clerk</b>	Trevor Haylett
<b>Attending</b>	Kirsten Johnson, Nikolai Belousov, Ben Tatham
<b>No.</b>	<b>Item</b>
1	<p><b>Opening Formalities</b></p> <p>(610) Apologies – Judy Kinloch (JK), Duncan Irvine (Dirv)</p> <p>(611) Declaration of Interest – GC declared that he would be raising a matter under ‘Planning’, outlining a renovation project he was working on with Beaverbrook.</p> <p>(612) The Minutes of the meeting held on 12th September 2017 were agreed and signed, proposed by DO and seconded by GC. DI said that JK and Angela Ireland had begun the task of organising the documents retained by former chairman Richard Roberts-Miller and questioned how long historic Minutes should be retained. The Clerk was awaiting a response from SSALC after seeking their advice.</p> <p>With reference to Minute 604, DI reported that the area behind the hedging separating the Dell Close residents from the Recreation Ground had been cut and two of the residents had thanked the Parish Council (PC).</p> <p>Referring to Minute 605, DI said that a group of volunteers had undertaken to remove the weeds from the gutters running down the side of the roads. They wanted to plant some bulbs in the green areas at either end of Old London Road and it was agreed that the PC would provide funds.</p>
2	<p><b>Finance &amp; Formalities</b></p> <p>(613) The following payments were approved:</p> <ul style="list-style-type: none"><li>Andrew Clark for footpath clearance (£200)</li><li>King's Landscapes for mowing in August (£120)</li><li>King's Landscapes for mowing in September (£240)</li><li>BDO for External Audit (£156)</li><li>Earth Anchors for new waste bins (£912)</li><li>Earth Anchors for waste bin lids (£76.80)</li><li>SSALC for AGM attendance (£48)</li></ul> <p>It was also agreed to approve a payment of £78 to SSALC for a Chairman’s Networking Event in September should SSALC insist it be paid. DI had not attended as originally planned and the Clerk was trying to get the invoice withdrawn.</p> <p>(614) The bank reconciliation was agreed; the bank balance at 8<sup>th</sup> November was £8384.39.</p> <p>(615) Capital expenditure projects - The Clerk had earlier circulated quotes to replace the noticeboards (a) in Old London Road opposite the Running Horses pub and (b) at the bottom of Byttom Hill. He asked for some guidance as to what Councillors preferred and the overwhelming response was that they should be oak. The view was that (a) should be as large as space allowed. GC said (b) could be left as it is with (a) becoming the main noticeboard.</p> <p><b>Action:</b> DI and the Clerk will measure the available space for a new (a) board and make</p>

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	<p>the order. WD said if permissible it would be good to buy from the Norbury Sawmill.</p> <p>(616) External Auditor's Report – the BDO report had been previously circulated, along with the Annual Return, and GC proposed that they be approved and accepted, JB seconding. It was unanimously agreed.</p>
3	<p><b>Open Forum</b></p> <p>(617) Nikolai Belousov (NB) had offered to make a presentation to the Parish Council about the possibility of Mickleham introducing charging points for electric vehicles. Grants are available and NB said Mickleham should encourage Surrey County Council to take advantage of the offer. He identified areas of the village, such as the Village Hall car park and Swanworth Lane where they could be situated.</p> <p>NB said a possible way forward was for a number of investors to get together and create a company to manage the project. DI thanked NB for his research and presentation and said that he had raised significant issues; the matter should be carefully considered by all.</p>
4	<p><b>Broadband</b></p> <p>(618) Workmen had been busy in the village laying cables which had encouraged the belief that the broadband project would be completed early next year. WD said it was important that residents should be told the next step and to make sure their providers can work with fibre. It would be a mistake to renew an existing contract with a provider that is not fibre-compatible.</p>
5	<p><b>Zig-Zag Road</b></p> <p>(619) Councillors were informed that the works, restricting access up the Zig-Zag to Boxhill, will take another three weeks. AM said it would be interesting to discover the extent of the problems they had caused and noted that things had been a lot quieter with the groups who had been using some sections of it to race their vehicles. WD said getting to the doctor's surgery in Boxhill had proved a problem.</p>
6	<p><b>Rubbish bins at the Recreation Ground</b></p> <p>(620) DI said new waste bins had been introduced at the Children's Recreation Ground (at opposite ends of the footpath), complete with lids. The one at the Village Hall end was close to an existing bin and sometimes it was not being emptied – while the old one was. It was agreed to ask MVDC to remove the old bin. WD said the bin in Swanworth Lane was on the lean and it was suggested that the one to be removed at the Recreation Ground could be swapped for it.</p>
7	<p><b>Planning</b></p> <p>(621) Planning Applications - There were no objections to recent applications.</p> <p>(622) AM spoke in favour of a Village Design Guide as a means of giving the Parish Council more of a say in what kind of development would be encouraged in the village. He added that the PC would not be able to stop development but would be able to shape it in a way that was beneficial to the community. The next step was to sit down and decide what goes into the VDG and local groups such as the history society and resident associations could be asked for their input. In the first instance the views of MVDC would be sought.</p>

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	<p><b>Action:</b> GC will speak to Peter Barker-Mills, MVDC's conservation officer, and ask for some pointers as to what should be included in the VDG.</p> <p>GC mentioned that he was working with Beaverbrook on an application that would be submitted shortly for renovation of Mickleham Downs House and staff cottages, and offers were made to Parish Councillors to visit the site, so as better to understand the principles involved. The PC noted this, and agreed that any discussion would wait until the formal consultation process took place.</p>
8	<p><b>Village Shop</b></p> <p>(623) DI reported that it was hoped that the planning application was going through, and the intention was to sign contracts on the sale of the shop by the end of November.</p> <p>DI added that with the closure of the shop, the need for the limited parking space outside, no longer applied. However a strict timetable applied by Surrey County Council meant that nothing could be done before next summer.</p>
9	<p><b>Lighting in Swanworth Lane</b></p> <p>(624) Alterations to the lighting at the Swanworth Lane flats have prompted comments from residents who are concerned that it's become dangerous to walk there at night. It appears the light-sensors now have only a limited range and do not come on for people walking in the lane which leaves them vulnerable to stepping into one of the many potholes there.</p> <p>DI explained that the Clerk had asked Circle Housing if they can look at the situation again and re-instate the light at the back of the building which used to illuminate the car park area. They have promised to look into it.</p>
10	<p><b>St Michael's Infant School</b></p> <p>(625) St Michael's were appealing for new Governors to come forward and would like to recruit from the village if possible. It was noted that applicants with financial skills were particularly sought.</p>
11	<p><b>Additional Matters</b> - None</p>
12	<p><b>Future Meetings</b></p> <p>Meetings in 2018 (all Wednesdays): 10<sup>th</sup> January; 14<sup>th</sup> March; 9<sup>th</sup> May (Annual Meeting and Annual Parish Meeting); 11<sup>th</sup> July; 12<sup>th</sup> September; 14<sup>th</sup> November.</p>

**The meeting closed at 21:15pm**