

SUTTON VALENCE PARISH COUNCIL

Date:	Wednesday 15 th March at 7.00pm
Venue:	Sutton Valence Village Hall
Present:	Cllrs: Eve Poulter, Derek Eagle, Giri Ramachandran Parish Clerk: Emma Hull Cllr Wendy Young

Opening statement

The Chairman asked if anyone is recording –

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies previously received from: Cllrs M Flint, L Flint and G Ward were noted and accepted.
2. Declaration of lobbying – Cllr E Poulter on 18ii
Declaration of Changes to the Register of Interests – none
 - I. Declaration of Interest in items on the agenda - none
 - II. Requests for Dispensation – none
3. Minutes of the meeting held 8th February were amended, signed and dated by the Chairman.
4. Matters Arising from the minutes not covered under other headings – none
5. Cllr Resignation – Cllr G Ramachandran resignation was noted
6. Notice of Elections 27th March

Action: The Clerk to arrange an appointment with MBC to hand in nomination papers

7. To consider moving meetings to another evening of the week

Action: To be carried over to the next meeting
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8. Annual Parish Meeting date and format to be agreed

Action: The Clerk to make enquiries regarding hall availability

9. KALC/NALC –
 - i) Maidstone KALC Meeting – 27th March

Action: Chairman to send apologies

10. MBC Ward Cluster 3 Meeting – 7th March –no update
11. Consultations
 - i. KCC Community Services closes 26th March – circulated
 - ii. MBC Regulation 18a Gypsy, Traveller and Travelling Show people closes 17th April – circulated

12. To consider MBC Love Where You Live – Grants for Communities closes 31st March – circulated

Action: The Clerk to obtain further information

13. To consider Rural England Prosperity Fund – circulated

Action: The Clerk to obtain further information

14. To consider Search for water aid distribution sites across the borough of Maidstone –

The Parish Council resolved that the car park wasn't a suitable location

15. To consider setting up a committee to include Sutton Valence, East Sutton and Langley Parish Councils and QHOF for His Majesty the Kings Coronation joint event – emails circulated.

Action: To be carried over to the next meeting, clarification required in regards to insurance

16. Training

I. MBC Planning Training

- Ecology including Biodiversity Net Gain – 13 February – cancelled.

- Building Regulations – 6 March – no update

II. KALC – The Dynamic Cllr – 23rd March – Cllr D Eagle booked

III. KALC Annual Planning Conference – 30th March – apologies given

17. Working Groups updates

I. Climate Change - circulated

II. Platinum Meadow – no update

III. Allotment - no update

IV. Jubilee – no update

18. Planning: recommendation to be made on the following

i) 22/504692/HYBRID Land At Haven Farm, North Street, Sutton Valence, Kent ME17 3HT

Hybrid Planning Application consisting of: Full planning application for the erection of 105no. dwellings, retail space (423m²), access off North Street and site infrastructure works, following demolition/removal of the existing structures. Outline planning application (with all matters reserved) for the development of a doctor's surgery (1,500m²) with associated car parking and a phased development of 5 x self-build plots.

The following notice was published on social media to maintain openness and transparency as per the LGA 1972, it would be unfair to discuss the item

Parish Council Meeting Wednesday 15th March - We have a very full agenda this evening for our ordinary full council meeting. Agenda Item 18. i) related to Haven Farm is an item of significant interest and therefore it will be proposed this evening that the agenda item is deferred to an extraordinary meeting which will be convened as soon as possible, giving the correct notice period. It is anticipated that this proposal will be accepted and there will be minimal discussion on Haven Farm this evening with no decisions made. Everyone is welcome to join us at the meeting; however, we don't want to ask people to travel to a meeting when it is known that the intention is to defer the agenda item of interest.

The Parish Council resolved for the Clerk to arrange an extra ordinary meeting as soon as possible

ii) 23/500909/FULL Pembroke, South Lane, Sutton Valence, Maidstone, Kent ME17 3AZ

Erection of a single storey front extension.

The Parish Council resolved no objection on this application

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iii) 23/500755/FULL Sutton Valence School, North Street, Sutton Valence, Maidstone, Kent ME17 3HN
Replace existing cricket practice nets with new cricket practice nets, including a new artificial playing surface for eight wicket lanes and run-ups (Retrospective).

The Parish Council resolved no objection on this application

iv) 23/500750/FULL 1 Warmlake Orchard Sutton Valence Kent ME17 3TU Erection of a single storey annexe with glazed link to main dwelling (Revised application for 22/505301/FULL)

The Parish Council resolved no comment on this application

v) To Ratify the recommendation of no objection on the following.

5001/2023/TPO- The Chimes, Maidstone Road, Sutton Valence, Maidstone, Kent ME17 3LR

The Parish Council ratified the recommendation of no objection

19. Finance

I. Signatories on Unity Trust and Nationwide

II. Authorisation of payments

III. Bank balances

Unity 71,276.17

Nationwide 83,510.01

IV. Income

The following items of income were noted:

Allotment Holders	85.00	Fees Bowhalls
Car Park	194.00	Permits

V. Expenditure

i. Ratified at this meeting:

Tailored Auto	13.20	Pension Admin
Staff Costs	197.08	Pension
XLN	107.50	Parish Mobile
Lloyds Credit Charge	73.59	charges 3.00, Post Office - Postage 6.85, Ebay – laptop charger 16.69, IONOS - Domain 12.00 Entrees International – toilet rolls 35.05
Corona Energy	18.21	Pavilion
Drax	246.58	Street lighting
Staff Costs	297.76	Back pay
Staff Costs	2370.08	February including back pay

ii. Agreed at this meeting

KALC	60.00	Dynamic Cllr D Eagle
Fields in Trust	65.00	Annual Membership
HugoFox	35.99	Website

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- VI. Bank reconciliation
- VII. Performance against budget
- VIII. To approve Clerk and previous Clerks back pay

The Parish Council resolved to approve the back pay

- IX. Fields in Trust Annual Membership
- X. SLCC Membership

Action: To be carried over to the next meeting

- XI. Grounds Maintenance Renewal

Action: To be carried over to the next meeting

20. Recreation and Open Spaces

I. War Memorial Play Area and Field

- i. Weekly Play area Inspection - noted
- ii. Monthly Play area inspection – MBC to cease monthly inspections in April
- iii. Yearly Play area inspection
- iv. Tennis Agreement

The Parish Council resolved that the agreement and fees be kept as last year

v. Peter Shayler Fair 5/6 to 12/6

The Parish Council resolved £500 minimum

vi. To consider request from Canterbury City Women's Lacrosse Team request

The Parish Council resolved to agree the request

II. Pavilion

i. Sale of the pavilion

The Parish Council resolved to agree an advert to be placed on eBay

ii. Car Park

i)to consider the possibility and options available to secure the Permit Car park – no update

IV. Allotment -

- i. Waiting List – currently eleven on the list
- ii. Bowhalls Community plot

To help alleviate the waiting list, the Parish Council resolved for the community plot to be made available

III. Harbour Play area and field

- i. Weekly Play Area inspections – noted
- ii. Monthly Play Area inspections – MBC to cease monthly inspections in April
- iii Annual Play area inspections

VII. Open Spaces

- i. Extension of Conservation Area ongoing
- ii. Platinum Meadow
 - i. MBC tree initiative – no update

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- ii. Green Canopy – to consider and agree cost of commemorative oak tree and plaque –

The Parish Council resolved the purchase of a commemorative plaque £144.99 to include fixings. Details of the tree planting to be uploaded onto Queens Canopy Planting Events before the end of March

- iii. Tree Survey – no update

21. Roads and Transport -

I. Roads

- i. Road Closures – awaiting update from 10th March meeting held with KCC and local parishes.
- ii. Fire hydrant initiative project – Parish Online to be used

III. Public transport – noting to report

Meeting to be closed to members of the public

22. I. Human Resources

- i. Advertise for a Cleaner

The Parish Council resolved to place an advert for a cleaner on the parish notice boards

- ii. Platinum Meadow boundary - no update

- iii. Grounds maintenance -

Action: The Clerk to contact the grounds maintenance volunteer

23. Newsletter

- i. articles / reports to be added – articles circulated.
- ii. to consider and agree distribution costs

The Parish Council resolved the delivery cost of the newsletter at £20 a round (approx. 4 rounds)

- iii. Any other items to add / consider - none

24. Police – Crimes reported in Jan 2023, 7

25. Village Hall

- i. Flooring in committee room and hallway raised with The Chairman of the Village Hall

Action: Clerk to keep as an agenda item

26. Agenda items for next meeting

27. Date of next meeting: 12/4/23

Meeting closed 21.38

Acronyms

NALC – National Association of Local Councils

MBC – Maidstone Borough Council

ACRK – Action with communities in Rural Kent

CPRE – Campaign to Protect Rural England

NP – Neighbourhood Plan

HIP – Highways Improvement Plan

JPG – Joint Parishes Group

PSS – Parish Service Scheme

KALC – 7ú Association of Local Councils

SLCC – Society of Local Council Clerks

PPF - Police/Parish Forum

PEG – parish Enhancement Group

LLV – Landscape of Local Value

PIP – Parish improvement plan