



## EYTHORNE PARISH COUNCIL

### Minutes of the Meeting of the Council held

on 10 July 2024 at 6.30 pm, Eythorne Baptist Church Hall.

**Present:** Cllr Whitehead (Chair), Cllr Wright (Vice Chair), Cllr Morgan-Lovett, Cllr Hansell, Cllr Martin, and Cllr Luckhurst

**Also, present:** DDC Cllr Mamjan, Community Support Officer Julliette West (both for part of the meeting), Jo Pannell (Clerk to EPC), and 8 Members of the public.

#### **07/38/24. Chairmans welcome and opening comments**

The Chairman welcomed everyone to the meeting, noting that it was nice to see members of the public in attendance. The Chairman also gave thanks to the Parish Councillors for all the work that they do behind the scenes for the Parish Council and the clerk for her work.

#### **07/39/24.**

**APOLOGIES FOR ABSENCE** Apologies had been received from Cllr French and Cllr Pout due to other commitments. Apologies noted and accepted by all Cllrs present.

#### **07/40/24. DECLARATION OF MEMBERS INTERESTS**

There were no declarations of interest declared.

#### **07/41/24. MINUTES**

The minutes from the Council meeting held on the 12 June 2024 had been circulated to Councillors prior to the meeting.

**Resolved: The minutes were agreed as a true record proposed by Cllr Morgan Lovett and seconded by Cllr Luckhurst and unanimously carried. The minutes were duly signed by the Chairman.**

#### **07/42/24. COMPLETED ACTIONS FROM THE JUNE MEETING/MATTERS ARISING**

The Clerk confirmed that most actions had been completed, the only outstanding items were as follows: Cllr Beaney to contact Louise Sills re: Stagecoach bus service. Cllr Manjam to check if there will be any funding for a new waste bin for Adelaide Road in case further funding becomes available and pursue with DDC re: Cllrs having access to funds for community projects. Cllr Luckhurst to visit Tonbridge to meet the supplier of the new Speedwatch equipment.

#### **07/43/24. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

The Clerk explained that no reports had been received from the KCC Cllr. The Chairman invited Cllr Mamjan to address the meeting. Cllr Mamjan explained that she had no funding updates to offer at this time. Cllr Mamjan also explained that much of her work was working with residents of the local villages, one of whom is facing eviction from their property and other social issues. She also noted that she had been removed from the Planning Committee at DDC and been replaced by Cllr Woodgate. Cllr Luckhurst asked why Cllr Pout had not attended any of the Parish meetings to date? Cllr Manjam responded, noting that if the Parish Council would like him to attend, ask him to give a summary of what his role involves as Deputy Leader.

**Action: Cllr Mamjan will keep pressure on DDC with regards to new waste bins and for individual Cllr funding.**

The Community Support worker Juliette West was invited to address the meeting by the Chairman. Juliette explained that her role had changed to more of a social role since the recent consultation, which means working with different agencies on the ground to assist residents to get help and support on various social issues. She explained that any Cllr could contact her if they had concerns about any residents, and she would then make a referral to the appropriate agency and handed out leaflets with contact details. Juliette also noted that she can no longer do individual visits to residents' homes and was looking for a small public venue to meet residents rather than in their homes. **Action: The clerk will forward both the Community Warden and Cllr Manjam the booking details for the Baptist Church Hall.**

#### **07/44/24 PUBLIC CONTRIBUTIONS AND QUESTIONS**

A member of the public thanked the Parish Council for organising the D-Day event on the 06 June 2024. She explained that it was really enjoyed by members of the public that attended and gave a real sense of the community coming together.

A member of the public raised the issue of the amount of litter, which is getting worse along Sandwich bypass and Pike Road. They also noted a recent car accident had taken place in the wooded area in Wigmore Lane, due to a vehicle speeding. The number of potholes along the road from Eythorne to Coldred also seem to be getting worse. **Action: Members of the public were asked to take details of where the potholes were, so that the clerk could log them onto the KCC Highways portal and let Cllr Beaney know once logged.**

A member of the public noted that they were concerned about new activity in Woodpecker Woods. A footpath (*which is not a designated PROW*), appears to be cut off, by creating a diversion around the deadwood fence.

The Chairman explained that this issue had previously been logged to the planning department when the original fence was moved. She also explained that the planning conditions noted that the education facility had to stay contained within the deadwood fence, and there is nothing to stop the hedge being moved. It was also noted that the planning conditions were not set in concrete. **Action: The clerk will again report this to the planning enforcement team**

A member of the public explained that the amount of broken glass bottles and litter mid-way down on the Pit Path has got a lot worse recently. **Action: Cllr Luckhurst will forward the location of this using what-three-words to the clerk so that this can be reported to KCC.**

The meeting reconvened

#### **07/45/24. PLANNING**

##### **Applications:**

24/00591

Proposal: Erection of 2 dwellings. Self-build

Location: 6 Sandwich Road Eythorne CT15 4AA – Closing date 15 July 2024

**Applications commented on under the scheme of delegation - None**

##### **Decisions:**

24/00457

Certificate of Lawfulness (proposed) for the installation of a heat source pump  
31 Sun Valley Way Eythorne CT15 4HL - Certificate Proposed Granted - 18 June 2024

24/00573

Proposal: Certificate of lawfulness (proposed) for the erection of a single storey rear extension

Location: 38 Milner Road Elvington CT15 4EL - Certificate Proposed Granted - 18 June 2024

The decisions above were noted.

The Planning Committee had met prior to this evenings meeting to discuss the above application.

It was noted that the proposed building would be in Chapel Hill and not Sandwich Road, therefore affecting the existing properties in terms of overlooking and loss of privacy.

Points will be raised to strongly object to this planning application on material grounds.

There has previously been a planning application on this site which was refused in 2020 as follows:

20/00304 - Erection of detached dwelling, car parking, new vehicle access and associated landscaping (existing boundary walls to be demolished)

**Action: Cllr Manjam will investigate this application and keep the Parish Council informed of any further comments. It was also discussed about asking DDC Cllrs to visit the site in question to gain a better understanding of the issues.**

#### 07/46/24. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS

- a) Authorisation of payments/bank reconciliation, the invoices detailed below were agreed for payment, by all Cllrs present.

<b>Finance Report Payments</b>		
Jo Pannell	Salary (July)	
S Thomson	Salary (July)	
KCC LGPS	Pension	£366.00
HMRC	National insurance	£464.41
S Thomson	Expenses	£29.17
Jo Pannell clerk's expenses	Clerks' expenses June – 8x2nd class stamps £6.80 & Printer waste cartridge £21.90	£28.70
Idverde	June grass cutting	£69.92
Baptist Church Hall	Meeting hall hire	£14.00
Hugo Fox	Monthly DD	£23.99
GDB Landscaping	Installation of allotment fence (Paid 08/07/2024)	£5,875.00
	Total	£

- b) The bank reconciliation for June was **RECEIVED** and **RESOLVED** and duly signed by Cllrs Wright and Morgan-Lovett
- c) **RESOLVED** proposed by Cllr Martin and seconded by Cllr Morgan-Lovette, all remaining Cllrs agreed to this unanimously: to purchase the following notice board from the Notice Board Company – breeze rail mounted exterior notice board = Powder coated - £859.00 + VAT £171.80 + £10.00 delivery = £1,040.80 **Action: the clerk to order and arrange delivery**
- d) **RESOLVED** by all Cllrs present to purchase a chain and padlock for the new allotment gate = £24.99 and one for Eythorne play area = £24.99. **Action: Cllr Martin will send the clerk a link to the padlocks to allow her to order them.**
- e) **To NOTE** a payment to Elvington Community Centre for agenda setting meetings room hire of £25.00 had been authorised this evening and will be noted on the September agenda.

**07/47/24. Allotments** – Cllr Martin explained that all was well at the allotments and the newly installed fencing is being appreciated by the tenants

**07/48/2024 HIP** – Cllr Wright explained that the KCC Highways officer had delivered the 20mph stickers and posters, reminding people to slow down. Cllr Morgan-Lovett explained

that outside Bromstone school they had fold down yellow signs stating, 'parking here could cost a child's life.' It was suggested that the Parish Council may wish to investigate why the cones are placed outside of the school.

**07/49/2024 PROW** – There were no updates at this time.

**07/50/24. Speedwatch** – Cllr Luckhurst explained that no further information has been received concerning delivery of the new equipment. Cllr Luckhurst is in contact with Unipar with respect to this. Delivery is still expected within 3 months. He also explained that the speed strips have now been collected from The Street by KCC Highways for analysis.

The team has been involved in 5 sessions this past month located at

- Shepherdswell Road total of 145 vehicles 6 speeders and top speed 39mph. 1 letter sent by Kent Police
- Sandwich Road total of 58 vehicles 22 speeders and the top speed of 47. 2 letters sent by Kent Police.
- Wigmore Lane total of 142 vehicles with 2 speeders and the top speed of 37.
- The Street total of 48 vehicles 6 speeders and the top speed of 42.
- And today The Primary School total of 96 vehicles with 36 speeding and a top speed of 43 in a 20mph limit

Cllr Luckhurst has been in contact with KCC concerning the siting of additional posts on which to hang the static SID. KCC now requires a formal form to be completed. Certain criteria are required before KCC will consider any requests.

**07/51/24. Councillors' items.**

The Chairman explained that she had recently attended a Rural Housing event where the Head of the Planning Committee was in attendance. The event explained how Parishes could get a community group together to work on providing affordable housing in the local area.

The Chairman noted that the Parish Council now had four vacant seats following the resignation of Cllr M Ledger and Cllr C Ledger. The co-option of any prospective Cllrs will be on the September agenda. **Action the clerk to add the co-option item to the next agenda.**

**07/52/24. DATE OF NEXT PARISH COUNCIL MEETING – NO MEETING IN AUGUST**

Wednesday 11 September 2024, 6.30pm Eythorne Baptist Church Hall.

The meeting closed at 8.00 pm.

Signed \_\_\_\_\_ Date: \_\_\_\_\_

The Chairman: Cllr A Whitehead

***Please note these Minutes remain as draft Minutes until the parish council approves them at their next parish council meeting.***