



**MINUTES OF CAYTHORPE PARISH COUNCIL MEETING**  
**Held in the Village Hall on Monday 22<sup>nd</sup> May at 7.30 PM.**

**Present:** Cllrs Duff, Newbury, and Cons

**In Attendance:** Lisa-Jayne Campbell – Proper Officer

**Public Participation**

There were no members of public present.

**020/23** All Cllrs signed the Acceptance of Office before the Proper Officer

**021/23 To elect Chair and vice Chair**

Cllr Cons was elected Chair and Cllr Duff was elected vice Chair.

**022/23 To receive and accept apologies.**

Apologies were received and accepted from Cllr Ravenscroft, King and Bebbington and Cllr Jackson.

**023/23 To receive and note declarations of interest.**

There were no Declarations of Interest.

**024/23 To accept the Minutes from the last meeting.**

The Minutes from the meeting held on 17<sup>th</sup> April 2023 were approved as a true record.

**025/23 Matters arising**

a. Website update: Clerk to confirm the current situation, including when we have paid up until with the current provider.

**026/23 Time allocated for District Councillor Roger Jackson**

Cllr Jackson gave his apologies.

**027/23 Flood Warden**

Nothing to report

**028/23 Neighbourhood Watch Reports**

Nothing to report

**029/23 To discuss and agree on Village Hall matters.**

Village Summer Fete: EN suggested purchasing wooden garden games; PC agreed a spend of £400, to be engraved with Caythorpe Parish Council.

**030/23 Village maintenance and Highways**

a. To agree location of the Sherwood Oak whip – Clerk to bring to the next meeting.

b. To discuss concerns of speeding traffic through the village – Defer until after the APM.

**031/23 To receive monthly defibrillator report.**

No concerns to note.

**032/23 To discuss and agree action for outdoor activity area.**

The future playground: ongoing

**033/23 Planning**

None received.

**034/23 Finances**

- a. To approve Payments and note receipts – payments totalling £266.03
- b. Approve the Bank reconciliation: The bank reconciliation showed a balance of £11637.62 – approved.
- c. To sign off the 2023-24 Budget – signed off.
- d. To sign off Year End figures – Income £4450 and expenditure £3914 – Approved.
- e. To sign off Annual Exemption Certificate – signed off.

**035/23 To agree noticeboard design and location**

Clerk to print out designs and costs for the next meeting.

**036/23 Correspondence received.**

All correspondence was circulated electronically.

**037/23 Any Other Business**

The PC requested an update on St Aidens Tin Tabernacle.

**038/23 Date of next meeting**

The date of the next meeting is 12<sup>th</sup> June 2023 at at 7.30pm in the Village Hall

**039/23**

There being no further business, the Chairman closed the meeting at 7.30pm