

Ivinghoe Parish Council

Minutes of a Meeting Held on Tuesday 7<sup>th</sup> April 2015

Present: Councillors K Groom (Chairman), C Boersma, G Snowdon, B Dale, C Bennitt and P Miles.

District Councillor C Poll  
Mrs Maxine Hayes- Clerk  
6 members of the public

Items on Agenda		Action by
1. Public question time	Councillor Groom reported that an electric fence had been erected a couple of feet away from the new wooden fence around the children's play area to stop the horses damaging the fence. Ruth Benton agreed to remove the freestanding goalposts from the play area in line with the inspector's recommendations to sort this problem out in the short term and it was agreed to look at alternatives such as static goalposts that would meet British Safety Standards. The Parish Council were looking at all the actions that had been highlighted in the inspector's reports and getting quotations for the work. District Councillor Poll supported the Clerks recommendations that once the actions had been highlighted by the Inspectors the Parish Council were duty bound to follow their guidance however low the action might be graded.	
2. Attendance and Apologies	No apologies received.	Clerk
3. Declarations of Interest	No interests declared.	
4. To receive reports from District and County Councillors	District Councillor C Poll apologised that he had been unable to attend the last two meetings of the Parish Council. He reported on the Vale of Aylesbury Plan and reported that John McGinty was leaving the District Council to take up another post. He reported that Broadband has an improved chance of coming sooner due to a new supply company to be established by AVDC in partnership with an already established provider.	
5. To approve the minutes of the meeting held on Tuesday 3 <sup>rd</sup> February 2015	It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held on Tuesday 3 <sup>rd</sup> March 2015 were approved as a correct record and were signed by the Chairman.	Clerk
6. Planning Applications	<p>The following applications were discussed and decisions made:</p> <p>15/00760/APP – Woodstock 21 Vicarage Lane, Ivinghoe - Single storey rear extension, conversion of car port into habitable accommodation. – <b>No Objections</b></p> <p>15/00275/APP – Whistlebrook Cottage, Ford End, Ivinghoe – Conversion of garage and part of stables into living accommodation and infill extension linking these buildings to the main dwelling house. – <b>No Objections</b></p> <p>15/00697/COUAR – Land off Great Gap , Ivinghoe - Determination as to whether prior approval is required in respect of transport &amp; highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into one dwelling and in relation to design and external appearance of the building – <b>The Parish Council objected on the following grounds:</b></p> <ul style="list-style-type: none"> <li>• <b>Concern over lack of foundations - the existing building has foundations under the posts at the corners only.</b></li> <li>• <b>It is adjacent and too close to hazardous waste, being the sewage farm.</b></li> <li>• <b>There is poor access on to B488.</b></li> </ul> <p>The owners have been on site for 7 years not the required 10 years as detailed in (iii) below:</p> <p><b><u>Development not permitted by MB</u></b></p> <p><b><i>MB.1. Development is not permitted by Class MB where—</i></b></p> <p><b><i>(a) the site was not used solely for an agricultural use, as part of an established agricultural unit—</i></b></p>	All Clerk

	<p><i>(i) on 20th March 2013;</i></p> <p><i>(ii) if the site was not in use on that date, when it was last in use; or</i></p> <p><i>(iii) if the site was brought into use after that date, for ten years before the date the development begins;</i></p> <ul style="list-style-type: none"> <li>• A question has been raised about the length of time the barn has been in existence.</li> <li>• The Council are concerned that this would set a precedent and encourage land owners to erect barns with the short term intention of "conversion" in to dwellings.</li> </ul> <p>15/00070/APP – Well Cottage Ivinghoe Aston – Erection of pre fabricated timber granny annex for ancillary residential ) – <b>No Objections</b></p> <p>15/00139/AOP 68 houses, Vicarage Lane, Pitstone. <b>Although this application was not in the Parish it was agreed that the increased traffic would have implications on Ivinghoe. There were also concerns that many local children would have to travel out of the area to go to school as Brookmead was now at full capacity.</b></p>	
<p>7. Renewal of Lease land at Ivinghoe Aston – Children’s Play Area.</p>	<p>The lease between the Parish Council and Mr Neil Ashby was due for renewal. The Clerk had circulated a report to the Council looking at the issues to be considered relating to of the renewal of the lease. Mr Ashby was present at the meeting and had made it clear that if the Parish Council made the decision not to renew the lease he would only be willing to lease the land to another properly constituted group such as the village hall committee or residents group that had been properly formed. Whilst the Parish Council acknowledged that in the past this area had been open for local residents to use as they wished if the Parish Council continued to lease the land and manage the play area then they would have to remove any equipment that they did not provide and that permission would have to be sought from the Parish Council if local residents wanted to hold events on this area. If the goalposts and any other equipment or rubbish was not removed then the Clerk would have to recommend closure of the play area until it was to protect the Parish Council against possible insurance claims. The Parish Council also acknowledged that this area was used by a lot of local children to play football and they could investigate the costs of putting static goals in the play area. Discussion took place over flooding by the kick wall and unfortunately there was a natural spring which caused this area to flood. The Parish Council could look into getting safety surfacing under the net and moving this to a different location within the play area.</p> <p>Councillor Boersma stated that she was not willing to risk becoming personally responsible should a claim be made and the Parish Council found negligent in their actions.</p> <p>Councillor Bennitt asked for the decision to be deferred for another month as not enough notice had been given to residents about this discussion. He was informed that the notices had been posted in Ivinghoe Aston a week before the meeting and had gone on the website.</p> <p>It was agreed to vote on renewal of the lease by the Parish Council making it very clear that the Parish Council would be responsible for managing and inspecting the play area and had the right to close the play area if unsafe equipment and items were brought in to the play area without permission.</p> <p>Vote: For 5 Against 1 (C Bennitt)</p> <p>The lease would go to the solicitor for renewal.</p>	
<p>8. Neighbourhood Plan</p>	<p>Councillor Boersma reported that the group were looking at brining in specialist assistance to develop questionnaires to be used as part of the community engagement process.</p>	<p>NDP group</p>
<p>9. Footpaths, Bridleways, Trees and Playgrounds</p>	<p>9.1 The playground inspection for Ivinghoe Lawn play area had recommended some work to the swing bolts and blocking off one of the smaller entrances alongside the bus stop out onto the High Street which had large protruding tree roots that could be a trip hazard. The Clerk had received a quotation from Spider Engineering for £206.40 plus VAT. It was PROPOSED (KG) and SECONDED(GS) and CARRIED to approve the quotation and ask them to put the work in hand.</p> <p>9.2 Last year the Parish Council had discussed work being undertaken to Middle Path to extend the path to link up with Pitstone. A feasibility study had been undertaken and it had shown that costs of £52,000 would be required to undertake the work. It was PROPOSED (CBOE) SECONDED (KG) and UNANIMOUSLY APPROVED that the Parish Council would not be seeking funding to go ahead with this project. The cost of the projects was too high for the amount of benefit to the community.</p> <p>9.3 The Clerk had received a report from A J Groom regarding the grass area under the kick wall on Ivinghoe Lawn which was damaged and filled with water. He had recommended that repairing the grass area would not be a suitable option as it would only get worn down again and that some sort of safety surfacing tarmac would be a better option. The Clerk agreed to get a quotation for this for both play areas and bring it back to the next meeting for discussion.</p>	<p>Clerk</p>

10. Devolution of Services	Following receipt of a copy email from Wing Parish Council who had received further information from the County Council making it clear that Parish Councils who agreed to take on devolved services would have to take on all of the services they wished to devolve and not be able to pick just one or two areas. A very small amount of funding would be available for the first two years and then all funding would cease and the Parish Council would have to provide the funding from the precept. This would include all highways grass cutting within the 40mph signs, hedge cutting, ditch clearing, maintaining and upkeep of all the public rights of way and keeping the road signs clean. A vote was taken on whether to agree to be responsible for taking on these services from the County Council. It was PROPOSED (KG) and SECONDED (GS) and UNANIMOUSLY APPROVED that the Parish Council would NOT be taking on any of these devolved services from the County Council. A basic service would continue to be provided by the County Council.	
11. Highways, Streets and transport (to include Street Lighting and Speed Watch)	<p>11.1 Councillor Dale raised the problem of bollards around the entrance to The Lawn, Ivinghoe. These have been damaged for at least two months. Before the last PC meeting he had fallen and injured himself due to the stub of one being proud of the remaining surface. He had drawn this matter to the attention of the County Council twice and had still not received a response. It was agreed that the Parish Council would write to them on this matter.</p> <p>11.2 Councillor Dale had written three times to the County Council over the increased number of heavy vehicles using the B488 and the damage being caused by the vibrations to the old buildings alongside the road. He had received no response. It was agreed that the Parish Council would write raising their concerns on this matter.</p> <p>11.3 Councillor Boersma had raised an issue of a sinking man-hole cover outside Church Cottage in Church Road. Local residents had reported it and had not had any progress and no one was taking responsibility. The Clerk was asked to report this on behalf of the residents.</p> <p>11.4 Councillor Dale reported that the next Local Area Forum meeting (LAF) was being held on 27<sup>th</sup> April to discuss HGV's, MVAS and speed watch. He would be attending this meeting on behalf of the Parish Council.</p> <p>11.5 Councillor Dale reported that Ben Hamilton – Baillee would be undertaking a traffic management survey next week in the Parish to look at recommendations for traffic calming in Ivinghoe.</p> <p>11.6 Councillor Dale reported that the enforcement officer had been contacted about the number of local farms on the B488 parking lorries which were increasing in numbers and whether formal planning permission had been given.</p>	
12. Allotment Report and Update	<p>12.1 The first inspection of the year had taken place and plot holders with untidy plots had been written to. Thanks were extended to Peter Snowdon for volunteering to keep the allotments tidy and maintained.</p> <p>12.2 The Parish Council had a quotation from Mr J Leonard to replace the allotment gate which was falling off and unrepairable and for putting in wooden steps making the entrance much safer in wet and frosty weather. It was PROPOSED (KG) AND SECONDED (GS) and UNANIMOUSLY APPROVED to accept the quotation of £680 and ask him to put the work in hand.</p>	Clerk
13. Conservation Area	<p>13.1 The Council had received a letter from Freya Morris asking the Council to consider adding the Homes for Heroes houses located at 22-26 High Street in the plan as they were of historical interest and value. The Council agreed that this was an excellent idea and would ask that the iron railings at the front of the house also be included to protect them.</p> <p>13.2 Carol Corn had raised the issue of the thatching hook on the church wall near the bus stop which needed to be repaired. It was agreed that the Clerk would try and establish who owned the hook and what could be done to repair it.</p>	Clerk
14. Annual Parish Meeting 2015	Leaflets had been printed and would be distributed a week before the meeting.	
16. Clerks Report/Items for Action Correspondence Consultation Documents	<p>16.1 The Clerk gave the following report to the meeting: <b><u>Actions from previous meeting:</u></b></p> <ul style="list-style-type: none"> <li>• 10.1 This was reported to Bucks CC and acknowledgement received ticket number 8001500450</li> <li>• 10.2 This was reported to Bucks CC and acknowledgement received ticket number CRN496913</li> <li>• 11.3 – Acknowledgment received that visitors to the campsite would be informed</li> <li>• 12.2 - No response</li> </ul> <p><b>Play around the parishes</b> After the last meeting AVDC had been contacted regarding booking Wednesday 10<sup>th</sup> April. This had been no longer available and the alternative date of Thursday 9<sup>th</sup> 10 – 12am had been booked.</p> <p><b>Hedge Shiel House</b> Confirmation received from Bucks CC that a letter would be sent – ticket number CRN496908</p> <p><b>Elections</b> Nomination forms were received from AVDC and made available from various locations in</p>	Clerk

the parish. The Clerk informed councillors that she did not copy the electoral register they were received with the nomination forms from AVDC.

**May Meeting**

The date of the May meeting would be confirmed once it was know whether there would be an election on the 7<sup>th</sup> May.

16.2 The following correspondence had been received and actioned or noted:

- Notification of Tour de Vale Bike ride in Bucks June 2015 - *Noted*
- J Finnegan, Community Impact Bucks – Press release on Village Halls and Licensing fees consultation - *Noted*
- Bucks CC – Parish Devolution updates - *noted*
- AVDC – Notification of Gladman appeal – *noted. This would now go ahead in November.*
- Email S Simmonds re trees Ragpit Lane – *noted and actioned*
- BVCL – Details of library event 25/3 - *noted*
- K Jones – Notification of Prohibition of Motor Vehicles Order Watery Lane, Marsworth - *noted*
- AVDC – Consultation Area Permission for tree work The Lawn - *noted*
- LAF Briefing Note form J Mc Ginty - *noted*
- A Hetherington – Query over Council Tax – *noted and actioned*
- BALC – Guidance note on VE day celebrations - *noted*
- Notification of parishes engaging with young people workshops training session - *noted*
- Community Impact Bucks – Notification of trustee financial training - *noted*
- J Membery – Notification from Heritage team on heritage at guidance - *noted*
- Notification of local authority publicity during purdah briefing - *noted*
- BALC – briefing on councillors travel allowances and ombudsmen consultation - *noted*
- Clive Evans – Various emails on Coppice Cottage application - *noted*
- BALC – launch of £25 million road resurfacing programme - *noted*
- F Morris – Update on conservation area review – *noted and actioned*
- Email from Wing PC – copy of response from Bucks CC on devolution and copy of Wing PC resolution to not take these services on - *noted*
- Local Council Review magazine - *noted*
- Mazars notification of external audit 3<sup>rd</sup> July 2015 – *noted*

16.3 Consultation Documents

None.

**17. Financial Matters**  
Payment of  
Accounts  
Balances

The following accounts and expenses were submitted and UNANIMOUSLY approved for payment:

Payee		Description	Total Paid
Maxine Hayes		Clerks Salary April	£ 455.00
Maxine Hayes		Clerks Expenses, stationery, postages, office costs	£ 26.70
AVDC		Dog Bin emptying April 2014 - March 2015	£ 697.62
Eon		Street Lighting Power	£ 67.82
P Roach		Litter Clearance	£ 94.08
Churches Fire		Annual Inspection Library	£ 199.07
Bucks CC		Town Hall Rent	£ 150.00
Mr Leonard		Repair to water tap allotment	£ 27.00
Broker Network		Came & Co Insurance	£ 850.74
Tim Wilson		Tree work Ragpit Lane	£ 540.00
Income			
Lawn hire	£ 75.00		

Clerk

	Beacon Ads	£ 200.00			
		£ 275.00			
	Balances @ 7/04/2015				
	HSBC Community ac	£ 2,000.00			
	BMM ac	£ 63,878.00			
	BMM Beacon	£ -			
		£ 65,878.00			
17. Date of Next Meeting	Tuesday 12 <sup>th</sup> May 2015 Ivinghoe Old School				

Signed.....

Dated.....