



MINUTES OF CAYTHORPE PARISH COUNCIL MEETING

Held in the Village Hall on Monday 10th January 2022 at 6.30 PM.

Present: Cllrs Cons, King, Boon, Ravenscroft, and Duff.

In Attendance: LJ Campbell (Clerk) and Cllr Roger Jackson.

Public Participation

There were two members of public present, who addressed the PC on item 21/056 of the agenda relating to the ongoing concerns regarding the maintenance of and provision of services at, St Aiden's tin tabernacle. They were asked to draft a suitable response to the PCC along with the contact names and the PC will review, amend, and send.

21/050 To receive and accept apologies.

All Councillors were present.

21/051 To receive and note declarations of interest.

There were no Declarations of Interest.

21/052 To accept the Minutes from the last meeting.

The Minutes from the meeting held on 8th November 2021 were approved as a true record and signed by the Chairman.

21/053 Clerk's Report

- a. speeding vehicles: it was confirmed that rumble strips in the agenda was a mistake and actually referred to speed tubes; Clerk asked to arrange for installation.
- b. it was noted that the grant application for Interactive Speed Signs was unsuccessful.

21/054 Time allocated for District Councillor Roger Jackson (*Arrived 20h00*)

Cllr Jackson reported that he hoped once the roadworks outside of the care home were complete, the new drainage system should alleviate the present flooding issues, the PC thanked Cllr Jackson for his tenacity in chasing the works; he continues to raise the requirement to fill the reported potholes. He informed the PC that WISE Enforcement officers working in the District are doing a good job and advised the PC to contact them if it was felt they were needed in the village.

21/055 Flood Warden and Neighbourhood Watch reports.

There was nothing new to report.

21/056 To decide any action regarding the Chapel of Ease

This was covered under 'Public Participation'.

21/057 Village maintenance and Highways

There was nothing new to report.

21/058 Planning

- a. Applications: 21/02661/LDC, Whinstone, 12 Caythorpe Road, application for Lawful Development Certificate.

- b. Decisions: 21/02192/HOUSE, Hillcrest, proposed side extension – REFUSED by Newark and Sherwood District Council
21/02373/HOUSE, Caple House, 8 Hoveringham Road, demolition, and erection of two storey extension – PERMITTED by Newark and Sherwood District Council.
21/02317/S73, The White House, 78 Caythorpe Road, application to vary condition – PERMITTED by Newark and Sherwood District Council

21/059 Finances

- a. Payments and Receipts: One payment of £156 to reimburse a member of the village hall committee for the Covid Christmas Eve event was approved and will be taken from the Covid grant funds.
b. Bank Reconciliation: The PC approved the bank reconciliation which showed a balance of £10069.89
c. Yorkshire Bank closure: in process
d. Approval of budget for financial year 2022/23: Approved.
e. Set Precept for 2022/23: The annual precept was set for £4300.
f. Appoint internal auditor: Dixon Accountancy & Taxation Services was appointed.

21/060 Correspondence received.

An email was received from a parishioner thanking the PC for the sing-along Christmas eve event and to raise concerns regarding the state of St Aiden's Church. All other correspondence was circulated electronically upon receipt, there was nothing for PC consideration.

21/061 Any Other Business

- a. Cllr Cons reported that she had received very positive feedback from the Christmas Eve event and thanked Emma Hines and the Village Hall Committee. It is hoped that it can be repeated next year.
b. One person has shown interest in the Parish Councillor casual vacancy; Cllr Cons to send email details to the Clerk to follow up.
c. Clerk to contact David Burder to book the Village Hall for all future meetings.
d. Clerk to circulate suggested dates for 2022 meetings for councillors to check availability. Meetings to be approximately every six to eight weeks.
e. It was agreed to change the time of future meetings from 6.30pm to 7.30pm to allow for commute time now that councillors are not working from home due to the pandemic.

21/062 Date of next meeting

The next meeting will be held on Monday 28th February 2022 at **the new time of 7.30pm** in the Village Hall.

There being no further business, the Chairman closed the meeting at 20h33.