

SUTTON VALENCE PARISH COUNCIL

Date:	Wednesday 8 th February 2023 at 7.00pm
Venue:	Sutton Valence Village Hall
Present:	Cllrs: Cllrs Eve Poulter, Gary Ward, Lesley Flint, Mel Flint, Giri Ramachandran, Derek Eagle Parish Clerk Emma Hull Cllr Wendy Young Eleven members of the public

Opening statement

The Chairman asked if anyone was recording – no recordings took place

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

Member of QHOF spoke in regards to possible joint event for QHOF, Sutton Valence, Chart Sutton and East Sutton Parishes on 7th May for the Kings Coronation

1. Apologies previously received - none
2. Declaration of lobbying - none
 - I. Declaration of Changes to the Register of Interests – none
 - II. Declaration of Interest in items on the agenda – Cllrs M Flint and L Flint declared an interest in item 9.
 - III. Requests for Dispensation – none
3. Minutes of the meeting held 11th & 19th January 2023 were agreed, signed and dated by the Chairman.
4. Matters Arising from the minutes not covered under other headings – none
5. Membership of The Climate change working group to be agreed

The Parish Council resolved for Cllr M Flint to join the Climate Change working group
6. KALC/NALC –

KALC Meeting 30th January – update given

KALC Community Awards Scheme 2023 – to consider nominations, to be submitted by 28th February
7. Consultations
 - I. Levelling up and Regeneration Bill – closes 2nd March 2023 – noted
 - II. KCC New Traffic Regulation – closes 20th February 2023 – noted
8. To Consider Rural England Prosperity Fund – circulated and noted
9. To consider a Grant Funding Request from The Three Suttons Helpline

The Parish Council resolved to contribute £100

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10. To consider a joint celebration event with 3 local parishes & QHOF for His Majesty The Kings Coronation

The Parish Council resolved to have a joint event

11. Training

- I. MBC Planning Training - Permitted Development Rights – awaiting rescheduled date
- II. KALC - The Dynamic Cllr – 23rd March

The Parish Council resolved for Cllr D Eagle to attend

12. Working Group updates

- I. Climate Change – update given
- II. Platinum Meadow – see item 15 Open Spaces
- III. Allotment – update given
 - I. Jubilee – update given

13. Planning: recommendation made on :

23/500230/FULL Land At Forsham House Forsham Lane Sutton Valence Kent ME17 3EW
Erection of a care village comprising of a 87no. bed care home and 12 assisted living apartments with doctors consulting room, car parking, landscaping and associated development.

The Parish Council resolved to refuse this application and to go to Committee

14. Finance

- I. Signatories on Unity and Nationwide
- II. Authorisation of payments
- III. Bank balances
 - Unity 74,719.95
 - Nationwide 83,430.00

- IV. Income

i. The following income was noted:

Allotment	195.50	Fees
Car Park	96.00	Permits
UK Power Network	1.25	
UK Power Network	78.37	
South East Water	2,500.00	Summer demand community chest
Nationwide	81.63	Interest January

- V. Expenditure

i. Ratified at this meeting

Tailored Auto	13.20	Pension Admin
ICO	35.00	Data Protection Registration Certificate
XLN	99.29	Parish Phone
Legal & General	197.08	Pension
TP Cowen	110.00	The Harbour security post replacement
KALC	60.00	Dynamic Cllr – Cllr M Flint
S Waring	648.72	Mowing of Platinum Meadow

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TP Cowen	90.00	The Harbour notice board installation
Dignet	206.16	Copier Charges
Rialtas	30.00	Software
Rialtas	775.20	Allotment Software and Training
HMRC	519.21	PAYE
Staff Salary	1,577.12	December
Drax	246.58	Street Lighting
Corona	18.21	Pavilion
Legal & General	197.08	Pension
Legal & General	197.08	Pension
Staff Salary	1,241.57	January

ii. Agreed at this meeting

E Hull	9.00	Keys cut for new bollard at The Harbour
Pauls Handyman Service	252.00	The Old Post Office notice board installation
Kalc	60.00	Intro to Planning - Cllr M Flint
J Burnett	117.94	Clerk assistance (Budget preparation)
S Velvick	115.00	Cleaning of outside toilet
Prime one maintenance	11,519.23	35 of 50 LED lanterns completed (CIL money to be used)
Dignet	21.56	Copier Charges
HMRC	1,365.17	PAYE
SV Village Hall	1,090.95	Room Hire Jan, Feb, Mar

VI. Bank reconciliation – agreed

VII. Performance against budget - noted

15. Recreation and Open Spaces

I. War Memorial Play Area and Field

i. Weekly inspections

ii. Annual Play area inspection –

Action: Clerk to organise repairs

iii. Football – to consider pitch request

The Parish Council resolved to decline the request
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II. Pavilion

i. Sale of the pavilion – update given

III. Car Park

i. to consider the possibility and options available to secure the Permit Carpark

Action: Clerk to keep as an agenda item

IV. Public Toilet

i. Cleaning see item 17.

VII. Harbour Play area and field

i. Weekly inspections

ii. Annual Play area inspection -

Action: Clerk to organise repairs

VIII. Open Spaces

- i. Extension of Conservation Area – no update
- ii. Platinum Meadow

- i. MBC tree initiative - to consider the amended contract

The Parish Council resolved to agree the amended contract

- ii. Green Canopy – to consider a commemorative oak tree and plaque

The Parish Council resolved to go ahead with the purchase of an Oak tree and plaque

16. I. Roads

- i. Potholes - Member briefing - circulated
- ii. Road Closures – follow up meeting with KCC and neighbouring parishes – apologies sent
- iii. Fire hydrant initiative project – ongoing
- iv. Public transport – no update

Meeting to be closed to members of the public

17. I. Human Resources

- i. Cleaners' resignation

Action: to be carried over to the next meeting

- ii. Support from Previous Clerk on Finance

The Parish Council resolved to employ the previous Clerk to support with finance

18. Newsletter

- i. reports to be added -Cllrs to send reports to Cllr Poulter

19. Police – 11 Crimes reported in December 2022

20. Village Hall

- i. Flooring in committee room and hallway raised with The Chairman of the Village Hall

Action: Clerk to keep as an agenda item

21. Agenda items for next meeting

22. Date of next meeting: 8/3/23

Meeting closed at 21.54