

**Minutes of the Parish council meeting held in the Village Hall on Wednesday 31 July 2024 at 7.30pm**

- July 24 23**      **apologies**  
Mr Paris, Mr Bevans, Mr Wright – all accepted  
Cllr Harris and Roberts
- Present**  
Chair Mrs Blackburn, Mrs Denyer, Mr Bust, Mr Subramanian, clerk Mr Rickett,  
RFO Mrs Rickett
- July 24 24**      **Declaration of Cllrs interests**  
None
- July 24 25**      **to approve minutes of the meeting held on 11<sup>th</sup> July 2024 and to receive updates**  
The minutes were signed as a true and correct record after adding Cllr Rainbows apologies  
The RFO handed round a list of acceptable and not acceptable reasons for absence from a Parish Council meeting, reasons will not be minuted, name just listed and noted if acceptable
- July 24 26**      to adjourn to allow public participation
- July 24 27**      **Finance**  
1 Annual internal auditor report – the Chair read out the comments from the internal auditor, we have or are putting into place all his queries. RFO to clarify his question concerning “electronic files”  
  
2. Annual Governance Statement – the Chair read out the questions and the PC were happy to tick all boxes as yes – Chair and clerk signed the form  
  
3. Accounting Statement – the RFO and Internal Auditor had checked the figures and all balanced, the form was circulated to the Cllrs and the Chair signed the form  
  
These 3 forms were sent to Mr Bevans to try and put on the website tonight
- July 24 28**      **items for the next agenda**  
Acceptable absences
- July 24 29**      **Date and time of the next meeting**  
Thursday 8<sup>th</sup> August 2024 at 7.30pm

As there was no further business the meeting closed at 20.01