

To: Members of Rusthall Parish Council

Copy: Borough Councillors Alex Britcher-Allan, Matthew Sankey and Jayne Sharratt.

I summon you to a meeting of Rusthall Parish Council on Monday 10th June 2024 at 7.30pm in The Rackliff Centre, when business detailed on this agenda will be transacted.



Claire Reed
Clerk to Rusthall Parish Council
May 2024

Quorum for Council: Members

AGENDA

1. Enquire whether anyone present intends to film, photograph and/or record the meeting
2. To receive and accept any apologies for absence
3. Declarations of Personal and Prejudicial Interests.
4. Declarations of Lobbying
5. Minutes
 - 5.1 To approve and sign as a correct record the Minutes of a Meeting of the Parish Council held on Monday 13 May 2024.

Members are reminded that the only issues relating to the Minutes that can be discussed are their accuracy.
 - 5.2 Matters outstanding from these minutes (not listed as separate agenda items)
 - 5.3 Matters outstanding from previous minutes
6. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

This is an opportunity for members of the public to ask questions or raise issues of local interest. Thereafter they are welcome to stay and observe the rest of the Meeting (members of the public are not permitted to speak during the remainder of the meeting except by special invitation of the Chairman) Public Bodies (Admission to Meetings) Act 1960, s1. Please note, Council cannot lawfully decide on items of business not specified on the published agenda although the Chairman may decide to refer any issues raised for further discussion (LGA 1972 Sch. 12 10 (2)(b)).
7. Session for County and Borough Councillors on matters concerning the Parish.
8. To confirm the appointment of Mr Paul Froome as an additional Pond Warden.
9. Members to note the Christmas Lights order for the High Street

10. Finance update - Cllr Mark O'Callaghan
 - 1.1 Accounts for Payment; to authorise the payments as listed (list to follow).
 - 1.2 To consider and make a decision on the proposal to update the current account signatories.
 - 1.3 Grant Request; to consider and make a decision on the request for £499.88 on behalf of St Paul's School.
 - 1.4 To consider the proposal to purchase a replacement laptop for the Clerk.
 - 1.5 To resolve to approve the expenditure of £350 for GDPR support services from GDPR info.
 - 1.6 To consider the proposal to issue non-voting members of the Allotments Committee with Parish Council mailboxes to conform with Data Protection legislation at a cost of £17.25 a month.
 - 1.7 To consider and make a decision on the proposal to move all contract payments, including staff wages, to Standing Orders and to ensure all utility payments are on direct debit to reduce costs.
11. To receive an update on Highways matters - Cllrs Paul Gripper and Liz Ellicott
12. Defibrillator update - Cllrs Mark O'Callaghan and Cllr Alex Britcher-Allan
13. To receive an update on Rusthall Volunteers - Cllr Mark O'Callaghan
14. Chair's Report
15. Clerk's Report
16. Correspondence
17. Diary Dates
 - 13 June 2024, 7.30pm - Extraordinary Environment Committee Meeting
 - 17 June 2024, 7.30pm - Allotment Committee Meeting
 - 16 Sept 2024, 7.30pm - Environment Committee Meeting
18. Items for Information
19. Date of next Full Council Meeting
 - 15 July 2024, 7.30pm - Full Council Meeting