



MILBORNE ST ANDREW PARISH COUNCIL

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Minutes of the Full Council held at the Village Hall, Milborne St Andrew on Wednesday 06th March 2024 commencing at 1900 hours

Present:

Cllr's Richard Macnair, Amy Stephens, Rob Greening, Ash Batchelor, and Jane Macleod

7 members of the public
Cllr Emma Parker (DC)

Full Council

1. Apologies for absence

Cllr Williams sent apologies.

2. Declarations of pecuniary or other interest

No declarations were made.

3. Minutes of the previous meeting held on 07th February 2024

These were approved as a true and accurate record of the meeting.

4. Clerk's report

The Clerk updated as to matters from the previous meeting, correspondence, and other matters.

5. Chair's update

The Chair wished to express a vote of thanks to Cllr Jayne Williams.

She had informed members that she was not going to stand at the forthcoming election.

It was noted that Jayne would continue as the Parish defibrillator representative.

6. Public participation (items on the agenda)

There were none as this time.

7. Parish Council Task Tracker Update

1. The Parish Council had now received the report from Dorset Council on what could be feasible for the traffic calming. It was agreed to set up a Working Group to review the document and set out priorities prior to a meeting with Dorset Council.
2. The new Right of Way gates were priced at £357 each. This was below budget and members agreed to move this project on.
3. Cllr Greening had completed the first stage of the Tree Warden training.
4. Pedestrian in roads signs for Dewlish were due for installation by middle of March.
5. Access to the HiP was being reviewed by Wyatt Homes.
6. Bluebells had been planted at the memorial stone.

8. Dorset Councillors report

Cllr Parker mention that the Household Support Fund (round 4) was now open and had been extended until to September 24.

9. Planning

There were no new planning applications to discuss.

10. Financial matters

a. Payments for authorisation

There were **7** payments (**PV's 71-77**) totalling **£ 1470.22** that were approved and authorised for payments.

It was asked if any further consideration was made to placing any funds into an interest bearing account.

The Clerk confirmed that he did investigate this, but it was felt that the minimal amount interest that could be made did not out way the option of tying down funds for a considerable amount of time. The preferred method was to ensure the Precept element of the Council Tax and procurement procedures ensured the best value for money.

It was also asked why the Community Asset Fund and Community Funds were overspent.

The Chair confirmed that this policy was discussed when discussing the budget and Precept setting in January 23.

Both funds had accumulated reserves, so it was agreed that instead of increasing the Precept, any expenditure would offset against the reserves.

The same policy was adopted for the next financial year at the January 24 meeting.

11. Procurement of Village Gateway

Members had received three quotes. Cllr Batchelor proposed that the all-inclusive estimate from Dorset Council with included the gateway, delivery, assembly, and installation was the best option. The cost of £ 1474 to come from the Community Assets Fund.

This was unanimously agreed by all.

12. New bench for Snags Lane (Weatherby Castle walk)

Members had reviewed various options. Cllr Macnair recommended that the most suitable bench for the location was one from Screwfix at a cost of £175.00.

This was unanimously agreed by all.

13. New waste bin for Coles Lane

Acting on concerns from residents, the Parish Council proposed to replace the current red dog waste bin, with a new, larger, general purpose waste bin, meeting Dorset Waste Partnership criteria.

However, this proposal was not acceptable to the Landowners - this project is now closed.

14. Plaques for new planters on Milton Road

Members had reviewed various costings. Cllr Stephens suggested the cheapest option of acrylic plaques at an estimated costs £16 each.

This was agreed on a majority vote, with Cllr Greening preferring a brass plaque.

15. Conservation Area Appraisal – amendments costings

The draft CAA had been reviewed by Dorset Council, who requested a few small amendments to the document. The contractor who completed the work sent back a quote of **£990 + VAT** to finish the project.

All members agreed this was an large amount for what was perceived as an administrative piece of work.

This was unanimously agreed by all to decline this quote and pursue other avenues with Dorset Council.

16. Provisional end of year accounts

The Clerk briefed on the accounts. Members agreed to the following recommendations and Proposals:

77 payments amounting to	£ 17045.43
8 receipts amounting to	£ 15225.42
Budget spend of	101.03 %
General reserve (including VAT rebate)	£ 6506.82
Cash flow	£ 12885.08

That the overspend of £ 681.73 in the Community Asset Fund be offset against the Community Asset Reserve.

That the overspend of £ 298.62 in the Community Fund be offset against the Community Fund Reserve.

That the overspend of £ 73.81 in the Administration Budget Fund be offset against the General Reserve.

That all budget underspends be returned to the General Reserve.

17. Parish Notices

A member of the public was angered by the lack of action from the Council on the flooding on Milton Road. She was very content with the response from Wessex Water.

Members extended sympathy with her predicament and asked what actions she would like from the Parish Council. There was none, as she just wanted to bring the issue to the PC's attention. The Chair reiterated the following points in relation to responsibility for different aspect of flooding:

Sewage issues	Wessex Water
Road drainage	Dorset Council
Streams and rivers	The Environment Agency

Since the last significant episode of flooding, it was noted that the Parish Council had created a Sandbag Store that had been well received by residents.

A complaint was made that red dog waste bin on Blandford Hill was full and overflowing. Cllr Stephens reported this online during the meeting.

It was asked if the Parish Council could adopt that names on the memorial stone could be considered when new road names are considered.

It was suggested that the size of the culverts be increased if a rebuild of Corner House was to be done.

Cllr Parked thanked the Parish Council for hard work over the past 5 years, and what a pleasure it was to work with proactive members who had the Community at their heart.

18. Items for the next meeting

- Abated AGM
- Village Meeting
- First Full Council Meeting with newly elected members

19. Date of next meeting

15th May 2024
Milborne St Andrew Village Hall at 7pm

There being no further business the meeting closed at 2050 hours.

Richard Macnair

Chair to the Milborne St Andrew Parish Council