
GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

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Minutes of the Regular Meeting of the Parish Council held on
Tuesday 15th January 2019 at 7.30pm
Sawley Village Hall, Sawley.

(2019 – 001) **Present** were Cllr Martin Kirbitson (Chairman), Cllr Mike Lumb (Vice Chairman), Cllr John Scannell, Cllr Jim Wigginton, Cllr Simon Learoyd and Cllr Mark Smeeden.

(2019 – 002) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 4 members of the public.

(2019 – 003) No **Apologies** were received.

(2019 – 004) A **Declaration of Interest** was received later in the meeting from Cllr Wigginton when the forecourt of the Sawley Village Hall was (discussed as a matter arising from the minutes of the last meeting. (see item 2019 – 007, below)

(2019 – 005) A **Dispensation** was allowed and Cllr Wigginton was allowed to remain in the room as he would be able to add to the discussion if needs be.

(2019 – 006) It was unanimously **resolved** that the minutes of the meeting held on 20th November 2018, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 007) It was resolved to consider the resurfacing of the ground in front of the Village Hall at Sawley, although this was not on the agenda. At the last meeting of the Parish Council "*further considered the application from Sawley Village Hall for funding by the Parish Room fund of resurfacing the tarmac area to the front of the village hall. It was **resolved** that the application was approved subject to the contractor addressing the Council's concerns over surface run off water and where it would go.*" A further quotation and accompanying drawings were presented to the Council – to be circulated to all members – in essence the contractor has submitted proposals to install a soakaway and pipe work along with further pipework and a gully. As this proposal has been passed subject to concerns, it was decided that Councillors would consider the new plans, when received, and report back to the Clerk.

(2019 – 007) Cllr Margaret Atkinson **reported** on the following from North Yorkshire County Council:-

- a. Financial resources remain a major issue at both NYCC and HBC.
- b. Both Councils have balanced their budgets but are careful not to eat into reserves.
- c. The NYCC pension fund is still in good shape.
- d. Education and associated transport costs are rising.
- e. NYCC council tax will rise by 2.99% in the next financial year.

(2019 – 008) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council:-

- a. The old council offices have been sold and a planning application is being prepared for submission by the developer.

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- b. The Harrogate local plan is now being considered by the inspector. If accepted the plan will be in operation by the autumn of this year.
- c. Housing developments are still being passed by HBC planning department.

(2019– 009) The Clerk **reported** that:-

a. A very brief situation report on the present planning application for a helipad at Grantley Hall Hotel. This included that the application is being considered by Harrogate Borough Council. That 39 letters from local residents have been received by HBC and 11 responses from consultees. The Parish Council has so far submitted both a response and a peer review of the applicant's noise report, both items were commissioned from professional sources and are available to view on the HBC and the Parish Council websites.

b. The Clerk met with Cllrs Kirbitson and Wigginton shortly after the last meeting for the purposes of an employment appraisal. Whilst the terms of the actual appraisal document remain confidential, it was noted that the Parish council is happy with the work being done by the clerk but were keen to see improvements in the following areas, the inclusion of a task list at each meeting in order to keep track of progress, that minutes of meetings are produced more quickly (standing orders would be amended accordingly) and that the Parish Council website should be updated more quickly. For his part the Clerk stated that he was very happy with his position at the Parish Council.

(2019 – 010) Matters concerning the present situation regarding Grantley Hall Hotel Helipad development and TPO requests at the same site were considered:

- a. It was noted that the applicants are due to submit a new noise report.
- b. It was pointed out that further financial resources may be required to pursue this matter further.
- c. The Parish Council must keep abreast on updates to this matter on the HBC planning website. The Clerk is to ask HBC planning department if there a means of updating the Parish Council of new documents as they come in to the department.
- d. The Parish Council will seek clarification regarding what defines the curtilage of the development site – is it the red line on the plan or the blue line?
- e. It was understood that the planner dealing with the matter is due to visit the site very shortly.
- f. It was noted that there is an existing helipad that has been constructed fairly recently. Was this a breach of planning regulations, considering that the present application is a Full application and not a Retrospective application?
- g. The response from the planner dealing with the matter regarding the consideration of TPOs on the site and that a further email should sent to HBC – Cllr Smeedon will draft a further letter.

(2019 – 011) The following reports & inspection reports from DTMS Ltd, the Parish Caretaker, were considered;

- a. Caretaker task list – Nov /Dec 2018
- b. 02.11.18 Grantley Playground Inspection - noted
- c. 03.12.18 Grantley Playground I Inspection - noted
- d. 02.11.18 Sawley Playground Inspection - noted
- e. 03.12.18 Sawley Playground I Inspection - noted
- f. Replacement of baby swing seat at Grantley – noted, Cllr Kitchen will carry out his own inspection and report back to the Clerk.

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- g. It was resolved to remove both litter bins from Sawley village green because Harrogate Borough Council will no longer empty them.

(2019 – 012) The following Correspondence was considered:

- a. Notice of CIL consultation – email 11.01.2019 – noted by Councillors but not considered particularly relevant due to the type of development this initiative is aimed at.
- b. Malton Motor Club, Navigational Rally 19th/20th January - noted

(2019 – 013) Financial Matters:

- c. The accounts for payment as listed on "Appendix A", below, were approved for payment.
- d. A bank reconciliation for the period for the period 23.11.2018 to 15.01.2019 was received and unanimously approved. This appears at "Appendix B", below.

(2019 – 014) It was resolved that the Clerk should seek further clarification regarding the enforcement action that was taken at G&Ts in Risplith.

(2019– 015) The following Planning Applications were considered:-

- a. 18/05158/FUL. Sawley Park Farm Sawley Ripon North Yorkshire HG4 3ED. Erection of agricultural workers dwelling. Mr N Draper. It was **resolved** that the Clerk should reply with Option B, adding the following comments:
 - i. The proposed dwelling is poorly sited within the site plan and appears to have no affinity with the landscape.
 - ii. The proposed dwelling is of poor design. It will not fit in with the local vernacular and does not align with the AONB scenscape.
 - iii. The Parish Council assumes that Harrogate Borough Council are satisfied as to the need.
- b. 18/04639/FUL Single storey extension of agricultural barn Town End Farm High Grantley Mr & Mrs Wills. It was **resolved** that the Clerk should reply with Option A.

(2019 – 016) There were no items forthcoming from Councillors.

(2019 – 017) **It was confirmed** that the next regular meeting of the Parish Council would be a regular meeting on 19th March 2019 at 7.30pm at Sawley Village Hall, although should the (helipad) develop an extraordinary meeting may be necessary.

A schedule of future meetings appears at "Appendix B", below.

(2019 – 018) The meeting closed at 8.45pm

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

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At the Regular Meeting of the Grantley & Sawley Parish Council held on **19th March 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary
- ii. Standing Office expenses
- iii. EuraAudit
- iv. DTMS Invoice refill 5 Bags Brown Rock Salt
- v. DTMS Invoice Caretaker Duties - Grantley & Sawley Parish Council – Nov & Dec 2018
- vi. DTMS Manhole cover repairs
- vii. BWB – Noise report peer review – subject to it being circulated prior.
- viii. Farm & Land Services

Appendix "B" – Bank reconciliation for the period 22.11.2018 to 15.01.2019

Bank Reconciliation as at 15.01.2019

NB: Not including Parish Room Funds

HSBC a/c *****16		£	3,759.55		
HSBC a/c *****08		£	12,087.82		
		£	15,847.37	£	15,847.37
Less Unpresented Cheques	SCD "1"	£	1,193.83		
Sub Total				£	14,653.54

Cash Book

Bank Reconciliation as at 22.11.2018

HSBC a/c *****16		£	4,913.66		
HSBC a/c *****08		£	12,081.80		
Sub Total		£	16,995.46	£	16,995.46

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Add receipts	SCD "2"	£	6.02	£	17,001.48
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Subtract payments	SCD "3"	£	1,154.11	£	15,847.37
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Current State **£ 14,653.54**

SCD "1"

	Clerks Salary - Jan		
1	19	£	243.95
2	Office expenses - Dec	£	23.34
	Farm & Land		
3	Services	£	258.00
4	DTMS	£	278.40
5	Office expenses - Jan 19	£	26.90
6	EuraAudit	£	36.00
7	DTMS	£	282.24
8	DTMS	£	45.00

£ 1,193.83

SCD "3"

1	Clerks Salary - Nov	£	247.95
2	Office costs - Oct	£	17.77
3	Office costs - Nov	£	45.40
4	DTMS	£	306.24
5	F&LS	£	292.80
6	Clerks Salary - Dec	£	243.95

£ 1,154.11

Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

Schedule of Meetings 2019/2020

Tuesday 15 th January 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 19 th March 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 21 st May 2019	Annual Meeting of the Council and Annual Parish Meetings at Sawley Village Hall
Tuesday 16 th July 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 17 th September 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 19 th November 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 21 st January 2020	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 17 th March 2020	Regular Meeting at <u>Sawley</u> Village Hall

All meetings start at 7.30pm unless otherwise advised

Parish Meetings will be held in succession before the **Annual Meeting of the Parish Council** on 21st May 2019 which will commence no sooner than 7.45pm.