

NORTHBOURNE PARISH COUNCIL

MINUTES

EXTRAORDINARY MEETING

Wednesday 24th January 2024 - 7.00 pm at The Church Room, Northbourne

Website: www.northbourneparishcouncil.co.uk

Facebook: Northbourne Parish Council Noticeboard

1. PRESENT AND APOLOGIES

In attendance: Cllr Dan Edelman, Cllr Mark Pays, Cllr Bob Brewin, Cllr Michaela Hubble, Cllr Heidi Kemp, Cathy Skinner - Clerk

Apologies: Cllr Eileen Rowbothan, Cllr Jacquie Brett.

2. DECLARATIONS OF INTEREST:

a) Declaration of any councillor's interest in agenda items other than those registered at previous meetings. b) Declaration of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests (other than those previously disclosed), and a reminder to think of any changes to the DPI Register held at DDC, such as a change of job or home. c) Voluntary Declaration of other non-significant interest.

None to report

3. PUBLIC CONTRIBUTION TIME

Limited to items on the agenda, a maximum of 15 minutes in total.

None present.

4. TO APPROVE THE MINUTES OF THE MEETINGS HELD ON 9th NOVEMBER 2023 & 14th DECEMBER 2023

Minutes of the two previous meeting were agreed as a true record, proposed by Cllr Brewin, seconded Cllr Edelman – ALL AGREED.

5. FINANCE & ADMINISTRATION

- a. to receive the finance report – Noted and agreed as a true record, proposed by Cllr Edelman, seconded Cllr Hubble ALL AGREED
- b. to approve payments

22/12/23	Hugo Fox website	£ 11.99
03/01/24	Clerk salary & expenses	£379.74
17/01/24	EDF – Standing charges Pavilion	£ 44.90
22/01/24	Hugo Fox website	£ 11.99
22/01/24	Ionos - email	£ 3.60
	Bank Balance after payments	£5995.63

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- c. to sign the precept demand:

As previously agreed, the precept will be increased to £20000 for the municipal year 2024/5. The demand issued by Dover District Council was therefore signed by Cllr Edelman as Chair and the Clerk.

- d. to discuss obtaining a .gov domain for this council.

Cllr Edelman has previously mentioned the benefits which might be obtained by obtaining a .gov domain name for the parish council. The Clerk has researched how the application can be made and identified a company which would provide the service. From the domain names available it was agreed that **northbourneparishcouncil.gov.uk** is the best option. Costs:
.gov.uk domain - £110 + VAT every 2 years
Email hosting - £49.99 + VAT per year.

It was decided that Cllr Pays would look into this from a professional IT angle, to be discussed at the next meeting.

6. TO APPROVE DATES OF MEETINGS FOR 2024

Feb 8th, March 14th, April 11th (year-end), 9th May (AGM & Ordinary Meeting), 30th May (Parish Meeting), 13th June, 11th July, no meeting held in August, Sept 12th, Oct 10th, Nov 14th (Budget), Dec 12th.

Cllr Edelman proposed these above meeting dates, seconded by Cllr Pays, **ALL AGREED.**

There being no further business, the meeting closed at 1945.

ITEMS FOR THE NEXT AGENDA

Review of Standing Orders

Adopt a Sub-Committee – Northbourne Parish Neighbourhood Development Plan

Almonry Meadow Pavilion – the next steps

Cathy Skinner
Clerk/RFO

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