

## MISSON PARISH COUNCIL

Minutes of Parish Council meeting held at 7pm on Wednesday 5<sup>th</sup> June 2024 at Misson Community Centre.

The chair read out the proposed recording protocol which will be delivered at the start of every meeting.

The Chair asked if anyone intended to record the meeting other than the Clerk. Cllr Robey stated that he would start recording after the pre-meeting questions from the public. No objections were raised by the public.

**Pre-meeting from the public:** A MOP stated that speeding through the village was getting worse, and that nothing appeared to be happening to improve matters. The Chair explained that requests had been made to the police for a speed camera van to visit the village, and for traffic monitoring strips to be laid across the road near Misson Mill. Follow-up requests will be submitted to Notts CC and Notts Traffic Police by the Clerk. Cllr Robey explained that currently there were not enough volunteers to start up an independent speedwatch team, but he will continue to monitor the progress. C.Cllr Taylor offered to chase up the installation of traffic monitoring strips.

A MOP was concerned about a report stating that there was to be an overhaul of the waste recycling centres in the district, and that the Retford site was at risk of closing. The C.Cllr responded that there were no plans to close the facilities at any of the disposal sites, but that they would be assessed as to whether they are fit for purpose. If any sites could not be modified, then another piece of land would be found for a new site. The C.Cllr stated that she would keep the council informed of any updates.

**Present:** Cllr Walker (Chair), Cllr Watkins, Cllr Scott, Cllr Robey, Cllr Sutherton. **Clerk:** S Scott.

1. Apologies were received from Cllr Andrew and Cllr Watson.
2. Declarations of disclosable pecuniary and non-pecuniary interests: Cllr Walker – non-pecuniary interest as editor of Community Newsletter and a Trustee of Village Park and Playground Project. Cllr Watkins – non-pecuniary interest as a member of the River Idle Management Partnership. Cllr Sutherton – non-pecuniary interest as a member of the River Idle Management Partnership. Cllr Robey – non-pecuniary interest as a Trustee of Misson Community Association. Cllr Scott – non-pecuniary interest as a member of Misson Community Association.
3. The Council approved the minutes of the 1<sup>st</sup> May 2024. They will now be placed on the notice boards and on the website.
4. Matters arising not on the agenda – It was proposed and seconded to merge the policy covering the cemetery regulations with the policy for memorial safety. There were no objections. The new document will be placed on the agenda for signing next month.
5. Report from the County Councillor - As we are now in election season, there isn't much to report. Notts CC Children Services Department has just had an Ofsted visit and are waiting for the report. The Clerk to forward to C.Cllr Taylor the grass cutting requests to Notts CC via the website that are still waiting to be actioned. The C.Cllr has chased up the requests to replace damaged signs. The C. Cllr will produce a report for the July newsletter
6. Report from the District Councillor – The D.Cllr explained that due to the elections season there are no council meetings taking place apart from planning and licencing. As the D.Cllr is now on the planning committee, he may be able to assist with future questions around that subject. At the last meeting a MOP commented on the problem of parking on Coronation Ave. D.Cllr Pashley stated that he had raised the matter with PC Pickersgill. The MOP stated that nothing appears to have changed. The D.Cllr said that he would contact PC Pickersgill again. Bassetlaw urge people to report

any instances of fly tipping using the BDC website for it to be removed quickly. The waste is checked for evidence of names and addresses, and there have been a few successful prosecutions recently. It will be mentioned in the next newsletter on the D.Cllr's page. Regarding TTN, complaints appear to have dropped recently, but there have been times during breakdowns when it is still an issue. The acidic scrubber went down and has been repaired, albeit on a temporary basis. One of the extractor fans broke at the end of April and had to be taken away for repair. It was back operational on the 10<sup>th</sup> May. BDC have done some follow-up odour inspections, on the 29<sup>th</sup> and 31<sup>st</sup> May. There is a draft odour report which is waiting on a final sign off before sending out to interested parties such as BDC. Quotes have been obtained for conveyor covers. Jim Whalley from BDC is to book in a site visit to check that all repairs have been carried out in an effective manner.

7. Update on policing – No update. A request was made to both C.Cllr Taylor and D.Cllr Pashley in order to organise a meeting between PC Pickersgill and the Chair and Clerk of MPC.

8. Parish administration and record-keeping –

The amended Standing Orders were signed off, after being approved at the May meeting.

The Reserves Policy, Data Protection and Privacy Policy were signed off after being approved at May's meeting.

The new merged Memorial Safety Policy and Cemetery Regs were approved and will be signed off at the July meeting.

It was agreed to amend the dates on the new Financial Regulations for the discussions of the following year's budgets to October. This will give more time to agree the proposed precept. The policy will be signed off at July's meeting. A vote was taken on not to produce a three-year budget. It was passed by a majority of three to two. Cllrs Scott and Robey opposed the decision.

It was approved unanimously to have a three-year plan.

A draft Complaints Procedure Policy was discussed. It was agreed to take advice on how to give more information and make it more user friendly.

The accounts for 2023/24 were approved with Cllr Scott and Cllr Robey abstaining. They will now be forwarded to the external auditors after clarifying the required forms. Copies of the annual accounts will be sent to all Cllrs along with the completed AGAR forms.

Councillors received and approved the following expenses and receipts:

Expenses

S E Scott salary for MPC and TEC - £600.70 24/016

PAYE for May - £60.80 24/017

Cloud Next web hosting for two years - £215.97 inc vat 24/018

Audit fee to G Newbould - £48.00 24/019

Hugo Fox web support - £11.99 inc vat 24/020

BDC re waste transfer - £50.00 24/021

Clear Council insurance - £586.89 24/022

M Guest hours for May - £152.00 24/023

JH Pickup work for TEC - £270.00 24/024 To be reimbursed by a TEC cheque

BJP Insurance for lawnmower - £125.20 24/025

Current account balance at 31<sup>st</sup> May 2024 - £13249.19

Reserve balance at 31<sup>st</sup> May 2024 - £10781.85

Interest for May £13.26

The draft Risk Register was approved with the comments that it would be amended as required. It will be signed off at the July meeting.

9. Planning Applications – A County application has been received for a proposed extension eastwards towards the existing Misson Grey Sand Quarry. Ref 24/0040/CDM. A decision is still awaited. There have been no objections from any of the interested parties.

24/00293/HSE – 2 New Cottages on Dame Lane. Application for two-storey extension. Granted.

No other planning applications received.

10. Discussion regarding the independent energy audit. Still awaiting one more quote. It was proposed and seconded that Cllr Scott approach BDC to check if MPC is eligible for a free energy audit. If not, the two quotes received will be checked to see if they offer the same service, and the awarding of the contract will be decided at July's meeting.
11. Report on the Neighbourhood Plan – No further update. It will be kept on the agenda until signed off.
12. Update on Neighbourhood Improvement Program – 'No Mow May' has been and gone, and most of the long grass has been removed. There have been some negative comments about the scheme, especially concerning the Green. The Council wish to thank the lengthsman for supporting 'No Mow May'. A decision regarding whether to take part next year will be discussed nearer the time. The Clerk's page in July's newsletter will include an explanation about the scheme. Due to the condition of some of the speed signs in the village it was agreed that the Clerk should contact Notts CC to ask for some of them to be replaced. The Clerk will ask the residents of Holly House if they would trim their hedge so that the road sign is visible. The Pinfold is a little disappointing at present due to the lack of sunshine. A decision will be made in autumn on how to proceed with the planting to enable more flowering throughout the year. The notice boards throughout the village will need to be sanded and varnished. It was agreed to approach another person to complete the work. It was also agreed to look at advertising for another lengthsman to add to the current team. Thanks were given to Cllr Watkins for work in assisting the lengthsman, especially during May.
13. Reports from Parish groups and projects – Nothing to report this month.
14. Update on the Parish Resilience plan – The plan is still continuing, with a recent meeting being held.
15. Review of Parish highways and paths – C.Cllr Taylor is to follow up on some of the requests that have been sent to Notts CC concerning overgrown paths. Cllr Robey is to forward to the Clerk the email address of a more direct contact at Viaem.
16. The Clerk will contact BDC to arrange a memorial safety inspection at the cemetery and churchyard.
17. The Council has received a framed portrait of King Charles. It was proposed and seconded to hang the photograph in the Parish Hall with Cllr Scott voting against. It was agreed to ask MCA to decide where to place it.
18. Feedback from meetings – No meetings attended.
19. Correspondence received – A request was made by W. Pinders to inter ashes of two non-residents in an existing plot. It was accepted. A request was made for a burial plot for a non-resident. No details were currently available. Further information will be obtained from the undertakers. The Clerk will forward the details to enable the Councillors to make a decision by email, as the burial has been requested for the 20<sup>th</sup> June.
20. The next meeting will be on Wednesday 3<sup>rd</sup> July 2024.
21. Confidential items – The lengthsman scheme was discussed. It was agreed that the Clerk would email the advice received from NALC, and from the new insurers, plus the existing risk assessments to all Councillors.

S E Scott

Clerk to Misson Parish Council

26<sup>th</sup> June 2024