



East Woodhay Parish Council Finance Committee

09 July 2024, 09:00 WHCH

Agenda

- 1. Welcome and apologies**
To be sent to the Clerk prior to the meeting
- 2. To agree Minutes of previous meeting**
Available on the website
- 3. Actions arising from meeting held on 30 April 2024**
As given at end of agenda
- 4. Review of 1st quarter spend vs budget and associated forecast**
As per committee Terms of Reference. Sent by Clerk in advance.
- 5. Audit-review of internal audit report**
Report available on website under Audit 2023-24
- 6. Review of Financial Regulations, Financial Risk Assessment, Risk Management Policy**
Available on website under Policies and Procedures. Sent by Clerk in advance.

Signed: Amy White (Clerk to the Council)

Date: 03/07/2024

Tel: 07855275336, Email: clerk@eastwoodhay-pc.gov.uk Web: www.eastwoodhay-pc.gov.uk

Actions 30 April 2024:

Action: Clerk to ask Cllr Donaghue to investigate via Charity Commission. Clerk to ask previous Chair of EWPC. **In action**

Action: Clerk to send Risk assessment to Committees to consider risk within ToR remits and update next Financial meeting: **Actioned**

Action: Clerk to review insurance and whether war memorial is/should be insured: **In action**

Action: Cllr Rand to check whether there is HALC support for cybersecurity.

Action: Clerk to create/review a cybersecurity policy (to cover email/website etc) for discussion- **Move to next meeting**

Action: Clerk to add in finance figures for year end (from budget) for APM: **Actioned**