

Alkham Parish Council

SUMMONS

To all Members of the Parish Council In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Alkham Parish Council on Monday 17th April 2023 at 7.00 p.m. The meeting will be held in the Alkham Village Hall, Hogbrook Hill Ln, Alkham, Dover CT15 7QJ

Irene Bowie

Clerk to the Council

clerk@alkhamparishcouncil.org.uk

6th April 2023

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies and absences:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

3. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. Agenda Item 16 will be taken as a confidential item.

4. Reports from external parties (if present).

Kent County Councillor David Beaney, Dover District Councillor Martin Hibbert,
PCSO Sarah McGuinness

5. Alkham Parish Councillor Reports

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| 5.1 | Chairman of the Parish Council | Cllr Burrows |
| 5.2 | Byways | Cllr Barrier |
| | 5.2.1 Proposed diversion of public footpath ER150 at Alkham | |
| 5.3 | Parish Plan | Cllr Burrows |
| 5.4 | Drainage and Flood Wardens Report | Cllr Hibbert |

6. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on 9th January 2023 to be taken as read and confirmed as a correct record and signed by the Chairman.

7. Clerk's Report: (not included in other agenda items)

8. Finance:

- 8.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 8.2 Late Payment Request/s to be discussed for approval and payment.
- 8.3 To receive the 2022/23 Accounts
- 8.4 To review the 2022/23 spend vs budget
- 8.5 Review the APC Fixed Asset register (new assets updated during the year)

9. To receive the AGAR for the financial year ended 31st March 2023

- 9.1 To receive and note the Annual Internal Audit Report
- 9.2 To receive and approve the Annual Governance Statement (Section 1)
- 9.3 To receive and approve the AGAR Accounting Statements (Section 2)
- 9.4 To approve the Certificate of Exemption

10. Planning:

- 10.1 To table planning applications received for consideration:
 - 10.1.1 23/00403 Tree Tops Greenwich Lane Ewell Minnis CT15 7EA
Creation of roof terrace, balustrade and doors (retrospective)
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RRO95JFZMRW00>
 - 10.1.2 23/00114 The Hermitage Slip Lane Alkham CT15 7DD
Erection of a two storey side extension, dormer extension and external alterations including cladding.
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RR7ADWFZ01R00>
- 10.2 To Table Planning Applications dealt with since the last meeting
 - 10.2.1 23/00248 Ellinge House Little Everden Road Alkham CT15 7EG
Change of use of land to mixed agriculture/equestrian and the erection of stables with associated works. APC Objection
 - 10.2.2 23/00124 Southbank Newcastle Lane Ewell Minnis CT15 7DY
Erection of a dwelling, car port and access.
APC Defer to DDC Planning
 - 10.2.3 23/00160 Sunrise Meggett Lane Alkham CT15 7EN
Certificate of lawfulness (existing) for the continued use of buildings in breach of agricultural conditions CH/6/63/0117 & DOV/04/00385 and continued use of land as residential.
APC Objection
 - 10.2.4 23/00186 Rhodus Mead Wolverton Hill Alkham CT15 7DT
Erection of raised decking and balustrade.
APC No Objection
 - 10.2.5 22/01625 Evergreen Slip Lane Alkham Dover CT15 7DA
Erection of porch, raised terrace with balustrade, storage underneath dwelling and associated changes in ground levels, replacement cladding to elevations, erection of retaining wall and alterations to fenestration (retrospective)
APC Objection
 - 10.2.6 22/0157 Common Hill Cottage Green Lane Ewell Minnis CT15 7DX
Certificate of Lawfulness (existing) for the continued use of outbuilding as a dwellinghouse.
APC No Objection
- 10.3 To table decisions by Dover District Council (DDC) since the last meeting
 - 10.3.1 TC/22/00150 Malmaims Manor Slip Lane Alkham Kent CT15 7DB
Fell one Eucalyptus tree situated within a conservation area. DDC Permitted
 - 10.3.2 Mon 28 Nov 2022 Certificate of Lawfulness (existing) for the continued use of outbuilding as a dwellinghouse

- DDC Certificate Existing Refused
- 10.3.3 22/01658 Hogbrook Equestrian Centre Hogbrook Hill Lane Alkham CT15 7BU
Creation of a menage with post and rail fencing
DDC Application Approved
- 10.3.4 23/00186 Rhodus Mead Wolverton Hill Alkham CT15 7DT
Erection of raised decking and balustrade.
DDC Application Approved
- 10.4 To table late planning matters:
- 10.5 Dover District Local Plan 2040: Notice of Submission

11. Highways

- 11.1 Highways Improvement Plan (Update)
- 11.2 To receive the Alkham Speedwatch reports
- 11.3 To receive the parish portal report
- 11.4 To receive any other Highways matters

12. Play area and Village Green

- 12.1 To receive the Monthly Playground Inspection Report.
- 12.2 Commemorative Bench
- 12.3 To consider any other matters pertaining to the play area and/or the Village Green
- 12.4 To consider areas for Re-Wilding
- 12.5 To consider the Maintenance Contract 2023/24

13. Volunteer Policy Review

14. KALC Community Awards Presentation

15. Correspondence:

- 15.1 To table items of late correspondence :
- 15.2 Items circulated .
 - 15.2.1 Notice of Election - Thursday 4 May 2023
 - 15.2.2 Southern Water: Pioneering solutions to reduce storm overflows 'will bring nature back to communities'
 - 15.2.3 NHW Message - latest newsletter from the National Neighbourhood Watch Team
 - 15.2.4 Largest number of new council homes in a generation is being delivered by DDC
 - 15.2.5 KALC Dover Area Committee Minutes 1st March 2023
 - 15.2.6 Civility and Respect March Newsletter
 - 15.2.7 Hedgehog Highway Project

16 Staffing Matters. NALC Annual Salary Award 2023

**Meeting Dates 2023 : 11th May Annual Meeting of the Parish Council, 3rd July,
4th September, 6th November. Annual Meeting of the Parish 17th April 2023**

Irene Bowie
Clerk to the Parish Council
Email: clerk@Alkhamparishcouncil.org.uk