

BARNBY IN THE WILLOWS PARISH COUNCIL

PARISH COUNCIL MEETING 9TH MARCH 2023 at 7:00pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Contributions from the public, District and County Councillors**
4. **Approval of minutes** – *formal approval of the Parish Council meeting held on 16th January 2023.*
5. **Matters arising from the minutes (HC/all)** – *reviewing items and updates on previous actions (inc website, noticeboard, hob and smart meter).*
6. **Finance (HC)**– *review financial issues / authorise payments*
 - a) Payments made since last meeting (Jan):
 - Parish Council -
 - Noticeboard (second instalment) £453.00
 - Village Hall –
 - Water Plus (supply) £20.05
 - Wave £48.32
 - PPLPRS £337.69 – for 2022-23 and 2023-24 to realign (details will be given)
 - b) Payments upcoming:
 - Fire Alarm Testing / PAT £360.00 – chased invoice/report
 - NALC subs £91.48 – annual subscription
 - Caretaker salary (previously approved)
 - Heater servicing – awaiting quotes (last year £222)
 - c) **Income received** – *review income received since last meeting*
 - d) **Banking update** – *review of any updates / changes proposed*
 - e) **Internal Audit** – *approve appointment of auditor (approx. £50)*
7. **Village Committee Report (GB/HC)** – *including updates on events*
8. **Village Committee Constitution (HC/all)** – *update on status*
9. **Licensing (HC)** – *review options provided by NSDC and agree how to proceed.*
10. **Litter (CS)** – *review of issues / actions taken*
11. **Tree (BP/all)** – *review options for replacing tree on The Green and agree next steps*
12. **Elections** – *review of processes and deadlines inc need for photo ID when voting*
13. **Coronation Grant Award Scheme (HC)** – *overview of scheme and authorise application*
14. **Maintenance (CS)** – *review condition of toilet window*
15. **Planning matters (HC)** – *review planning requests and / or decisions*
 - a) 22/02302/HOUSE – Manor Farm, Long Lane – *Change of use of two agricultural outbuildings (to storage and distribution). Outcome – permission refused (info only).*
 - b) 22/02325/HOUSE – Conifers, Back Lane – *removal of existing garage flat roof and replacement with new pitched roof. Outcome – permission granted (info only).*
 - c) 23/00058/FULM – Chestnut Lodge, Barnby Road – *proposed change of use to residential caravan site for gypsy/travellers (19 pitches), construction of one new dwelling and an amenities building and new access of Barnby Road. Decision needed – deadline 23rd March.*
 - d) 23/00258/LDCE – School House, Back Lane – *Lawful Development certificate for existing car port and shed. Decision needed – asap after meeting.*
 - e) Travellers Site at Beckingham (appeal) – *no update at the time of compiling agenda.*

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16. **Correspondence (HC)** - *overview of correspondence to be circulated*
- a) NALC Updates on VAT (sports) and procurement limits – *overview of change (info only)*
 - b) NALC Pre-Election Period guidance – *review of requirements (prev. known as 'purdah')*
 - c) NSDC Planning – *copy of training on permitted development rights*
 - d) Newark Community First Aid – *volunteers needed*
 - e) NALC Updates – *review updates including meetings dates and email addresses*
 - f) NCC Highways – *overview of works in Balderton from 20th March*
 - g) Police & Crime Commissioner Update – *newsletter*
17. **Date of the next Parish Council Meeting** – to be agreed in line with election protocol

...*Helen Cowlan*.....Parish Clerk
3/3/23