

## BROMPTON RALPH PARISH COUNCIL

Clerk to the Council: P Bainbridge, 35 Mount Street, Bishops Lydeard, Taunton, TA4 3LH  
Email: bromptonralph.pc@gmail.com Tel: 07504 507558/01823 710923

### To Members of Brompton Ralph Parish Council, May 2024

You are duly summoned to attend the Annual Meeting of Brompton Ralph Parish Council to be held at Brompton Ralph Village Hall at 7:30 pm on Thursday 23<sup>rd</sup> May 2024

**Public question time:** There will be an open forum for any questions or concerns at the beginning of the meeting. Before the start of the meeting residents are welcome to raise any issues on this agenda, or simply to listen to the meeting. Because there is limited time available in the meeting it would be preferable if any concerns are addressed to the Clerk or the Chair beforehand, but it is not necessary. Members of the public may not take part in the meeting itself.

### AGENDA

1. **Election of Chair** – Declaration of acceptance office to be signed & returned to the Clerk.
2. **Election of Vice Chair**
3. **Apologies:** To receive apologies and to approve reasons for absence.
4. **Declarations of Interest**
  - a. Register of Interests.
  - b. To declare any personal interests in items on the agenda and their nature.
  - c. To declare any pecuniary interests in items on the agenda and their nature.
5. **Minutes of the Previous Meeting**

To consider the approval of the draft minutes of the meeting of the Parish Council held on 29th February 2024
6. **To Review or Update:**
  - i. Code of Conduct
  - ii. Model Standing Orders
  - iii. Banking Mandate and to confirm signatories
  - iv. The Council's Insurance
  - v. The Asset Register
  - vi. Council's subscriptions to other bodies
  - vii. Financial Regulations
  - viii. To agree a list of regular payments made throughout the year.
  - ix. Risk Assessment
7. **Matters Outstanding**
  - a. **SALC Wellbeing Grant Application** – to receive update and consider actions to be taken.
  - b. **Grass Cutting** - to receive update and consider any future actions
  - c. **Emergency Planning** – to consider a community place of safety and development of a plan.
  - d. **D -Day Commemoration** – to receive an update and possible request for support.
  - e. **War Memorial** – to discuss.
8. **Planning Applications Received - none**

**Planning Applications Decided -** For full conditions please refer to Somerset Council's planning portal

  - a. **3/02/24/002** Variation of condition 6 of planning permission 3/02/23/010 to amend the wording in respect of the pre-commencement condition to apply to the installation of external lighting to the west elevation only and the information to be submitted for approval of details, The Green, Brompton Ralph, Wiveliscombe, Taunton, TA4 2RU - **GRANT**

- b. **3/02/23/008** Application for Prior Approval for the creation of a wetland habitat with extension of outpipe from existing pond for formation of additional pond and 4 No. bunded scrapes within a fenced area with filling in of defective pond|Middle Stone Farm, Brompton Ralph to Gandstone Cross, Brompton Ralph, TA4 2RT – **Prior Approval Not Required**
- c. **3/02/24/001** Erection of agricultural storage shed with formation of access to highway, land to the west of Cordings Ball and Bowden Farm to the north, Brompton Ralph
- d. **3/02/21/001** Erection of 1 No. agricultural workers dwelling and garage Sandpit Meadows, Brompton Ralph to Gandstone Cross, Brompton Ralph, TA4 2RT

## 10. Finance

- a. **Payments for Approval**
  - i. Brompton Ralph Village Hall Hire 2023/24 - £92.00
  - ii. T Payne Internal Auditor Fee - £100
  - iii. Clerk's Wages – May & June @ £166.66 including HMRC PAYE
- b. **Payments Already Made (Direct Debit)**
  - HugoFox Ltd Website – March, April, May 2024 @ £9.99 (+VAT) = £35.97
- c. **Monies Received**
  - Somerset Council Precept Payment - £4,675.00
- d. **Bank Reconciliations**
  - i. 31<sup>st</sup> March 2024 to receive & check against the bank statement.
  - ii. 30<sup>th</sup> April 2024 to receive & check against the bank statement.
- e. **AGAR**
  - i. Internal Audit report – to receive & discuss
  - ii. Annual Governance Statement - for approval
  - iii. Accounting Statements - for approval
  - iv. Certificate of Exemption - for approval

11. **Local Community Network (LCN)** – Attendance reports and date of next meeting.

12. **Parish Council Noticeboard** – to discuss maintenance and receive and consider any quotes.

13. **Clerk's Report including Correspondence** – including response to Somerset Council survey on rights of way.

14. **Councillors' reports and items for future agendas**

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. **Date of Next Meeting**

*Patricia Bainbridge*

Clerk to Brompton Ralph Parish Council

17<sup>th</sup> May 2024