

**Minutes of the Meeting of Cantley Staithe Charitable Association held on
Thursday 21st January 2021 at 6.30pm via Zoom**

Present: Dot Machin
Peter Key
Brenda Pawsey
Kevin Francis
Steve Bennett
Norma Knight

Also present: Melanie Eversfield, Clerk to the Trustees

1. Apologies

Apologies for absence were received from Jan Davis.

2. Minutes of the Meeting held on 15th October 2020

These were circulated and agreed as a true record.

3. Matters arising from the minutes

a) The Clerk to the Trustees stated all mooring spaces had now been taken and all paid.

b) The Clerk to the Trustees stated that Dot had managed to secure a draft risk assessment from the old Trustees and therefore she will put one together.

Clerk

4. Finance

a) It was noted that there were no payments to be made.

b) The accounts from 1st April 2020 to 31st December 2020 were received and noted.

c) The draft budget and reserves for 2021/2022 was considered and **agreed**.

5. Matters for consideration

a) It was noted that the working party was suggesting that the Moorings for 2021 remain the same as 2020 due to the fact that no one should be moving their boats at present due to Covid. This was **agreed**. The Clerk to send out invoices to existing birthholders.

Clerk

b) The Moorings for 2021 were considered and **agreed** as per item 5a.

c) The insurance for 2021 was **agreed** at a cost of £478.40.

Clerk

6. Any Other Business

It was noted that there are people parking / driving to the Staithe to fish and parking on the grass area which is making it a mess. Dot and Steve to go and have a look and inform Melanie of the outcome.

**Clerk /
DM /
SB**

7. Date of Next Meeting

It was noted that the next meeting would take place on Thursday 15th April 2021 at 6.30pm in Cantley Village Hall or online via Zoom.

The meeting closed at 6.54pm

CHAIR