

AGENDA

Date: Tuesday 8th November 2022

Time: 7:00 pm in the Parish Room

To all Members of the Parish Council
1st November 2022

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 8th November 2022 at 7.00 pm to transact the following business.

Teresa Murphy
Clerk to the Parish Council
www.sambourneparish.org.uk

AGENDA

1. Apologies
2. Changes to Disclosures of Interest
3. To approve the Minutes of the meeting held on
27th September 2022 A
4. Matters arising from the Minutes of the meeting held on
27th September 2022

Minute	Name(s)	Action
4 – Item 7(5)	Cllr Moon, Cllr Taaffe, Clerk	Flyer inserted in Link and on website
4 – Item 7	Cllr Moon	Action re footpaths
4 – Item 8	Cllr Edden	NW details. Contact SDC re fly tipping
5	Clerk	Civility and Respect Pledge
6	Clerk	Email Privacy Notice on website
7	Clerk	Standing Orders on website
8	Cllr Taaffe, Cllr Kerridge	Information update from WCC
9	Chairman, Clerk	End of Year budget statement
13	Chairman	Conclusions of Monitoring Officer

5. Grass cutting contract – 2023/2024 D
6. To approve the following Policies:
- i. Dignity at Work Policy A
 - ii. Home Working Policy – Revised November 2022 A
7. To approve the following Risk Assessments:
- i. Financial and Management Risk Assessment 2022/3 A
 - ii. Notice Boards Risk Assessment – November 2022 A
 - iii. Village Green Risk Assessment – November 2022 A
8. Accounts
- i. Draft Budget for 2023/2024 D/A
 - ii. Set the Precept for 2023/2024 A
 - iii. Bank reconciliation for October 2022 A
 - iv. List of financial transactions from 27/09/22 – 08/11/2022 A
9. Planning
10. Correspondence I
11. Public Participation – if you have an issue you would like the Council to consider, please email the clerk at clerk.sambournepc@aol.com no later than 16:00 on Friday 4th November 2022.
12. Chairman’s Business I/D
14. Date of next meeting:

Tuesday 10th January 2023 at 7:00 pm

Teresa Murphy
Parish Clerk
clerk.sambournepc@aol.com
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I - Information D - Discussion A - Agreement