



MINUTES OF CAYTHORPE PARISH COUNCIL MEETING

Held in the Village Hall on Monday 8th November 2021 at 6.30 PM.

Present: Cllrs Cons, King, Boon and Duff.

In Attendance: LJ Campbell (Clerk) and Cllr Roger Jackson.

Public Participation

There were no members of public present.

21/037 To receive and accept apologies.

Apologies were received and accepted from Cllr Ravenscroft

21/038 To receive and note declarations of interest.

There were no Declarations of Interest.

21/039 To accept the Minutes from the last meeting.

The Minutes from the meeting held on 27th September 2021 were approved as a true record and signed by the Chairman.

21/040 Clerk's Report

- a. The grant application for Interactive Speed Signs has been submitted, awaiting outcome.
- b. The Volunteer Marquee planning permission: Not required during Covid.

21/041 Time allocated for District Councillor Roger Jackson

Cllr Jackson was not in attendance.

21/042 Flood Warden and Neighbourhood Watch reports.

There was nothing new to report.

21/043 To decide any action regarding the Chapel of Ease

This is ongoing; PC to monitor.

21/044 Village maintenance and Highways

- a. Speeding Vehicles: Clerk to chase VIA about the rumble strips. It was noted that there has been less incidents of speeding in the village and neighbouring village; PC to monitor.
- b. Landscaping Lowdham Railway Station: the Parish magazine published that works were being carried out at Lowdham Station so it was agreed that there was no further action required from the PC; Clerk to remove from future Agendas.
- c. Brackenhill roads and verges: No update, Clerk to follow up with VIA.

21/045 Planning

- a. Applications: 21/02317/S73, condition variation – NOTED
21/02192/HOUSE, Hillcrest, side extension- SUPPORTED
- b. Decisions: 21/02045/LDC, Caple House, Certificate of Lawfulness issued.

21/046 Finances

- a. Payments and Receipts: There were four payments authorised totalling £331.29. No receipts to note.
- b. Bank Reconciliation: The PC approved the bank reconciliation which showed a balance of £10565.16
- c. Yorkshire Bank: It was agreed to check the balance and write a transfer cheque for the final amount and then close the account.
- d. Assurance processes: The PC approved the accounts scrutinizing process.

The PC acknowledged that the Clerk had taken on more responsibility and was working more hours than initially contracted; Clerk to monitor hours and invoice accordingly.

21/047 Correspondence received.

All correspondence was circulated electronically upon receipt, there was nothing for PC consideration.

21/048 Any Other Business

- a. Christmas tree/Village Hall event: Cllr Cons will investigate options.
- b. Flytipping: there was a recent case of fly-tipping which Cllr Boon reported and it was cleared away by NSDC, it was agreed that, for similar occurrences in the future, land owners should be encouraged to monitor and report it themselves; Cllr Cons to put a 'shout out' on social media asking for land owner details to be sent to the PC so that contact can be made directly when incidents occur on their land.

21/049 Date of next meeting

The next meeting will be held on Monday 10th January 2022 at 6.30pm in the Village Hall.

There being no further business, the Chairman closed the meeting at 19h40.