

## SUTTON VALENCE PARISH COUNCIL

Date:	Wednesday 9 <sup>th</sup> November at 7.00pm
Venue:	Sutton Valence Village Hall
Present:	Cllrs: Eve Poulter (Chair), Gary Ward, Lesley Flint, Giri Ramachandran, Mel Flint Parish Clerk Emma Hull Ten members of the public

### Opening statement

The Chairman asked if anyone is recording – no recordings took place.

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies previously received from: Cllr Derek Eagle was noted and accepted.
2. Declaration of lobbying -
  - I. Declaration of Changes to the Register of Interests – none
  - II. Declaration of Interest in items on the agenda - Cllrs M Flint and L Flint declared an interest in item 7
  - III. Requests for Dispensation – none
3. Minutes of the meeting held 12<sup>th</sup> October 2022 were agreed, signed, and dated by the Chairman.
4. Matters Arising from the minutes not covered under other headings - none
5. KALC/NALC – nothing to report
6. Consultations
  - I. KCC Minerals and Waste Local Plan – circulated Closing date 5<sup>th</sup> December
  - II. MBC Design and Sustainability Development Plan Document Regulation 18 – circulated Closing date 12<sup>th</sup> December
  - III. KCC Bus Funding Reduction Consultation conclusion circulated
7. To consider a Grant Funding Request from The Three Suttons  

Action: To be carried over to the next meeting
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8. Training
  - I. MBC Planning Training – Assessment of Landscape Sensitivity Monday 7<sup>th</sup> Nov - Update from Cllrs that attended
9. Working Groups updates
  - I. Climate Change working group reported from their last meeting  

The Parish Council agreed for Cllr L Flint to contact local schools to promote awareness of climate change
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  - II. Platinum Meadow Scheme – a week of planting trees w/c 5<sup>th</sup> December (approx. 300 a day) volunteer's welcome

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III. Allotment – AGM held prior to this meeting was well attended

### 10. Planning: recommendation made on :

- I. APPLICATION REF: 22/504692/HYBRID: Land At Haven Farm North Street Sutton Valence Kent ME17 3HT Hybrid Planning Application consisting of: Full planning application for the erection of 104no. dwellings, retail space (423m<sup>2</sup>), access off North Street and site infrastructure works, following demolition/removal of the existing structures. Outline planning application (with all matters reserved) for the development of a doctor's surgery (1,500m<sup>2</sup>) with associated car parking and a phased development of 5 x self-build plots.

The Parish Council resolved to refuse this application

- II. APPLICATION REF: 22/504793/FULL: Henikers Heniker Lane Sutton Valence Kent ME17 3EE Erection of a single storey side extension and associated internal alterations. Conversion of attic to provide 2no. bedrooms and en-suite bathroom with 3no. dormer windows and conservation rooflight.

The Parish Council is concerned that this development contravenes LP 2017 Policy DM32

- III. APPLICATION REF: 22/504794/LBC: Henikers Heniker Lane Sutton Valence Kent ME17 3EE Listed Building Consent for erection of a single storey side extension and associated internal alterations. Conversion of attic to provide 2no. bedrooms and ensuite bathroom with 3no. dormer windows and conservation rooflight.

The Parish Council resolved not to comment on this application

- IV. Application No: 22/504287/FULL : 3 Warmlake Cottages Warmlake Road Sutton Valence Kent ME17 3LP Demolition of existing workshop and erection of 1no. 5 bedroom detached dwelling with associated parking.

The Parish Council resolved to refuse this application and to go to Committee

### 11. Finance

I. Signatories on Unity Trust and Nationwide

II. Authorisation of payments

III. Bank balances

Unity 84,132.77

Nationwide 83,240.12

IV. Income

The following items of income were noted:

MBC 17,714.58 CIL money

Nationwide 24.73 Interest

UK Power networks 2.30 The Green

Millwood Homes 200.00 Car Park donation

Car Park Permits 96.00

Allotment Deposit 50.00

ESPC 78.00 Office Rent

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V. Expenditure

i. Ratified at this meeting:

Lloyds Credit Charge	89.28	Microsoft 11.28, charges 3.00, MBC Road Closure 75.00
Drax	246.58	Street lighting
HugoFox	35.99	Website
Tailored Auto	13.20	Pension Admin
Corona Energy	15.66	Pavilion
Staff Costs	197.08	Pension
Staff Costs	1745.38	
XLN	98.76	Parish mobile
Unity charges	31.80	

ii. Agreed at this meeting

MS Computer Services	60.00	Cllr email set up
Ms computer Services	40.00	Bit locker issue
E Hull	11.99	Closed shackle padlock Pavilion
E Hull	8.39	Combination padlock permit car park
SV Village Hall Committee	57.73	PAT Testing (SVPC Office)
Paul Waring	2184.00	Works Platinum Meadow Vehicle Gate and associated works

VI. Bank reconciliation agreed

VII. Performance against budget agreed

VIII. 2022/23 Budget – 17<sup>th</sup> November

The Parish Council resolved to employ the previous Clerk to help with budget setting

IX. To approve allotment fees

The Parish Council resolved to keep the fees the same

X. Fields in Trust membership Renewal

The Parish Council resolved to renew the membership £65.00

12. Recreation and Open Spaces

I. War Memorial Play Area and Field –

i. Weekly inspections Graffiti on multi play roof.

ii. Annual Play area inspection completed –

Action: to be carried over to the next meeting

II. Pavilion

i. Sale of the pavilion – no update

III. Harbour Play area and field

i. Weekly inspections –

ii. Annual Play area inspection completed –

Action: to be carried over to the next meeting

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### VII. Open Spaces

- i. Extension of Conservation Area ongoing
- ii. Platinum Meadow
  - i. MBC tree initiative –

The Parish Council resolved to sign the contract with MBC and Medway Valley Countryside Partnership

- ii. Green Canopy –Tree Survey ongoing
- iii. Tree Survey – on going
- iv. Notice Boards – Quotes to be considered in closed session

The Parish Council resolved to go ahead with the installation quote at The Harbour £90.00 and that further installation quotes are required for The Old Post Office

#### 13. Roads and Transport

- I. Roads –
- II. Fire hydrant initiative project – ongoing
- III. Public transport –

#### 14. Remembrance Sunday

15. Police – nothing to report

#### 16. Village Hall

- i. Flooring in committee room and hallway raised with The Chairman of the Village Hall

Action: Clerk to keep as an agenda item

#### 17. Agenda items for next meeting

18. Date of next meeting: 14/12/22

Meeting closed 21.46

### **Acronyms**

NALC – National Association of Local Councils

MBC – Maidstone Borough Council

ACRK – Action with communities in Rural Kent

CPRE – Campaign to Protect Rural England

NP – Neighbourhood Plan

HIP – Highways Improvement Plan

JPG – Joint Parishes Group

PSS – Parish Service Scheme

KALC – 7ú Association of Local Councils

SLCC – Society of Local Council Clerks

PPF - Police/Parish Forum

PEG – parish Enhancement Group

LLV – Landscape of Local Value

PIP – Parish improvement plan