

# Minutes of a Council Meeting of the Moulsoford Parish Council

Thursday 13 April 2023 at 19:30, Moulsoford Pavilion

## Public Session – Prior to the Start of the Meeting

### Members Present:

Chair Cllr S Elvy (SE)  
Members Cllr S Powell (SP)  
Cllr J Baker (JB)

### Officers Present:

Public and Press: 3

### Meeting started 19:32

#### 22.10.1 To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

Cllr F Bloomfield, Cllr A-M Simpson, Cllr M Eagle (ME), Cllr B Partridge (BP) and Clerk sent their apologies.

**Resolved:** It was unanimously agreed that the reasons given were approved.

1. **Declarations of Interests [LA 2011 s31]**
2. **To consider requests for Dispensations [LA 2011 s33]**

None

3. **To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]** Meetings held on 9<sup>th</sup> February 2023.

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meetings and they were duly signed. Approved by Cllr Baker; seconded by Cllr Elvy

4. **To receive District and County Councillors**
  - No reports were received
  - **Resolved:** It was noted that the reports were not received.

1. **Finance**

**Resolved:** Finance report was not received, due to absence Cllr. Partridge; noted that report would be completed by end of the month. Also noted that Cllrs Elvy and Baker would remain as account signatories until the new PC members had been formally approved by the bank as necessary.

## **2. To review River Thames Public Access**

### **2.1. To receive updates on River Thames Public Access**

Cllr Powell reported on the documents received from Mr. Blacow, OCC Highways concerning the legal proceedings regarding access and ownership of the wharf area, moorings and the approach road. This comprised an extensive research report with over 20 appendices detailing the history of the wharf area, in particular with regard to access to the ferry. SP also reported that OCC Highways and the B&W have signed an agreement, dated end March 2023, redrawing the boundaries of the public highway. This new map removes the wharf and its moorings from the public highway, thereby limiting public access to the bankside to the area adjacent to Beetle & Wedge House, to the north of the wharf. No consultation with Moulsoford Parish Council was made regarding this decision. It was noted that the report is very thorough; but that the outcome is disappointing for upholding public access to the river at the B&W. Cllr Elvy thanked Cllrs, especially Cllr Powell, for working hard to keep the issue alive with Highways and maintaining PC participation as far as possible.

**Resolved:** Update was noted.

## **3. Traffic and Parking Review**

### **3.1. To receive updates on traffic and parking**

**22.10.8.2 Update on establishing a group (2 x councillors; 2 x Ferry Lane residents; a representative from B&W) to consult on traffic and parking issues around Ferry Lane.**

A MoP from Ferry Lane has volunteered to join the PC/B&W/Ferry Lane residents group on traffic and parking.

**Resolved:** Update was noted.

### **3.2. Update on the possibility of traffic calming around the narrow pavement at Grange Cottage**

No further updates were received; it was queried whether any measures are even actionable at this time.

**Resolved:** Cllrs should consider removing as agenda item.

## **4. To receive Planning Applications and Enforcements (considered as item 1 on meeting agenda)**

### **4.1. P23/S0692/HH - Old Hall**

A neighbour attended to raise their concerns with the PC regarding the potential impact on their property. Cllr Powell reported on a visit to their property and had found it helpful in understanding the application; it was agreed that other councillors would also arrange a visit as soon as possible.

**Resolved:** Cllr Powell to liaise and arrange a meeting. All Cllrs to review and submit comments to Clerk for response.

- 4.2. [P23/S0520/FUL](#) - Cranford House School Moulsoford OX10 9HT  
Alterations and extension to kitchen/dining room

**Resolved:** See response under P23/S0112/LB below

1. [P23/S0521/LB](#) - Cranford House School Moulsoford OX10 9HT (*listed building consent*)  
Alterations and extension to kitchen/dining room

Cllr Baker had received and circulated a response from Cranford House School's Head after writing to explain the PC's objection and to raise concerns regarding parking based on reports from village residents, including Willow Court Lane and Glebe Close. Head's response discussed disappointment of school amongst other points raised, including concerns regarding speeding in Willow Court Lane, dog fouling in the Hockey Field and the PC's concerns. Incoming PC will need to liaise over points raised to consider any potential update to the planning response.

**Resolved:** Cllrs to review the Head's response and send comments to Cllr Baker, pending a holding reply.

#### **7. To receive matters arising from the floor**

The two MoPs present expressed interest in volunteering to arrange a village litter-pick. The idea was discussed, considering previous events and the MoPs were thanked for their offer.

**Resolved:** Cllr Powell to look up risk assessments from previous litter picks and to find out about potential loan of equipment.

#### **To receive updates from previous meeting.**

##### **22.10.11.1 To receive updates on Pavilion roof repairs**

No significant further update. There is a minor gutter repair requiring attention, which Jon Swain will quote on, along with cricket shed removal.

**Resolved:** Cllrs to await quote on repair.

#### **1. To receive updates on cricket equipment disposal**

Cllr Eagle successfully sold the roller on eBay and it has now been removed. The boundary rope has also been sold, but had yet to be removed. The shed door has been secured; Jon

Swain will quote on removal of shed. Cllr Elvy also noted that there was cricket equipment remaining inside the Pavilion that could also be disposed of.

**Resolved:** Cllrs Elvy & Eagle to inventory remaining equipment and list on eBay or explore disposal elsewhere as appropriate.

## **2. To receive updates on 100 Club**

The constitution has been drawn up for review; the GDPR has also been considered. Secure on-line storage will be required to administer the Club's business.

**Resolved:** Cllr Elvy will circulate the constitution; Cllr Baker will liaise regarding GDPR compliance. Clerk to identify appropriate secure on-line storage which can also be used for archiving PC documents safely.

**3. To receive updates on quotes for tree maintenance required for dead wood around the rec.**

Removal of dead wood from around the Rec has begun, starting with the patch on the boundary north west of the Pavilion. The clearance has revealed natural saplings from several species, which can now grow on; and the contractor has built up dead wood piles for wildlife habitat. A survey of trees around the rest of the Rec has revealed more dead trees; these have been marked for removal and the climbing tree is fenced off.

The wild service trees for Queen's memorial and King's Coronation are being procured for planting in the Jubilee Avenue.

**Resolved:** Cllr Baker to send Cllr Powell text for a Facebook post about the climbing tree.

**2. To receive updates on road markings Moultsford Prep**

No update this meeting.

**Resolved:** To await progress at next meeting

**3. To receive updates on Clerk's Laptop**

This item is still pending, MPC are looking for a re-conditioned laptop.

**Resolved:** The above was noted.

**4. To receive Committee and project updates**

**1. Pavilion Management Committee**

Business appears to be largely returning to pre-pandemic 'normal'. Charges are being raised. The successful grant application to Cllr Jane Murphy for broadband installation was discussed. A deep clean of the Pavilion is being planned, including a comprehensive review and clear out of accumulated materials in changing rooms and other areas.

**Resolved:** It was unanimously agreed to note the update provided.

**2. Moultsford Events Committee**

A new secretary for the MEC has been appointed. A plan for the year's activities has been drawn up and circulated, including a summary of proposed events and targets. The stock check ahead of the first social had been completed and the deposit paid on the summer boat trips.

**Resolved:** It was unanimously agreed to note the update provided.

**14. To Receive update on NPS**

**14.1. Update to be provided on NPS project**

Cllr Powell reported that there will be a meeting with government officials to review the NPS process, in conjunction with the SODC Neighbourhood Planning team. Purchase of mapping software to enable to completion of the report was discussed and agreed - this will be funded by the NPS grant. This will also potentially be available to assist other community projects via the PC in the coming year.

**Resolved:** It was unanimously agreed to note the update provided, Clerk will update time of meeting on Facebook.

**14.2. Bench on Badgers Bank replacement**

Bench types were discussed; the suggestion of a bench made from a cut log was thought to be in keeping with the location, and assistance with this has been offered by our tree contractor.

**Resolved:** Cllr Baker to follow up to obtain quote and liaise with contractor and land owner to arrange potential access.

**15. Annual Meeting of the Parish.**

Dates of either 23rd or 24th May discussed, with 8pm start.

**Resolved:** Cllrs Powell, Elvy and Baker to contact and confirm potential speakers.

**16. To receive Items of Correspondence and agree actions arising.**

**16.1.** Request for old traffic survey report from a MOP regarding speeding and 20 MPH speed limit.

Prospect of 20MPH this should be raised in Annual meeting of the Parish.

**Resolved:** Clerk to contact local parishes and collate answers and also to look for the old traffic survey report.

**17. To consider actions arising**

Following up successful broadband grant application, Clerk to follow up on broadband quotes to action installation.

No further direct contact has been received from Gigaclear regarding potential installations or disruption or community presentations.

There will not be a contested election for new Parish Councillors; one new Councillor has stepped forwards, to be confirmed at next meeting. Further discussions with potential co-optees will be needed to ideally find a fifth councillor.

**18. Items for a future agenda.**

- Boat on Glebe Close - to be carried forwards.
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**18.1. To confirm the time and date of the Next Council Meeting – 7:30pm, 11th May.**

**Resolved:** It was unanimously agreed to approve the dates of future meetings.

**Meeting Closed: 21:15**