

SUTTON VALENCE PARISH COUNCIL

Date:	Wednesday 13 th December at 7.00pm
Venue:	Sutton Valence Village Hall
Present:	Cllrs: Mel Flint, Lesley Flint, Nicola Alsop, Mike Gammon, Derek Eagle, Melanie Dawber Sally Annereau Parish Clerk: Emma Hull

Opening statement

The Chairman asked if anyone is recording – no recording took place

Submissions from Police, Community Support Warden, County or Borough Councillors – none

Questions and comments from members of the public (limited to 15 minutes in total a maximum of 3 minutes per person) This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

Bearsted CAN –gave a presentation on repair cafes.

1. Apologies for absence – none
2. Declaration of Lobbying – none
 - I. Declaration of Changes to the Register of Interests – none
 - II. Declaration of Interest in items on the Agenda - none
 - III. Requests for Dispensation – none
3. Minutes of the meeting held 8th & 22nd November were signed and dated by the Chairman.
4. Matters arising from the minutes not covered under other headings - none
5. The Parish Council considered the nomination from Alex Castle to fill a vacancy on Sutton Valence Parish Council by Co-option

The Parish Council resolved to approve the Co-option
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6. To receive reports from
 - I) County and Borough Councillors – reports noted
7. SV Post Office – update was given
Meeting Scheduled with Fernham Homes on 18th December
8. To finalise projects for 2023/24 – noted
9. KALC
 - I) AGM Saturday 18th November – Cllr M Flint reported
 - II) Maidstone Area Committee 27th November – Cllr M Flint reported
10. Training
 - i) MBC Planning Policy and Guidance 6th November – update from Cllrs who attended
 - ii) Landscape Assessments and Biodiversity Net Gain 4th December 2023 – update from Cllrs who attended

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11. To consider the following consultations

- i) MBC Climate Change & Biodiversity - noted
- ii) KCC Kent Cycling and Walking Infrastructure Plan Consultation

The Parish Council resolved to send in a response to this consultation

12. Rural England Prosperity Fund – to agree whether to apply for grant funding and if so, what for

Having considered there were currently no suitable projects for the parish council to seek funding from the Rural England Prosperity Fund, councillors agreed the request to support the village hall committee's application instead.

13. Youth Club – to discuss the future of youth facilities following the reduction in KCC funding and make recommendations

Concerns were raised that there was a lot more to it and it was suggested for the company who currently run the Youth Club to look at our website and consider completing our grant funding request form and also look at other parish websites as the Youth Club is held in the village hall but is attended by children from other local parishes.

14. Climate Change Working Group – no update

15. To agree expenditure and working group representatives for the Joint Event with Chart Sutton 80th Anniversary D Day Landings

The Parish Council resolved to contribute £500 to the event

Meeting Closed to public and press for item 16

16. Human Resources

- i) Cleaners resignation –

The resignation of the current cleaner was noted

17. Planning

Recommendation to be made on

- i) 23/504994/FULL Hillside Cottage Sutton Valence Hill Sutton Valence Maidstone Kent ME17 3AR Change of use of existing residential annex to office space for applicant's financial services business (Use Class Eci) including loft conversion with insertion of roof lights, removal of glazed lobby on west elevation and installation of an internal raised floor, removal of one window, removal of fireplace, change window opening and repair works. (Resubmission of 23/501390/FULL).

The Parish Council resolved not to comment on this application

- ii) 23/504995/LBC Hillside Cottage Sutton Valence Hill Sutton Valence Maidstone Kent ME17 3AR Listed Building Consent for conversion of existing residential annex to office space for applicant's financial services business including Loft conversion with insertion of roof lights, removal of glazed lobby on west elevation and installation of an internal raised floor, removal of one window, removal of fireplace, change window opening and repair works. (Resubmission of 23/501571/LBC).

The Parish Council resolved not to comment on this application

- iii) 23/505489/FULL Bluebells Headcorn Road Sutton Valence Maidstone Kent ME17 3EH Demolition of garage and erection of new garage (Resubmission 23/504142/FULL)

The Parish Council resolved no objection to this application

18. Finance

- I. Signatories on Unity and Nationwide
- II. Authorisation of payments
- III. Bank balances
 - Unity £ 64,072.33 noted
 - Nationwide £84,561.63 noted
- IV. Income
 - The following items of income to be noted – carry forward to next meeting
- V. Expenditure
 - i. To be Ratified at this meeting- carry forward to next meeting

ii Were agreed at this meeting:

Ash Electrics	102.00	Pavilion
HugoFox	35.99	Website November
E Hull	6.09	Postage
J Burnett	85.50	Assisting Clerk
Diginet Solutions	248.10	Copier charges

- VI. Bank reconciliation – carried over to the next meeting
- VII. Performance against budget -
- VIII. 2023/24 Budget – carried over to the next meeting

19. Recreation and Open Spaces

- I. War Memorial Play Area and Field –
 - i. Weekly Play area Inspections - nothing to report
 - ii. Yearly Play area inspection – noting to report
 - iii. Pavilion – update given
- II. Harbour Play area and field - noting to report
 - i. Weekly Play area inspections – nothing to report
 - ii. Yearly Play area inspection - noting to report
- III. Open Spaces
 - i. Tree Survey – update
 - ii. Platinum Meadow – update given
 - iii. Noticeboards Clerk to obtain quotes for two new noticeboards
 - iv. Community Litter Pick – to organise in the Spring

20. -Roads and Transport

- I. Roads
 - i. To consider setting up a traffic / road working group
 - ii. 20 is plenty
 - iii. To finalise Highways Improvement Plan (HIP) – circulated
 - iv. Speed Watch Training – update
- II. Public Transport

21. Allotment – update given

22. Parish online

- i. Location of parish trees to be added – PARISH ON LINE FOR SALLY

23. Police

- 24. Village Hall – items to be raised by PC representative – none
- 25. Agenda items for next meeting
- 26. Date of next meeting 10th January 2024

Meeting Closed 21.45

Acronyms

NALC – National Association of Local Councils
MBC – Maidstone Borough Council
ACRK – Action with communities in Rural Kent
CPRE – Campaign to Protect Rural England
NP – Neighbourhood Plan
HIP – Highways Improvement Plan
JPG – Joint Parishes Group
PSS – Parish Service Scheme
CIL - Community Infrastructure Levy

KALC – Kent Association of Local Councils
SLCC – Society of Local Council Clerks
PPF - Police/Parish Forum
PEG – parish Enhancement Group

LLV – Landscape of Local Value
PIP – Parish improvement plan