



Minutes of the Assets and Amenities Committee held on Monday 20th January 2020 at 6.30pm in the Committee Room of the Parish Council Offices 13 Orgarswick Road Dymchurch.

Members Present

Cllr. M. Wright

Cllr. D. Noonan

Cllr. C. Young

Project and Finance Officer Mr. A. Lawson

Also Present-

2 members of the public

- 1. APOLOGIES** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

None received.

- 2. DECLARATIONS OF INTEREST**

- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations were made.

- 3. TERMS OF REFERENCE**

Committee Members reviewed the updated terms of reference including the delegated spending powers and all unanimously agreed to accept them.

- 4. MINUTES OF THE PREVIOUS WORKING GROUP MEETING** held on 1st October 2019 were unanimously agreed as a true record of the meeting.

- 5. SEA WALL KIOSK – UPDATE ON REFURBISHMENT & FUTURE ARRANGEMENTS**

Cllr Noonan confirmed a quote has been received for the electrical work and another is due this week. Quotes for Building work are in progress, and we are still on track for completion of work by the end of March 2020. A "Wish list" for kiosk equipment has compiled and costed. The Beach Web Cam will be offline while electrical work is completed (Cllr Noonan to confirm dates). Electricity supply to be split into 2 meters, kiosk and the rest of the building to allow for multiple use by the Parish Council.

6. SEAWALL SINGAGE

CLlr Noonan reported Jet Ski signage is missing at High Knock and needs replacing and also a section of railings & a sleeper at High Knock are corroded/missing and needs attention. Members also commented on the review of safety at the roundabout near Tesco (awaiting outcome of review) and a brown tourist sign down on triangle of land near the Fire station

7. BULLS FIELD CAR PARK

Committee awaiting confirmation of status on the High Street regeneration fund bid before confirming next steps on car park resurfacing. All agreed further investigation on provision of electric car charging point should be undertaken.

Proposal to work with Pay by Phone as preferred provider of cashless car park payments was unanimously recommended to move to full council meeting for approval subject to confirming no charge to DPC over winter period when car parking charges are suspended.

8. PAVILLION & RECREATION GROUND

The Friends of the Rec have their 1st meeting on Tues 4th Feb, Committee member agreed to put on hold any further discussion on the working group to oversee the transition of management of the pavilion until after that meeting.

9. CLICK 2 CYCLE

The current shelter will be removed by the end of January to allow Power Networks access to their pole. Railings should be fixed as part of this removal. No agreement has been reached on a more appropriate site for the shelter. C2C to come back to the Council with a new proposal. Income for the 2019 season should now have been transferred to the Council Bank Account.

10. PARISH PLAY EQUIPMENT & RISK ASSESMENT

The Play Equipment Inspection Company are due to complete an annual inspection of all the equipment on the recreation ground and seawall in February, Committee members agreed to await the inspection report to decide if quarterly checks are required.

11. REVIEW OF PARISH COUNCIL ASSET REGISTER

It was reported that the Asset Register is currently in the process of being updated, Committee member agreed to review the register at the next meeting once this work has been completed.

12. ANY OTHER BUSINESS

1. Need to review bench repairs & maintenance – Meeting to be arranged
2. Broken bins- Awaiting confirmation from District Council of installation date for replacement bins.
3. Request for Licence for Seafood stall - to be presented to full Council.
4. Verge parking near Tesco – how do we discourage illegal parking during peak periods? - AL to investigate.
5. High Knock Slipway – Sleeper and railings need to be replaced – confirm who to action.
6. State of Village Toilets- Cllr C Young reported plumbing issues fixed and new flooring to be laid in next few weeks.
7. Litter along Seawall – Need to look at options to improve litter picking between Mareello Basin and Slipway on slope between seawall and amusement arcade.

- 13. DATE OF NEXT MEETING** 16th March 2020 unless otherwise advised. The meeting will be held in the Parish Council Office Committee Room at 6.30pm.

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