

# BARNBY IN THE WILLOWS PARISH COUNCIL

PARISH COUNCIL MEETING 22<sup>nd</sup> JUNE 2023 at 7:00pm.

## AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Contributions from the public, District and County Councillors**
4. **Planning (HC/all)** – *review of planning requests; review of public meeting held 12<sup>th</sup> June 2023:*
  - a) 23/00963/FULM – Chestnut Lodge, Barnby Road – proposed change of use of land to form 19 caravan pitches and 1 new dwelling (resubmission) – **DECISION NEEDED by 30<sup>th</sup> June 2023.**
  - b) 23/00694/HOUSE – Olgwenver, Back Lane – garage conversion to create additional living space – **OUTCOME permission granted.**
5. **Approval of minutes** – *formal approval of the minutes from the Parish Council and Annual Parish Council meetings held on 17<sup>th</sup> May 2023; review of the minutes of the Annual Parish Meeting held on 17<sup>th</sup> May 2023 (which will be formally approved off at next year's meeting).*
6. **Matters arising from the minutes (HC/all)** – *reviewing items and updates on previous actions.*
7. **Approval of formal documents (HC/all)** – *to review and approve as being up to date*  
Financial Regulations; Standing Orders; Asset Register; GDPR and accessibility information; Equality, and Grievance & Disciplinary, procedures; Village Committee Constitution
8. **Finance (HC)**– *review and approve audit requirements; review financial issues / authorise payments*
  - a) Approval of Accounts for the year ended 31 March 2023.
  - b) Approval of the Certificate of Exemption for the year ended 31 March 2023.
  - c) Approval of the Annual Governance Statement for the year ended 31 March 2023.
  - d) Approval of the Accounting Statements for the year ended 31 March 2023.
  - e) Payments made since last meeting (May) – inc VAT:  
Employee PAYE payments made from relevant accounts  
Parish Council -  
D. Parker – fencing (village green) £26.33  
C. Speakman – memorial plaque £50.00  
Zurich Insurance £762.45  
Clerk - Printer Ink and Website subscription £35.17  
Village Hall –  
Vulcana (heater servicing) £180.00
  - f) Payments upcoming:  
ICO Subscription £35.00
  - g) **Income received** – *review income received since last meeting*  
Easter event, VAT reclaim, hall hire
  - h) **Banking update** – *review of any updates / changes proposed*
9. **Village Committee Report (GB/KS)** – *including updates on events; proposal of new member*
10. **Risk Assessments (DP)** – *review and agree on proposals*
11. **Licensing (KS)** – *finalise submission for new license*
12. **Bees (CS)** – *review of issues at the Village Hall*
13. **Land proposal (KS)** – *review options for land behind the Village Hall*
14. **Food Hygiene Certification (all)** – *review proposals for food safety*
15. **Councillor responsibilities (KS)** – *review / allocate responsibilities*
16. **Correspondence (HC)** - *overview of correspondence to be circulated*  
No correspondence requiring action – general information / circulars have been forwarded
17. **Date of the next Parish Council Meeting** – *to be agreed*

...Helen Cowlan.....Parish Clerk  
16/6/23