

SUTTON VALENCE PARISH COUNCIL

Date:	Wednesday 2 nd August at 7.00pm
Venue:	Sutton Valence Village Hall
Present:	Cllrs: Mel Flint, Lesley Flint, Eve Poulter, Sally Annereau, Nicola Alsop, Mike Gammon, Derek Eagle Parish Clerk: Emma Hull Four members of the public

Opening statement was read out by the Chairman.

The Chairman asked if anyone was recording – no recordings took place.

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

Three members of the public aired concerns regarding the speed of traffic through the parish especially near the Nurseries new development. One member of the public spoke in regards to the newly planted trees at Platinum Meadow.

1. Apologies for absence – Cllr M Dawber was noted and accepted.
2. Declaration of Lobbying –
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda Cllr Eagle item 14
 - III. Requests for Dispensation Cllr Eagle item 14
3. Minutes of the meeting held 12th July 2023 were signed and dated by the Chairman.
4. To review the following policies
 - I. Metal Detector
 - II. Training / Learning and Development

The Parish Council resolved to review the above policies
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5. KALC - noting to report
6. Training – Cllrs reported back on
 - i) Introduction to Planning for Local Councils 25th July
 - ii) Dynamic Cllr 27th July

Action: Clerk to request training material from KALC
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7. The following consultations were circulated

- i) Kent and Medway Partnership Domestic Abuse Strategy 2024-2029
- ii) Kent Community Warden Service Review
- iii) KCC Family Hub Services
- iv) KCC Budget consultation for 2024/25
- v) MBC Dog Control Public Space Protection Order

Action: Clerk to send in Parish response to item 7iii) and v) and to carry forward the remaining consultations to the next meeting.

8. To consider

- i) Neighbourhood Planning Support Programme grant

Action: Clerk to look into applying for a grant

9. Neighbourhood Plan to discuss the possibility of revising or not

The Parish Council unanimously resolved to revisit the Neighbourhood Plan

10. To consider Hosting Services

The Parish Council resolved cPanel Economy at £57.46 for the year and for the Clerk to ask external IT Support to help with the migration of data

11. Planning – no planning applications received.

12. Finance

- I. Signatories on Unity and Nationwide –

Action: Clerk to send off paperwork to Unity

- II. Authorisation of payments

- III. Bank balances

Unity 100,360.18

Nationwide 83,889.30

- IV. Income – none

- V. Expenditure

- i. Ratified at this meeting

E Hull	1658.82	Salary
TSOHOST	143.86	cPanel Hosting
JCB Mechanical Services	79.50	Maintenance to public toilet
J Burnett	76.00	Assist Clerk
KALC	60.00	Dynamic Cllr MG
KALC	60.00	Dynamic Cllr MD
KALC	60.00	Dynamic Cllr NA
KALC	60.00	Dynamic Cllr SA
KALC	420.00	Introduction to Planning 7 attendees
HMRC	522.05	PAYE

ii Agreed at this meeting

C Bruce	271.25	Cleaning
SVVH	1,090.95	Room rent & main hall
E Bird	50.00	Allotment deposit refund
E Walker	50.00	Allotment deposit refund
E Hull	11.51	Sundries
Dignet	41.37	Copy Charges
Prine One Maintenance	6,479.57	18 of 50 LED lanterns completed (CIL Money to be used)
Prime One Maintenance	2,081.52	Yearly Street Light maintenance

VI. Bank reconciliation

13. Recreation and Open Spaces

I. War Memorial Play Area and Field

- i. Weekly Play area Inspections -
- ii. Yearly Play area inspection
- iii. Football pitch agreement

The parish Council resolved to approve the football agreement

II. Pavilion – i. To consider the future of the pavilion / no pavilion

Action: Clerk to contact demolition companies

III. Harbour Play area and field

- i. Weekly Play area inspections – gate not closing properly.

Action: Clerk to arrange repair

- ii. Yearly Play area inspection

III. Open Spaces

- i. Extension of Conservation – consultation underway
- ii. Tree Survey – ongoing
- iii. Platinum Meadow

Action: Clerk to arrange a meeting with J Wilderspin from MBC on site

Meeting to be closed to members of the public and press

14 i. SV Post Office

The Parish Council unanimously resolved to go with Option 5

ii. Fields in Trust

Action: Clerk to make enquiries regarding a temporary change request

15. Roads and Transport

I. Roads

- i. Southeast Water works in Upper Street Lees – Cllrs Annereau and Cllr Eagle to attend meeting on 8th August
- ii. To consider bollards at Southway's
- iii. 20 is plenty

Action: To carry forward ii and iii to next meeting

IV. Road closure for Remembrance Service

Action: Clerk to complete paperwork

II. Public Transport

16. Allotment

17. Parish Online

i. location of parish trees to be added

Action: To carry forward to next meeting

18. Police

19. Village Hall – to consider reviewing PC representative

Action: To carry forward to next meeting

20. Agenda items for next meeting

SV Conservation Area Consultation end date 24/09/23

Neighbourhood Plan Working Group

To consider speed watch training

To consider revising HIP highways Improvement Plan

21. Date of next meeting 13th September

Meeting closed 21.55

Acronyms

NALC – National Association of Local Councils

MBC – Maidstone Borough Council

ACRK – Action with communities in Rural Kent

CPRE – Campaign to Protect Rural England

NP – Neighbourhood Plan

HIP – Highways Improvement Plan

JPG – Joint Parishes Group

KALC – Kent Association of Local Councils

SLCC – Society of Local Council Clerks

PPF – Police/Parish Forum

PEG – parish Enhancement Group

LLV – Landscape of Local Value

PSS – Parish Service Scheme

PIP – Parish improvement plan