

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority:

Marsh Gibbon Parish Council

County area (local councils and parish meetings only):

Buckinghamshire Council

Financial year ending 31 March 2021

Prepared by (Name and Role):

Carole Jackman, Clerk and RFO

Date:

11/04/2021

	£	£
Balance per bank statements as at 31/3/21:		
Community Account	20,135.3	
Earmarked Reserve	26,722.7	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		46,858.02
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
103074	(300.00)	
103076	(5.40)	
103078	(105.00)	
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-410.40
Add: any un-banked cash as at 31/3/21		
	-	
		0.00
Net balances as at 31/3/21 (Box 8)		<u><u>46,447.62</u></u>