

# SUTTON VALENCE PARISH COUNCIL



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*From the Clerk:*

Mrs Emma Hull  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held at the Village Hall on Wednesday December 14<sup>th</sup>, 2022 at 7:00pm when the following business is proposed to be transacted:

Opening Statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

Presentation - Update on Cloverdown House, Sutton Valence Care Village

1. Apologies for absence
2. Declaration of Lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the agenda
  - III. Requests for Dispensation
3. Cllr Co-option Vacancy
4. Minutes of the meeting held 9<sup>th</sup> & 17<sup>th</sup> November 2022 to be agreed and signed
5. Matters Arising from the Minutes not covered under other headings
6. KALC/NALC
7. Kent Resilience Forum
  - i) Emergency Planning
9. Consultations
  - I. MBC Changes to Air Quality Action Plan – Closes 29<sup>th</sup> January 2023
  - II. MBC Community Governance Review – Closes 29<sup>th</sup> January 2023
  - III. Boundary Reviews
    - i) Parliamentary
    - ii) Parish
10. To Consider
  - i) Warm Hubs
  - ii) KCC Community Transport grant scheme
  - iii) MBC Community Resilience Fund
  - iv) Shared Prosperity Fund
  - v) Parish Services scheme
11. To consider Grant Funding Requests
  - i) Three Suttons Helpline
  - ii) Sutton Valence & District Branch RBL 100<sup>th</sup> Anniversary Event
12. Training
  - I. MBC Planning Training - Permitted Development Rights
  - II. Parish online
  - III. KALC - The Dynamic Cllr

13. Working Group updates
  - I. Climate Change
  - II. Platinum Meadow
  - III. Allotment
14. Planning: recommendation to be made on:  
22/505301/FULL 1 Warmlake Orchard Sutton Valence Kent ME17 3TU  
Erection of a proposed rear two storey annex extension.
15. Finance
  - I. Signatories on Unity and Nationwide
  - II. Authorisation of payments
  - III. Bank balances
  - IV. Income
  - V. Expenditure
  - VI. Bank reconciliation
  - VII. Performance against budget
  - VIII. 2022/23 Budget including projects
16. Recreation and Open Spaces
  - I. War Memorial Play Area and Field
    - i. Weekly inspections
    - ii. Annual Play area inspection
  - II. Pavilion
    - i. Sale of the pavilion
    - ii. Litter
    - iii. Car park
      - i)Permit parking
  - III. Harbour Play area and field
    - i. Weekly inspections
    - ii. Annual Play area inspection
  - VII. Open Spaces
    - i. Extension of Conservation Area
    - ii. Platinum Meadow
      - i. MBC tree initiative
      - ii. Green Canopy
    - iii. Tree Survey
    - iv. Notice Boards
    - v. Dog Fowling
17. Roads and Transport
  - i. Roads
  - ii. Fire hydrant initiative project – ongoing
  - iii. Public transport
18. Newsletter
  - i. reports to be added
  - ii. storage and retention
19. Police
20. Village Hall
21. Agenda items for next meeting
22. Date of next meeting: 11/1/23

Emma Hull – Clerk to the Council 6/12/22

