



MINUTES OF CAYTHORPE PARISH COUNCIL MEETING

Held in the Village Hall on Monday 17th April at 7.30 PM.

Present: Cllrs King, Duff, and Cons

In Attendance: District and County Councillor Roger Jackson

Public Participation

There were no members of public present.

001/23 To receive and accept apologies.

Apologies were received and accepted from Cllr Ravenscroft, Newbury and Bebbington and the Clerk, Lisa-Jayne Campbell.

002/23 To receive and note declarations of interest.

There were no Declarations of Interest.

003/23 To accept the Minutes from the last meeting.

The Minutes from the meeting held on 6th March 2023 were approved as a true record.

004/23 Matters arising

- a. Website update: Clerk to confirm the current situation, including when we have paid up until with the current provider
- b. The Clerk has registered the PC with ICO – Deferred.

005/23 Time allocated for District Councillor Roger Jackson

Cllr Jackson reported that negotiations are still ongoing regarding the provision of increased car parking at Lowdham Station. Councillors raised issues regarding speeding traffic and poor road surfaces (both minuted elsewhere in the minutes).

006/23 Flood Warden

Nothing to report

007/23 Neighbourhood Watch Reports

Nothing to report

008/23 To discuss and agree on Village Hall matters.

Councillors discussed an exploratory request from the Village Hall Committee regarding funding for the 2023 village show, and agreed that while it had been entirely appropriate to grant money left over from the 'covid fund' for the first post-pandemic show, the village show is historically the village hall's main fund raising event of the year and routine funding of this or other village hall expenses would not be an appropriate use of the Parish Council's precepted funds. However, councillors agreed that a grant may be available for a specific expense which is expected to significantly increase the fundraising potential of the show, or other event.

009/23 Village maintenance and Highways

- a. **To agree location of the Sherwood Oak whip**

Councillors recognised the requirement to plant the Sherwood Oak whip. As the Parish Council does not own land within the village, this would have to be planted on Village Hall land or in the roadside verges. It was suggested that an appropriate place might be in the grassy clearing behind the 'gateway' to the village as you enter from Lowdham. Clerk to confirm possession of the whip, and the feasibility of planting at that site.

b. To discuss concerns of speeding traffic through the village

Councillors discussed the issue of regular evening traffic passing through the village at extremely high speeds, noting the serious concerns of villagers expressed in communications with councillors and in discussions on the village Facebook group. Councillors discussed the issues with Cllr Jackson who agreed to raise it with NCC, confirmed that the police should be invited to the Annual Parish Meeting to discuss with villagers, and noted that all villagers are encouraged to report each occurrence to the police on 101 or the online reporting facility in order to encourage some action to be taken.

Councillors had been alerted to the extremely poor state of the road between Huggly House and Brackenhill. Cllr Jackson agreed to raise this again with NCC, and the clerk will also formally report it again.

010/23 To receive monthly defibrillator report.

Cllr King confirmed that the defib is in working order.

011/23 To discuss and agree action for outdoor activity area.

ongoing

012/23 Planning

None received.

013/23 Finances

- a. To approve Payments and note receipts – payments totalling £638.24
- b. Approve the Bank reconciliation – Deferred due to the Clerk being absent due to illness.
- c. To sign off the 2023-24 Budget – The 23/24 budget requires £500 adding for rent for the village hall, making the total budget £4747. Once this addition is actioned, councillors are happy to agree and sign off the budget. All councillors present agreed that this could be confirmed remotely following sight of the finalised budget
- e. To sign off Year End figures – Deferred.
- f. To sign off Annual Exemption Certificate – Deferred.

014/23 To agree action re the King's Coronation

The village hall committee are organising a village street party style picnic. The Parish Council have agreed a grant of £200 towards toast and memorabilia for the village children.

015/23 To agree noticeboard design and location

Deferred.

016/23 Correspondence received.

All correspondence was circulated electronically; matters raised (speeding traffic and the poor state of the road) were discussed at the meeting.

017/23 Any Other Business

none

018/23 Date of next meeting

The date of the next meeting (the Annual Meeting of the Parish Council) is 22nd May 2023 at approximately 8pm following the Annual Parish Meeting at 6.30pm.

019/23 There being no further business, the Chairman closed the meeting at 8.30pm