



MINUTES OF CAYTHORPE PARISH COUNCIL MEETING
Held virtually via Zoom on Monday 22nd February 2021 at 6.30 PM

Present: Cllrs Boon, Cons (Chair), Duff, King and Parry

In Attendance: District County Cllr. Roger Jackson (RJ) and LJ Campbell (Clerk)

1. To receive and accept apologies

Apologies were received and accepted from Cllr Andrew Ravenscroft

2. Declarations of interest

There were no Declarations of Interest

3. Acceptance of the Minutes from the last meeting

The Minutes from the meeting held on Thursday 14th January 2021 were approved as a true record and will be signed by the Chair.

4. Public Participation

There were no members of public present

5. Time allocated for District Councillor Roger Jackson

Cllr Jackson reported that the government has allocated £8.2M to Notts County Council towards road maintenance. Cllr Jackson informed the PC that he is in talks with Network Rail about the carpark at Lowdham train station; ongoing.

6. Flood Warden Report

The Clerk had erroneously left flood warden, Simon Harbidge, off the circulation list so he was not in attendance to provide a report. Cllr Duff reported that, during the recent flood, the flood wardens were very efficient in closing and managing the road and applauded Simon and his team for a job well done.

The PC requested the Clerk to convey their support to Hoveringham Parish Council for sympathetic barriers along the trent.

7. Neighbourhood Watch report

There was no report.

8. Communications

It was agreed to communicate to the village that there is a new Clerk in situ and to publish her contact details. Thanks were expressed to the outgoing Clerk.

9. Covid 19 update

Legislation which allows PC's to meet virtually ends on 6th May 2021 and from then all meetings will be held in person. Cllr Con explained the children's project 'Be Kind' and suggested donating the £25 remaining from the sale of masks; all agreed.

10. Update on landscaping around Lowdham railway station

The Clerk was requested to write to them and ask them to complete all works before the spring growth; this should be diarised to be done annually.

11. Village maintenance and Highways

The pot holes on Station Road have been marked out and awaiting repair.

12. Speeding

12.1 Quotes for interactive speeding sign: The Clerk was requested to contact VIA to identify options and costs and to get written confirmation for the purpose of applying for a grant.

13. Planning

13.1 Applications : 21/00342/HOUSE Erection of brick wall and wooden gate – SUPPORTED

13.2 Decisions: 20/02377/FUL Briar Cottage - PERMITTED

14. Finances

14.1 Payments and Receipts: There were none to report

14.2 Bank Reconciliation: Due to the problems with the handover of the account, no bank statement was available to reconcile the accounts.

The Clerk was instructed to set up a Unity Trust Bank account as a matter of urgency.

15. 2021 Meeting dates

Councillors approved the meeting dates; Clerk to post on the website as follows:

19th April

24th May

28th June

26th July

27th September

8th November

16. Correspondence received

All correspondence received was circulated electronically.

17. Additional communication required as an outcome of the meeting

There was no further communication required.

18. Close

The Chairman closed the meeting at 19h40.