



MINUTES OF CAYTHORPE PARISH COUNCIL MEETING
Held in the Village Hall on Monday 28th June 2021 at 6.30 PM.

Present: Cllrs Boon, Cons (Chair), Duff and Ravenscroft.

In Attendance: LJ Campbell (Clerk)

In the absence of the Chairman, Cllr Duff chaired the meeting.

Public Participation

There were no members of public present.

21/001 To receive and accept apologies.

Apologies were received and accepted from Cllr King and Cllr Cons would be late

21/002 To receive and note declarations of interest.

There were no Declarations of Interest.

21/003 To accept the Minutes from the last meeting.

The Minutes from the meeting held on Thursday 6th May 2021 were approved as a true record and signed by the Chair.

21/004 Clerk's report

The Clerk reported that Unity Trust Bank was unable to switch the account over as the same Contact had to be on both accounts, so it was suggested that the PC write a cheque to transfer the balance of monies from Yorkshire Bank to UTB.

21/005 Time allocated for District Councillor Roger Jackson

Cllr Jackson informed the PC that he would be late and the meeting ended before he arrived.

21/006 Flood Warden and Neighbourhood Watch reports.

Simon emailed the Clerk to say that there was nothing new to report.

21/007 Village maintenance and Highways

There are some dead trees outside Manor House which need to be removed and replaced – they belong to highways and as they have died, they have promised to replace them – Clerk to contact Highways.

21/007a Speeding Vehicles: It was noted that the Car Festival visitors were very respectful whilst driving through the village; Clerk to write to the organisers and thank them for their assistance – Capri Club and RS Owners Club. Hoveringham are having a meeting with the police and Caythorpe will attend – to organise end July.

21/007b Update on landscaping around Lowdham railway station

Nothing has been done to date. Cllr Ravenscroft has written to Lowdham Parish Council and is waiting for a response.

21/007c Roads and verges around Brackenhill

It was noted that VIAEM have cut the verges at Brackenhill but nothing else has been done – ongoing.. The roads are still bad making it a concern for the cyclists using the roads and the hazards it presents.

(Julia arrived at 19h09)

21/008 Planning

Applications: 21/01137/HOUSE, Holly House, single storey extensions - SUPPORTED

Decisions: 21/00843/HOUSE, The White House: Permitted. 21/00252/HOUSE, Caythorpe Lodge: Permitted

21/009 Finances

21/009a Payments and Receipts: Four payments totalling £1048.37 were approved for payment.

21/009b Bank Reconciliation: Due to the problems with the handover of the account, no bank statement was available to reconcile the accounts.

21/009c Sign off the Exemption Certificate for 2020-2021: The Exemption Certificate was signed by the Chairman.

21/009d A small spend was approved to purchase sweets to fill the VE Day cups.

21/010 Correspondence received.

The Clerk informed the PC that she had received an email from a Parishioner thanking the PC for the daffodil's that were left for them at Hawthorn House. All other correspondence received was circulated electronically.

21/011 Any Other Business

There was no further business.

21/012 Next Meeting & Close

The next meeting will be held on Monday 26th July 2021 at 6.30pm in the Village Hall.

There being no further business, the Chairman closed the meeting at 19h55