



**The meeting of Egerton Parish Council was held on Tuesday 7<sup>th</sup> May 2024  
7pm Committee Room, Millennium Hall, Egerton**

**Present**

**Cllrs: John Lawton, Peter Rawlinson, Jeff Hopkins, Pat Parr, Claire Foinette, Richard Wall, Simon Palmer, John Harper, Susan Stone**

**Borough Councillor:** Kayleigh Brunger-Randall

Five members of the public were present.

John Lawton, as outgoing chairman, presided at the opening of the meeting to enable the election of officers.

**1) Election of Officers and Representatives**

**The position of EPC Chair**

**It was proposed to re-elect Cllr John Lawton as chair of EPC.**

**Proposed:** Cllr Claire Foinette. **Seconded:** Cllr Peter Rawlinson. **All in agreement.**

Cllr John Lawton accepted the position as Chair of Egerton Parish Council.

**The position of Vice-chairman**

**It was proposed to re-elect Cllr Peter Rawlinson as vice-chair of EPC.**

**Proposed:** Chair John Lawton. **Seconded:** Cllr Jeff Hopkins. **All in agreement.**

Cllr Peter Rawlinson accepted the position as Vice-Chair of Egerton Parish Council.

**EPC Sub-Committees**

Cllr Susan Stone volunteered to take on the duties for highways and Cllr John Harper, to take on the duties of liaison with the Post Office.

Chair John Lawton proposed that all existing sub-committee positions roll forwards into a new term (see Appendix iii) with new Cllrs filling vacancies and taking up duties as noted.

It was agreed that a decision on the membership of the EPC Housing and Development Committee would be deferred to the next meeting.

**Proposed:** Chair John Lawton. **Seconded:** Vice-Chair Peter Rawlinson. **All in agreement.**

**2) Apologies:** County Councillor Charlie Simkins.

**3) Declarations of Interest**

**Cllr Pat Parr:** Neighbour to the Orchard Nurseries site proposed for development.

**Cllr Simon Palmer:** Neighbour to the Orchard Nurseries site proposed for development.

**Cllr John Harper:** Neighbour to the Orchard Nurseries site proposed for development.

**4) Minutes of the Previous Meeting – 2<sup>nd</sup> April 2024**

The minutes were approved and signed as a true record of the proceedings.

**Proposed:** Cllr Jeff Hopkins. **Seconded:** Cllr Pat Parr. **All in agreement.** Vice-Chair Peter Rawlinson abstained as he was not present at the March meeting.

**5) Matters Arising from 2<sup>nd</sup> April 2024 (not covered by the agenda below)**

- New EPC Co-opted Cllrs Susan Stone and John Harper were welcomed.
- Parish Assembly 17 April. The Clerk reported 81 attendees. Positive feedback has been received by Cllrs. It was noted more time will be needed at the next Parish Assembly to allow attendees time to visit all clubs and societies present.

**Action:** The Clerk to load the presentation onto the EPC website.



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- **Works at the Sewerage Treatment plant.** Southeast water has undertaken preliminary work to reconnect the fresh water pipes into the plant and dislodged the mains sewer. EPC is in contact with Southern Water to oversee repair and the refilling of the trench.
- **Ashford Local Plan2041** – call for sites.  
**Action:** Clerk to check timelines for key dates. This will trigger meeting dates and the formation of a working group.
- **Litter volumes.** Cllrs reported that a good number of residents undertake frequent litter picks voluntarily and that litter volumes are low as a result. Chair John Lawton thanked all villagers who kindly litter pick on their walks and organise special litter picking trips to keep the village and verges so clean and tidy.
- **Egerton Village Store.** It was agreed that the opening celebrations on The Glebe had been wonderful, and it was tremendous to see a shop back in the village serving the community. The Clerk has already written to all concerned to thank them.
- **Village Beacon.** Cllrs went outside onto the recreation area to agree the location of the new permanent beacon. It was proposed to install it adjacent to the cricket steps, away from utility and service pipes.  
**Proposed:** Vice-chair Peter Rawlinson. **Seconded:** Cllr Claire Foinette. **All in agreement.**
- **ABC Debate not Hate Campaign.** ABC has advised that it takes an average 8 hours of internal time at ABC to review a Code of Conduct Complaint and costs each ABC taxpayer an average of 4k per complaint. ABC has budgeted £500,000 in the coming financial year to deal with the increase in these complaints.

### 6) **Chairman to close the meeting for public discussion.**

**Meeting closed at 7.38pm**

**Meeting re-opened at 8.11pm**

Chair John Lawton thanked organisers of the Save our Heathlands campaign for their update on the proposed development of 5,000 homes by Maidstone Borough Council across Lenham Heath, adjacent to Egerton.

### 7) **Footpaths Report 168 (See Appendix 1)**

**Action:** Cllr Pat Parr will query why the footpath across the Canham Homes development remains closed to users.

### 8) **Highways Report number 12 – see Appendix 2**

The re-instatement and repair of the verges on New Road by Canham Homes following extensive works by utility companies has not been completed and drainage/flooding has worsened due to all of the mud.

**Action:** Cllr Susan Stone to follow up.

### 9) **Planning and Development**

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider, details of which may be accessed online at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/).*

<b>Case Reference:</b>	<b>PA/2024/0537</b>
<b>Location</b>	Mundy Bois House, Mundy Bois Road TN27 9EU



<b>Proposal</b>	Change of door materials and door frames to four single external doors from black timber to black aluminium on the barn which falls within the curtilage of a listed building.
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**EPC view:** The doors are not on a listed building but within the curtilage of a listed building. The doors are the same size and design as the existing wooden doors and, as they are on a rear elevation, cannot be viewed from the road.

**Proposal:** Support.

**Proposed:** Cllr Richard Wall. **Seconded:** Cllr Susan Stone. **All in agreement.**

<b>Case Reference:</b>	<b>PA/2024/0642</b>
<b>Location</b>	Willow Cottage, Forstal Road, TN27 9EH
<b>Proposal</b>	Conversion of an existing stable block into a single dwelling to include access, three parking spaces and garden area.

**EPC view:** this re-worked and resubmitted application has 18 comments of support from villagers, is sustainable and re-purposes an existing building so there will be no change to the existing landscape. This revised second application has a reduced footprint.

**Proposal:** Support.

**Proposed:** Cllr Richard Wall. **Seconded:** Vice-Chair Peter Rawlinson. **All in agreement.**

Other Egerton Planning and Development updates:

- An update on the Application for Listed Building consent at The George public house is being followed up by Borough Cllr Kayleigh Brunger-Randall.
- The application for outline planning permission for land known as Orchard Nurseries is held up by KCC highways as they continue to deliberate sight lines.

**Action:** County Cllr Charlie Simkins to be advised of the situation.

- **Lenham Heath Development of 5,000 homes.** A full update was given by campaign representatives within the earlier Public Session.

### 10) Annual Playground Inspection Report

Cllr Claire Foinette advised that the small roof on the climbing frame had developed a large hole and been removed for replacement; the rubberised ground matting around the swings needs attention at the edges; the future of the skatepark requires review.

### 11) Village-wide D-Day 80<sup>th</sup> Anniversary Celebrations

On 6th June Egerton Film Society will show 6.6.44 and the WWII movie made by the village and serve a fish and chip supper. This will be followed at 9.15 by the lighting of the new beacon. On Saturday 8th June there will be a dance with a ration book supper from 7pm. At 10am on Sunday 9<sup>th</sup> there will be a service at St James.

### 12) Correspondence and accounts

**Note:** All circulated by email in advance unless marked with a \*

ABC Code of Conduct Complaints. All. 15.04.

ABC – Coneybeare consultation. All. 25/04

ABC Leader briefing about 80<sup>th</sup> Anniversary of D-Day. All plus events subcommittee. 26/04

Kent Police – monthly newsletter. All. 2/05

Kent Highways – road closure New Road, Egerton from 7 May. All. 3/05



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KCC Highways notification of closure New Road 7 May. 2.03. All  
KALC news. All. 7.05

**Website**

March minutes

May agenda

Statement of Internal Control 2024

**Accounts**

		METHOD	£
Mowing March	Envisage	BACS	156.00
Mowing & weedkilling April	Envisage	BACS	470.40
Refresh P. Assembly	Reimburse Clerk	ABCS	68.32
Laying cable GB to steps	I J Moss	BACS	200.00
Digger and labour dig trench GB to steps	T Swift	BACS	300.00
Annual playground inspection	Safeplay	BACS	355.20
Annual subscription	KALC	BACS	557.18
Plants and soil Glebe planters	Reimburse C Foinette		38.12
Employment	HMRC and salary		1403.35
<b>Total</b>			<b>£3548.57</b>

<b>Income</b>			
VAT	HMRC		8,924.14
Release of funds held on account	Brachers		144.39
Precept	ABC		24,475.00
<b>Total</b>			<b>£33,543.53</b>

**Bank Reconciliation Balance at 30<sup>th</sup> April 2024 = £ 45,666.32 less unrepresented cheques as follows**

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**Actual balance = £45,666.32 as at 30<sup>th</sup> April 2024**

**Accounts for Egerton update magazine**

Expenditure			£
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<b>Total</b>			<b>00.00</b>

<b>Income</b>			
Advertising	Mixed		130.00
<b>Total</b>			<b>£130.00</b>

**Bank Reconciliation Balance at 30<sup>th</sup> April 2024 £5,472.55** Less un-presented cheques as follows:

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**Actual balance = £5,472.55 at 30<sup>th</sup> April 2024**

**Accounts for Village Projects**

Expenditure		Cheque No	£
<b>Total</b>			

<b>Income</b>			
Interest		BACS	13.60
<b>Total</b>			<b>£13.60</b>

**Bank Reconciliation Balance at 30<sup>th</sup> April 2024 £13,184.79** Less un-presented cheques as follows:

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**Actual balance = £13,184.79 at 30<sup>th</sup> April 2024**

**Village Projects fund**

Pre-school project	3,145.57
Esme Slater woodland	10,039.22

**Proposal to approve the accounts as presented**

**Proposed:** Cllr Pat Parr. **Seconded:** Vice-Chair Peter Rawlinson. **All in agreement.**

**Proposal to ratify the agreement noted as Item 4c at the 2 April EPC meeting to de-couple EPC from the Computer Centre and Egerton Film Society.**

**Proposed:** Chair John Lawton. **Seconded:** Vice-Chair Peter Rawlinson. **All in agreement.**

**13) Additional Items**

- **Welcome packs** – two have been delivered by Cllr Pat Parr.
- **Installation of a French Drain to the west side of the cricket field.** It was agreed as necessary and that the best time for installation would be late summer/ early October.  
**Action:** The Clerk to approach ABC about the release of an S106 payment from the Canham Homes development to pay for the installation of the drain as per the S106 agreement made.
- **Request from a villager to consider a 30mph speed limit for Greenhill Lane.**  
**Action:** Chair John Lawton will explore this with County Councillor Charlie Simkins and a potential alternative of 'Access only' signage.
- **New refuse collections.** Cllr Richard Wall advised that several Egerton residents had been very badly let down by SUEZ/ABC and not had bins emptied for some weeks.



Borough Cllr Kayleigh Brunger-Randall has been investigating the situation on behalf of Egerton and Smarden residents. She said that Suez is investing in small vehicles to access the smaller roads and been advised that the poor service will be resolved. Cllr Richard Wall thanked the Borough Councillor for all her work on behalf of residents.

**Proposal for a closed session to approve the minutes of the closed session held on 2 April 2024.**

**Proposer:** chair John Lawton. **Seconder:** Cllr Pat Parr. **All in agreement.**

**The meeting closed at 9.02pm**

#### **14) Closed session**

The minutes of the 2 April Closed session were proposed as a true record of the closed session. The minutes will be held in a Confidential File.

**Proposed:** Cllr Claire Foinette. **Seconded:** Cllr Jeff Hopkins. **All in agreement.** Vice-chair Peter Rawlinson abstained as he was not present at the 2 April meeting.

The minutes of the second item discussed in the Closed Session of 7 May and relating to the continued harassment, bullying and intimidation of public servants, will be read in a Closed session for approval at the 4 June meeting.

## **Appendix 1**

Report no. 168 of the Egerton footpaths representative for May 2024 Meeting

### **5 Outstanding Items remain from the April 2024 report.**

1 Closed Item (Item 6 below from April report)

### **0 New Items**

***The outstanding items below are listed with the KCC Reference, the date reported, the footpath number, the location, the difficulty experienced and the status of action.***

1. **PROW 210959063.** 10/09/21. AW75 at Heronsdale, Wanden Lane. Egerton resident complaint of overgrowth (brambles) and fence panel leaning towards the footpath. Status: Still Awaiting Allocation.
2. **PROW211126930.** 09/11/21. Part of AW87 to the west of the church behind the Glebeland houses where the path is quite narrow has collapsed due to badger activity. Status: Still Work Scheduled but it is accessible with matting in place until a more permanent solution is found. Status: Still In Progress.
3. **PROW211117086.** 21/11/21. AW64 Footpath opposite Egerton House on Greensand Way in a small, wooded area towards the byway up to Coach Road. Two planks missing/broken on the bridge over a small stream. Status: Still Work Added to Forward Maintenance Plan.



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4. **PROW230732955.** 28/07/23. AW96. Barhams Mill Road, before Frasers, on the right-hand side from Egerton village end. Broken stile at the entrance to the footpath from the road. Status: Still Awaiting Allocation.
5. **PROW231147996.** 27/10/23. AW92. New Road – Canham Homes Development. Builders have installed wooden steps to connect the public right of way footpath at the New Road end of the site and the new path for residents. If the wooden ones are to be permanent, they look slippery in wet weather and have no handrail. On 14/11/2023 they responded that “for safety reasons the steps will be finished with a handrail on both sides”. Status: In Progress.
6. 27<sup>th</sup> February and 2<sup>nd</sup> March 2024. AW106 The Street, next to telephone box. During a strong wind ‘storm’ two separate properties were hit with branches falling into their properties from trees from a nearby property. Conversations are ongoing re safety and how to resolve the size of the trees which stand on private properties.

New Items – none.

## Appendix 2

**Footpaths Report No 12** Report no. 12 of the Egerton Highways Representative – May 2024

Summary

<b>Closed Items</b>	<b>2</b>
<b>Open Items</b>	<b>5</b>
<b>New Items</b>	<b>4</b>

Closed Issues

Reference	Description & Status
792594	Link Hill Lane - Multiple Potholes
Logged	March 2024
Status	Works being programmed
Update	Works Completed
796562	Multiple Potholes – Iden Lane
Logged	March 2024
Status	Works being programmed
Update	Works Completed



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Outstanding Issues

<b>Reference</b>	<b>Description &amp; Status</b>
646549	Egerton House Road near The Coppice – Dip/Depression
Logged	20/07/2022
Status	Works being programmed
Update	No change
706534	Egerton House Road – Blocked Drain/Gully
Logged	March 2023
Status update	Gully scheduled to be cleaned
Update	No change
774609	Drainage & Flooding Pemples Cross/Barhams Mill Road
Logged	Jan 2024
Status	Enquiry under investigation
Update	Works being programmed





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764836	Flooding – Bedlam Lane (by Myrtle Cottages)
Logged	December 2023
Status	Enquiry under investigation
Update	No change
763231	Blocked Drain & Gully – Rock Hill Road (by North End)
Logged	December 2023
Status	Enquiry under investigation
Update	Gully Scheduled to be cleaned

### New Issues

Reference	Description & Status
804602	Iden Lane – Multiple potholes
Logged	April 2024
Status	Works being programmed
801466	Barhams Mill Road – Drainage Ditch Problems
Logged	April 2024
Status	Enquiry under investigation
60007579	Barhams Mill Road – Multiple Potholes
Logged	April 2024
Status	Works being programmed
803059	Mundy Bois Road – Pothole
Logged	April 2024
Status	Works being programmed

### **Appendix (iii)**

#### **Egerton Parish Council Committee, Sub committees, Working Groups , Liaison and Representatives**

**Egerton Parish Council (Full Council)**

Chair: John Lawton

Vice Chair: Peter Rawlinson

Claire Foinette

Jeff Hopkins

Pat Parr

Richard Wall

Simon Palmer



Susan Stone (Co-opted)  
John Harper (Co-opted)  
Sonia Young (Clerk)

**1. Finance Committee (Sub-committee)**

Peter Rawlinson  
Claire Foinette  
Simon Palmer  
Sonia Young  
John Lawton

**2. Housing and Development Group (to be reviewed at the 4 June 2024 EPC meeting)**

Richard King  
Peter Rawlinson  
Lois Tilden  
Elaine Graham  
Sonia Young  
John Lawton

**3. Emergency Plan**

Pat Parr  
Claire Foinette  
Peter Rawlinson

**4. Village Hall Management Liaison**

Pat Parr  
Claire Foinette

**5. Village Pub Liaison (Asset of Community Value)**

Simon Palmer

**6. Games Barn Management (Sub-committee)**

Claire Foinette (PC rep)  
Lois Tilden  
Kirska Lommerud-Olsen (Bookings and maintenance)  
Melanie Rawlinson (Chair)  
Kayleigh Kench  
Sonia Young

**7. Computer Centre**

Pat Parr (PC rep)

**8. Welcome Pack**

Pat Parr



### **9. Egerton Parish Council Event Committee (Sub-Committee)**

Janet Goode  
Sonia Young  
Mel Rawlinson - chair  
Simon Palmer – EPC representative  
Kate Fenwick  
Millie Allen  
Gill Harper - treasurer

### **10. Egerton Playing Fields Association**

An independent committee from the Parish Council. The EPFA manages the Playing Fields which consists of the Cricket Ground, Football Pitch and Sports Pavilion. The Playing Fields are rented from the Parish Council for a nominal sum. Two members of the Parish Council sit on the EPFA Committee as required in the constitution of the EPFA.

Jeff Hopkins (PC rep)  
Peter Rawlinson (PC rep)

### **11. Duties**

Planning matters and Reports: Richard Wall  
Welcome packs: Pat Parr  
Highway matters and Reports: Susan Stone  
Footpath matters and Reports: Pat Parr  
Risk Assessment Reports: Claire Foinette  
Maintenance Team: Simon Palmer, Peter Rawlinson  
Website Update: John Lawton and The Clerk  
Tree Warden: Graham Howland  
Glebe Mowing: Graham Howland  
Communications/ Publicity: Peter Rawlinson, Melanie Rawlinson  
Spring Clean: Richard Wall  
PO liaison: John Harper

### **12. Representatives**

KALC: Claire Foinette  
Clerk support: Lois Tilden