

# BARNBY IN THE WILLOWS PARISH COUNCIL

ANNUAL AND ORDINARY PARISH COUNCIL MEETINGS 9th May 2024  
(following straight on from Annual Parish Meeting which starts at 7pm).

## AGENDA

1. **Apologies for absence** – Cllr Powell
2. **Election of Chair and Vice-Chair**
3. **Declarations of interest** (for whole agenda)
4. **Contributions from the public, District and County Councillors**
5. **Approval of minutes** – *to approve the minutes of Annual Parish Council Meeting (held 17<sup>th</sup> May 2023) and ordinary Parish Council Meeting (held 14<sup>th</sup> March 2024).*
6. **Matters arising from the minutes** (HC/all) – *a review of actions / points previously raised*
7. **Finance** (HC) – *review and approve audit requirements; review financial issues / authorise payments*
  - a) Approval of Accounts for the year ended 31 March 2024.
  - b) Approval of the Certificate of Exemption for the year ended 31 March 2024.
  - c) Approval of the Annual Governance Statement for the year ended 31 March 2024.
  - d) Approval of the Accounting Statements for the year ended 31 March 2024.
  - e) Payments made since last meeting (March) – inc VAT:  
In addition to regular / monthly staffing, banking and website costs  
Parish Council -  
NSDC Election charges £1061.82 (already approved)  
Newsletters £141.05 (already approved)  
Litter picking equipment £49.90 (already approved)  
Village Hall –  
Water Plus £24.70  
Gas cylinders £140.00  
SSE £823.51 – to be reviewed / possible error
  - f) Payments upcoming:  
Vulcana (heater servicing) £192.00  
Insurance £779.76  
Printer ink approx. £40  
Employee PAYE payments
  - g) Income – *review income received since March's meeting*  
£35.29 – interest; £88.50 – Easter event; £80 – hires; £2382.63 – precept (first of two instalments)  
£300 – NCC Grant Funding; £475 – NCC unknown source (tbc)
  - h) Budget – *review final performance against budget for 2023-24*
- 7) **Planning** (HC) – *review of planning requests*
  - a. 24/00570/LDCE – *Caxton Farm House, Newark Lane* – LDC to confirm entire building is used for agricultural purposes. STATUS – decision required asap after meeting.
- 8) **Approval of formal documents** (HC) – summary of when next review is due
- 9) **Gravel** (BP) – *approve request to order more gravel for behind the Hall / approve works*
- 10) **PSPO and Conservation area** (HC) – *review current position and next steps*
- 11) **Village Committee Report** (GB) - *updates from last meeting(s)*
- 12) **Correspondence** – *review any urgent / important correspondence*
  - a) Newark Hospital Urgent Treatment Centre – *update on opening hours*
  - b) NSDC Planning Department – review of updates and consultations
13. **Date of the next Parish Council Meeting** – to be agreed at the meeting

...*Helen Cowlan*.....Parish Clerk

3/5/24