



## Allhallows Parish Council

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### TO ALL MEMBERS OF THE COUNCIL,

### You are hereby summoned to attend a MEETING OF ALLHALLOWS PARISH COUNCIL in the Cross Park Pavilion, Wednesday 8<sup>th</sup> January 2025 @ 6:30pm

Councillors and members of the public are reminded that discussion of confidential information (i.e. personal matters and contract tenders must not be discussed in the open meeting and at any time the council may need to exclude press and public on a temporary basis to discuss these).

### AGENDA

1. **To note apologies for absence**
2. **Declarations of Interest of any item on the agenda and notification of audio recording or filming**
3. **To receive and sign the minutes of the Parish Council meeting 11<sup>th</sup> December 2024.**
4. **Matters arising from minutes (not on Agenda)**  
***SUSPENSION OF MEETING FOR PUBLIC SESSION***  
***15 minute session: To receive questions and comments from the public (at discretion of the Chair).***  
***Matters raised may be placed on the agenda for the next or subsequent meeting(s)***
5. **Clerk's Report (not elsewhere on the agenda)** Update on issues and actions since previous meeting.
  - a) **New Pre-School/Village Hall** - Clerk and Cllr Forrest met with the new Pre-School and the new Village Hall committee to discuss issues with hall usage.
  - b) **Defibrillators Village Hall and Cross Park** – installed and registered with the 'The Circuit'. There is no 'stab kit' currently at the Village Hall.**Any other items** to report that do not appear elsewhere on the agenda.
6. **Grant Requests** for consideration – None
7. **Planning**
  - a) **Allhallows Planning Applications**  
Issues with conditions regarding colour on Cross Park and Brimp Storage Containers and request for further costs to confirm they were green.  
**MC/24/2160 Details pursuant** to condition 4 (Landscape and Tree) on planning permission MC/23/1178 - Partial demolition works if required and construction of an extension to the existing swimming pool building, new plant and equipment, landscaping and associated works. | Allhallows Holiday Park Allhallows Rochester Medway ME3 9QD APPROVED BY MEDWAY COUNCIL
  - b) **Medway Local Plan** General Report – No further progress until 2025, the Draft Local Plan will follow in **SPRING 2025**, which will identify preferred development sites. Target adoption of Local Plan is 2026. Preferred housing sites are indicated in Allhallows and on potential developer has held an initial meeting with the clerk and some parish councillors regarding their plans after Local Plan adopted.
  - c) **Allhallows Neighbourhood Plan** – Following a public meeting at the Village Hall 16/10, There needs to be consideration of progressing a plan and submission of the area to be covered to Medway Council for designation.
8. **Highways and Footpaths**
  - a) **Footpath Officers Report** – Report on Public Rights of Way and land maintenance.
  - b) **Verbal highways & footpath Issues** reports from Councillors.
9. **Local Report/Issues**
  - b) **Countryside Contract** (hedgerows/amenity land/Closed Churchyard/Recreation Ground/Shellduck Woods)
  - a) **Street Cleaning** Report/Issues – Issues at Avery Way shopping parade continue.
  - b) **Active Cemetery** Report/Issues
  - c) **General Issues** Report/Issues
10. **Cross Park Improvements (including s106)** - Update on works completed and outstanding – Issues with progress on the development of the Kingsmead site and payment of further s106 contributions, Further funding to be sought, VAT implications of s106 works planned and already carried out being investigated.
11. **Youth Club Report** (Including Brimp Youth Centre),
  - a) **Youth Club Issues** – Youth Club restarted after half-term.
  - b) **Brick Store Expansion** – Funding opportunities to be investigated
  - c) **Brimp Site Usage** – Planning Application for Storage Container approved – base required.
  - d) **DBS/E** received for Clerk and Cllr Mrs Draper. Awaiting approval for the Chair and applications completed by Lisa Newstead and Cllr Tarry.
  - e) **Scouts** Request for additional Brimp Storage Container. Siting suggested, planning approval to be sought by Scouts.
12. **Contributions from Representatives on external bodies**

- a) **KALC Medway Area** (Cllrs Morrice and Forrest)
  - b) **Rural Liaison** (Cllr Mrs Draper, substitute Cllr Forrest)
  - c) **Village Hall** (Cllr Forrest)
  - d) **Cross Park Association** (Cllr Bowley) Meeting to be arranged in January to approve Annual Accounts/Report
  - e) **Friends of All Saints Church** (Cllr Forrest)
13. **Reports from other member responsibilities**
- a) **Allotments** (Cllr Forrest)
  - b) **Recreation ground and playpark** (Cllrs Morrice & Bowley). Annual Inspection Actions
  - c) **Bourne Leisure Liaison** (Cllr Draper)
  - d) **Peninsula East Academy School Liaison** (Cllr Tarry/Forrest)  
Cross Park Nature Area for School – progress report.
  - e) **Turners Group (Allhallows Park (Kingsmead))** (Cllrs Draper, Cllr Forrest, and the Clerk)
14. **Financial**
- a) **To agree a budget** for 1/4/25 to 31/3/26 Draft Budget circulated
  - b) **To agree a Parish Precept** for 1/4/25 to 31/3/26
  - c) **Finance Monitoring Reports** to 31/12/2024.
  - d) **Receipts and Payments schedule** for note/approval as required (circulated)  
Any additional payments will be circulated (there may be further changes before the meeting where an updated version will be circulated).
- Nb. If personal details or contract quotes **need to be discussed** the Press and Public will need to be excluded  
***Exclusion of Press and Public – To discuss confidential matters.***
- 15. **Staffing Issues** Any Staff issues (including possible ‘odd job’ appointment).
  - 16. **Date of next meetings –**  
February Parish Council Meeting 12<sup>th</sup> February 2025 6:30pm, Cross Park Pavilion.
  - 17. **Future agenda items**

*Chris Fribbins*, Clerk to the Council 2<sup>nd</sup> January 2025