

ALKHAM PARISH COUNCIL

AGENDA

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on Monday 28th June 2021 at 7:00 pm in Alkham Village Hall

All meetings are open to the press and public, but numbers will be restricted following the Government and Prime Minister's Step 3 of the roadmap to the easing of COVID restrictions. All present will be asked to wear a facemask, observe a 2m distance at all times and use hand sanitiser provided on entry to the Village Hall (or on re-entry if you need leave the hall for any reason). Please do not attend if you are feeling unwell or showing symptoms of Covid-19

Covid-19

Members of the public are welcome to attend this meeting however due to social distancing rules in place for the meeting please can any member of the public wishing to attend advise the clerk by 12 noon on the day of the meeting, so seating can be arranged accordingly and the room capacity not exceeded.

clerk@alkhamparishcouncil.or.uk

PRIOR TO THE START OF THE MEETING:

Presentation of the Kent Association of Local Councils Community Award 2021

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman.
The minute book will be closed.*

1. Apologies, Declarations of Interest and Dispensations:

1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

1.2 **Declaration of Changes to the Register of Interests.**

1.3 **To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.**

1.4 **Requests for Dispensations.**

1.5 **Declarations of Lobbying.**

2. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

3. Minutes of the Parish Council Meeting:

To resolve that the minutes of the Parish Council Meeting held on 5^h May 2021 to be taken as read and confirmed as a correct record and signed by the Chairman.

4. Matters arising from the minutes (not included in other agenda items):

4.1 Chalksole Green:

4.2 Bus Timetable add to Website

4.3 BT Phone Box Ewell Minnis

5. Finance:

5.1 To note receipts of Income: Appendix 1

5.2 To authorise payments on the schedule: Appendix 1

5.3 To receive the bank reconciliation: Appendix 1

Irene Bowie Clerk to Alkham Parish Council
Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

- 5.4 To receive the AGAR for the financial year ended 31st March 2021
 - 5.4.1 Internal audit report
 - 5.4.2 Accounts to be approved and signed:
 - 5.4.3 Annual governance statement:
 - 5.4.5 Acceptance of Annual Governance and Accountability Return (AGAR)
- 6. Parish Council PO Box Address:**
- 7. Highways:**
 - 7.1 To receive the Highways Improvement Plan
 - 7.2 To receive the parish portal report:
 - 7.3 To receive an update on the New Bus Stop:
 - 7.4 To consider any other Highways matters
- 8. To receive reports from:**

8.1 Kent County Councillor	KCC Cllr Beaney
8.2 Byways	Cllr Barrier
8.3 Parish Plan	Cllr Burrows
8.4 Drainage and Flood Warden Report	Cllr Hibbert
8.5 Clerks Report	I Bowie
8.6 PCSO Report	PCSO Keehner
- 9. Planning:**
 - 9.1 To consider the following applications:
 - 9.1.1 21/00967 Land South Of Ferne Lane And East Of Warren Lane Alkham CT15 7EE
Change of use of the land for the stationing of three static homes for Gypsy / Traveller accommodation. Associated hard and soft .
 - 9.2 To table planning applications dealt with since last meeting:
 - 9.2.1 21/00916 9 Glebelands Alkham CT15 7BY
Erection of a first floor side extension APC No Objection
 - 9.2.2 21/00614 Meadows Caravan Site Alkham Valley Road Alkham CT15 7EW
Siting of 10no. additional static caravans for Gypsies and Travellers, 2no. touring caravan pitches, 1no. dayroom, creation of 24no. parking spaces (including the touring caravan car parking) hardstanding and associated infrastructure (Amended Description) APC Objection
 - 9.3 To receive an update on any outstanding planning applications and results:
 - 9.4 To receive late planning applications and other late planning matters:
- 10. Play area and Village Green**
 - 10.1 To receive the Monthly Inspection Report
 - 10.2 To receive an update re. additional bin/s and/or increased frequency of emptying:
- 11. Correspondence:**
 - 11.1 To Table Items of Late Correspondence:
 - 11.2 To Table items circulated:
 - 11.2.1 KALC Events in June...Places available!
 - 11.2.2 Letter from resident re Trees Newlyn's Meadow
 - 11.2.3 Letter from the DDC Monitoring Officer re DPI Forms to All DDC parish councils.
 - 11.2.4 KALC Event Alert Delivering Neighbourhood Plans

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Enforcement Matters

Irene Bowie

Clerk to Alkham Parish Council
clerk@alkhamparishcouncil.co.uk

22nd June 2021

Irene Bowie Clerk to Alkham Parish Council
 Pollyfield Cottage Scragged Oak Road, Detling, Kent ME14 3HD

APPENDIX 1

5.1

Alkham Parish Council Receipts of Income 2021/22

09/04/2021	Precept 2021/22	Receipt	Dover District Council	13138
01/05/2021	Interest	Receipt	HSBC Interest	0.46
01/06/2021	Interest	Receipt	HSBC Interest	0.49
				13138.95

5.2

Alkham Parish Council

Bank account Community Account

Balance per bank statement at 20/06/2021 2,102.55
Uncleared Payments

Date	Customer/Supplier	Reference	Amount	
05/05/2021	KCC Highways		-11,608.22	
TOTAL				-11,608.22
TOTAL NET BANK BALANCES AT 20/06/2021				-9,505.67
Opening_balance				2,069.94
Total receipts				
Total payments				-13,575.61
Total transfers				2,000.00
Closing balance per cash book (must equal net bank balances above)				-9,505.67

Alkham Parish Council

Bank account Business Manager

Balance per bank statement at 22/06/2021	57,864.74
TOTAL NET BANK BALANCES AT 22/06/2021	57,864.74
Opening_balance	46,725.79
Total receipts	13,138.95
Total payments	
Total transfers	-2,000.00
Closing balance per cash book (must equal net bank balances above)	57,864.74

5.3

Alkham Parish Council

Transactions for approval 28th June 2021

Date	Description	Supplier / customer	Account	Total
28/06/2021	Maintenance	Harmer and Sons Ground Maintenance	Parish Mowing/Playground Inspections	195.60
28/06/2021	Salary June 2021			
28/06/2021	PAYE Q1 2021/22	HMRC Cumbernauld	PAYE/NI	298.20
28/06/2021	AGAR 2020/21	Total Accounting Audit	Audit Fee	156.00

8.4 Alkham Drainage Work Progress Updates – June 2021

Latest work updates for submitted Alkham drainage fault reports to Kent Highways drainage department are as follows:

- 578869- Drainage emergency call out. Meggett Lane – adjacent to Thorn Cottage. Heavy rain caused back wash problems to drainage and sump run offs. Water backing up to entrance to Thorn Cottage. KCC Emergency Team attended within 2hrs of reporting. Drainage/sump cleared, and roadway area cleared of accumulated debris and mud.
 - The double culvert underground pipes, linking the Garden Centre ditch to the ditch outside the entrance to the Meadows CV site, has been reported blocked or damaged with the water causing flooding on the entrance driveway to the CV site and in the surrounding area. *Still awaiting KCC Drainage team to investigate and report.*
 - Just a reminder, please report any future overflowing sewers direct to the Environment Agency via their Incident Hotline 0800 80 70 60.
 - Now entering the time of year for thunderstorms and flash flooding. Another request to adopt a drain in your immediate area. Grating covered in debris, simply brush off to allow water to drain. If the drain is blocked report problem direct to KCC Highways and Transportation on their website, details can be found on our Alkham website. Likewise, if the road is covered by washed down flints, mud, or other debris, which constitutes a danger or safety hazard, use the same reporting method. KCC have a stated commitment to fix danger faults within 2hours, and safety hazards within 7 days.

Martin Hibbert
Flood Warden

21/06/2021