

CERNE VALLEY PARISH COUNCIL

Wayne Lewin, Clerk to the Council

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Minutes of the Meeting of the Car Park Committee
held at 11am, 04th March 2024, on site at Kettlebridge Car Park

Present:

Cllrs L. Prowse, G. Muskett, and W. Lewin

1. Apologises for absence

Cllr Paul sent apologises.

2. Declarations of pecuniary and other interests

There were no declarations made.

3. To agree the minutes of the previous meeting held on 11th September 2023

These were agreed as a true and accurate record of the meeting/

4. Chairs update

There were no matters that were not on the agenda.

5. Finance update

a. Income, expenditure, and reserves

Income £ 2240.00

Expenditure £ 1447.22

Excess £ 792.78 It was confirmed these funds would be returned to the
General Reserves

Reserve £ 2000.00

6. The Car Park (inspection, risk assessment and maintenance proposals)

It was noted that some fencing was in a poor state of repair, with protruding barbed wire.

It was agreed to ask a contractor to remove the barbed wire and reinstate the post.

There were no changes to the risk assessment.

7. The Picnic Area (inspection, risk assessment and maintenance proposals)

Cllr Muskett would make safe the protruding concrete.

The Clerk would purchase some algae remover.

A few gaps in the shrubbery were noted. It was agreed that small fencing would be a good use of any future CIL funding.

There were no changes to the risk assessment.

8. The Permissive Path (inspection, risk assessment and maintenance proposals)

Cllr Prowse confirmed that the fencing and gates were in a good condition.

It was noted that some brambles and tree roots needed cutting back.

There were no changes to the risk assessment.

9. The Wildlife Area (inspection, risk assessment and maintenance proposals)

It was confirmed that all planting had been carried out.

It was agreed to have a few over hanging branches to be removed.

It was agreed to raise the bench as it have sunk into the ground.

10. EA request for use of Car Park – June / July 24

It was agreed that the EA could use an allocated area to the top left part of the Car Park, for the rental sum of £25.00 per week.

11. EV charging point – Terms and conditions of use and monitoring

The T&Cs were agreed.

Signage would be inserted on completion of installation, as would additional solar lighting.

The area would be checked on a regular basis.

The Clerk would invoice for usage every quarter.

12. General discussion period

Cllr Muskett would 'blank out' Abbotts Tea Rooms on the map.

13. Items and date for next meeting

None at present

14. Date of next meeting

02nd September 24

Cllr Prowse

Chair

Date
