

Alkham Parish Council

Minutes of Meeting Monday 4th March 2019

7.00pm PRIOR TO THE START OF THE MAIN MEETING:

PLANNING :

1.1 To table planning applications received for consideration

1.1.1 DOV/19/01034 The Marquis, Alkham Valley Road, Alkham, CT15 7DF
Cleaning of external brickwork, formation of terraces, relocation of bin store, erection of a retaining wall, creation of an additional 19 parking spaces, and installation of a flue **APC No Objection**

1.1.2 DOV/19/01035 The Marquis, Alkham Valley Road, Alkham, CT15 7DF
Planning (Listed Buildings and Conservation Areas) Act 1990
Planning (Listed Buildings and Conservation Areas) Regulations 1990
Proposal: External works to include: Removal of paint to external elevations; Internal works to include: Insertion of ground floor fireplace, erection of glazed lobby & erection of stud partitions to ground floor; removal of existing & erection of new partitions, to form ensuites, creation of new openings. Reinstatement of concealed fireplaces. Insert flue. **APC No Objection**

1.2 To table planning applications dealt with since last meeting

1.3 To table decisions by the Planning Authority since the last meeting

1.3.1.1 DOV/18/01208 2 Fairview Cottages Alkham Valley Road Alkham CT15 7DR
Erection of two storey side extension, single storey rear extension with terrace, and side porch extension (existing side extension to be demolished) **Approved**

Main Meeting:

1. Venue:

Alkham Village Hall at 7:30pm

2. Present:

	Neil Burrows, Anthony Barrier, Ruth Marczin-Bundy,
	Den Barnard, David Beaney, Martin Hibbert,
Clerk	Irene Bowie
Members of the Public	6
District Councillor	Pauline Beresford
County Councillor	Geoff Lymer

3. Apologies and absences:

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

There were no apologies

4. To Receive Declarations of Interest and Dispensations:

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members

and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

Cllr Barnard declared an interest in item 13.4.1 and did not participate in the discussion and did not vote.

5. Minutes of the Parish Council Meeting

To consider the minutes and if in order sign as a true record

5.1 Minutes of Parish Council Meeting 7th January 2019

The minutes of the meetings were circulated to all councillors prior to the meeting for them to be reviewed. Cllr Beaney proposed that the minutes be accepted as a true account of the meeting and this was seconded by Cllr Hibbert. Resolved: Councillors agreed that minutes were an accurate record of the meeting and were signed by Cllr Burrows.

6. Matters arising from the minutes (not included in other agenda items)

6.1.1 Operation Brock Update (including possible traffic impact on Alkham Valley)
Cllr Lymer provided an update.

6.1.2 Dropped Kerbs – Short Lane

Cllr Lymer reported that whilst KCC Highways would be prepared to process this, the PC would be expected to pay for it. The cost estimate was £10,000-£12,000

6.1.3 Additional 'No HGV' Signage Lockering Lane/Alkham Valley

Cllr Lymer was progressing this matter and it would be added to the works schedule.

7. Additional Waste Bin Provision for Village Green and Woolverton Hill

It was agreed that before incurring the expenses of additional bins the Clerk would inquire if weekly emptying of the existing bins was possible. **Clerk to progress**

8. Cricket Pavilion

Clerk to write to the Cricket Club to arrange a meeting with representatives of the Parish Council to discuss options.

9. Parish Defibrillator

Cllr Hillier reported that there was no objection to the defibrillator being attached to the outside wall of the Village Hall. Clerk to progress BHF Grant funding

10 Correspondence:

10.1 To table items of late correspondence

10.2 Items circulated for information

10.2.1 NHS South Kent Coast CCG - first Engagement meeting
Wednesday 13 February, 2pm-4pm

10.2.2 NALC CEO Bulletin

10.2.3 Town and Parish Council Meeting - 25 February 2019

10.2.4 THE LORD LIEUTENANT'S CIVIC SERVICE 2019 INVITATION

10.2.5 KALC Planning Conference 15 March Lenham

10.2.6 Temporary closure of Byway ER122 to Motor Vehicle Traffic

All items noted

10.3 Items acted on

There were none

10.4 Items for discussion

10.4.1 Resident Letter re additional Bus Stop

This was discussed and it was agreed that this would not be actioned at this time.

10.4.2 Community Led Housing Update - February 2019

11 Reports:

- 11.1 Kent County Councillor Cllr Lymer gave his report Cllr Lymer
- 11.2 District Councillor Cllr Beresford gave her report Cllr Beresford
- 11.3 Byways Update Cllr Barrier
- 11.4 Parish Plan Update Cllr Barnard
Cllr Barnard reported that the final version of the questionnaire had been circulated. A meeting had been scheduled with DDC. He also reported that it is hoped a draft plan will be available by the summer. It was also reported that the Parish Plan team are seeking external funding to assist the project.
- 11.5 Drainage / Flood Wardens Report Cllr Hibbert
- 11.6 TIG update Cllr Hillier/Hibbert
It was agreed that the Chairman would write a letter to KCC Highways requesting a meeting to discuss the TAG report.
- 11.7 Thanet Transport Update Cllr Marczin-Bundy
Cllr Marczin-Bundy reported that no residents had registered to use the Community Transport Scheme.
- 11.8 Ewell Minnis Cllr Beaney
Cllr Beaney reported on the hedge cutting and requested that this was done post the 1st September

12 Public Participation and Comment

Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.

Another member of the public raised concerns regarding the volume of traffic on the Alkham Valley Road

A member of the public raised concerns that the Parish Plan had been produced in isolation and had not utilised existing published documents.

13 Finances:

- 13.1 Update of account for 2018/19 including payments received
- 13.2 Accounts paid to be ratified
- | | |
|---|---------|
| 13.2.1 Harmer and Sons Playground Inspection Jan 2019 | £ 50.00 |
| 13.2.2 Web and Base (website updates) | £ 60.00 |
| 13.2.3 Thanet Community Transport Scheme | £ 30.00 |
- 13.3 Accounts for payment
- | | |
|---|----------|
| 13.3.1 Clerk Salary February/March 2019 | £ 923.50 |
| 13.3.2 Harmer and Sons Playground Inspection Feb 2019 | £ 50.00 |
| 13.3.2 Irene Bowie Ink for Printer | £ 71.98 |
- 13.4 Payment requests to be discussed for approval and payment
- | | |
|---|----------|
| 13.4.1 Annual Churchyard grass cutting / contribution | £ 250.00 |
| 13.4.2 BT Phone box Invoice | £ 360.00 |

All payments proposed by Cllr Barnard, seconded by Cllr Marczin-Bundy. Resolved: Payments presented at this meeting to be paid and ratified.

13.4.2 Community Led Parish Plan (CLPP) Committee request for authorised expenditure

It was agreed that a maximum budget of £315 would be set for the group. However, no expenditure shall be incurred without the agreement of the full Parish Council

- 13.5 To consider Harmer and Sons Grounds Maintenance Contract April 2018-April 2021

Cllr agreed to accept and continue with the contract.

14. DDC Elections May 2019

Notices had been displayed on the website and parish noticeboards.

15. Agenda Items for next meeting

Items for discussion to be forwarded to the Chairman by 4th April

16. Dates of Future Meetings

8th April (Annual Meeting of the Parish), 13th May (Annual Meeting of the Parish Council), 1st July, 9th September, 4th November, 2nd December

There being no further business the Chairman closed the meeting at 9:40 pm

Signed: Neil Burrows

13th May 2019

Appendix A

Alkham Drainage Work Progress Updates – March 2019

Latest work updates for submitted Alkham drainage fault reports to Kent Highways drainage department are as follows:

- 376176 - Hogbrook sump – last advised that an outside contractor job has now been assigned. Area identified for temporary deposit of silt on section of car park. Area will be cordoned off and signed. Work to commence within 90 days (from 18/02/2019).
- 379509 - Wolverton Hill – three blocked drains, enquiry still under investigation. Work now being programmed.
- 385302 - Short Lane-culvert headwalls still awaiting repair and removal of old sandbags that have become a potential hazard. Area inspected and under further investigation. Work uncompleted.
- 373611 – Meggett Lane – road culvert and silt trap. Work being programmed to clear down to ditch levels following riparian work.
- 412439 – Little Everden Road – section of road 100yards west of Pimlico Boat exit regularly flooding due to old grips blocked by concrete bags. Flood water contaminated by fuel and risk of AV aquifer water supplies. Photos (provided courtesy of parishioner) and report sent direct to KCC Highways Ian Day for action.
- Updates regarding Highways riparian ownership/responsibilities for ditch along the Alkham Valley Road. Still awaiting feedback information.

- ✓ On 18/02/2019, Village Green site inspection with Annie Thurgarland, KCC Natural Flood Management, KCC surveyors and nominated Contractor. To prepare reports and work programme to construct a new swale on west side of VG to take flood water off Hogbrook Hill Road and direct into ditch end of sump. Work scheduled to take place 4-6 weeks time. Work funded by KCC Highways.
- ✓ During February, Flood Warden gave Ian Day (KCC Drainage and Structures Assistant Engineer) an inspection tour of outstanding Alkham flood and drainage fault issues.

Martin Hibbert

Flood Warden

19/02/2019