

## Baldersby and Baldersby St James Parish Council

Draft Minutes of the Ordinary Meeting of  
Baldersby and Baldersby St James Parish Council  
held on **Tuesday 15<sup>th</sup> November 2022** at 18:30 at The Mission Room, Baldersby

**Attendees:** Cllr J Hart (Chair), Cllr C Brown, Cllr V Shaw, Cllr P Whitham, County Cllr N Brown, K Pettitt (Clerk and RFO) and one member of the public.

Prior to the commencement of the meeting a minute's silence was held in honour of County Cllr Margaret Atkinson.

### **2223/040 To receive apologies and approve reasons for absence.**

Apologies were received and accepted from District Cllr S Brown and Cllr Carter.

### **2223/041 Declarations of interest**

a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests

b) To receive, consider and decide upon any applications of dispensation

In both cases none were received or declared.

### **2223/042 To confirm the minutes of the meeting held on Tuesday 30<sup>th</sup> August 2022 as a true and correct record.**

The minutes were accepted as a true and correct record and signed accordingly by the Chair.

### **2223/043 To receive reports from Ward Councillors**

County Cllr Brown reported as follows. He referred to a letter from NYCC Highways which stated that it was the responsibility of landowners to cut back overhanging trees and bushes which interfered with footpaths and roads. He would send a copy to the Clerk for distribution.

**Action County Cllr Brown**

County Cllr Brown also reported that it was taking longer than expected to complete the committee structure of the newly devolved council. It was the intention to harmonise the levels of council tax across the region. The setting up of the planning structure was intended to be completed by 31<sup>st</sup> March 2023. A decision still had to be taken on whether there would be 3 or 6 planning committees. Various parish briefings had been arranged and there were discussions taking place on whether parishes would like more delegated powers. It was agreed that Cllrs Brown and Shaw would attend the briefing remotely on 28<sup>th</sup> November on behalf of the parish council and report back.

**Action Cllrs Brown and Shaw**

A "Lets Talk Local " questionnaire had been sent out and County Cllr Brown urged people to respond. He also requested that the Clerk take up the proposed amendments to existing Weight Restriction Proposals with Area 6 at his meeting on 17<sup>th</sup> November along with the jetting of the gully at Wards Corner.

**Action: The Clerk**

**2223/044 Public Participation** A member of the public reported that there were issues with overhanging trees in Baldersby St James. The Clerk would write to the property owner involved enclosing a copy of the NYCC Highways letter.

**Action: The Clerk**

Concern was also raised about the speed of traffic at Baldersby St James, especially at school dropping off / picking up times. The Clerk would contact our PCSO to ask for speeding to be monitored at these times and Cllr Whitham would notify the school.

**Action: The Clerk / Cllr Whitham**

### 2223/045 To receive the Clerks Report

**Resolved:** The Clerk's Report was unanimously accepted.

### 2223/046 Financial Matters

a) To approve the bank reconciliation and budget comparison for November 2022.

**Resolved:** The bank balance after outstanding cheques were accounted for was £10,598.77. The comparison against budget was satisfactory. The report was approved unanimously.

b) To approve the Schedule of Payments.

**Resolved:** The following payments were approved unanimously, and the schedule authorised by two signatories to the bank account.

31.8.22	NYCC VAS Posts	VAS	£ 900.00
27.9.22	Southern Electric	Sports Pavilion	£ 7.46
29.9.22	HMRC	Salary and related costs	£ 36.00
29.9.22	Clerk's Salary September	Salary and related costs	£ 144.00
6.10.22	M Hullah	Grasscutting	£ 206.00
14.10.22	Southern Electric	Sports Pavilion	£ 65.62
25.10.22	M Hullah (MH100)	Grasscutting	£ 140.00
25.10.22	M Hullah (MH101)	Grasscutting	£ 231.00
28.10.22	HMRC	Salary and related costs	£ 36.00
28.10.22	Clerk's Salary (October)	Salary and related costs	£ 144.00
07.11.22	D C Lawson	Sports Pavilion	£ 250.00
15.11.22	Clerk's Expenses	Office expenses	£ 33.50

c) To approve the draft budget FY 23/24

A discussion took place based on the Clerk's submitted budget. It was unanimously agreed that the precept be set at £6,120, which represented a 4.9% increase on the previous year. It was noted that the parish council would have to utilise reserves to make up any expenditure above this figure, but it was recognised that this was intended to be a one-off for FY 23/24 and in recognition of the challenging economic climate.

**Resolved:** The Clerk would submit a request to HBC for £6,120.

**Action: The Clerk**

### 2223/047 Planning Matters

a) To note and agree the Planning Summary for the year.

**Resolved:** The Planning Summary was unanimously approved.

### 2223/048 Governance.

a) To adopt the Model Councillor-Officer Protocol as circulated from YLCA

**Resolved:** It was unanimously agreed to adopt the Model Council-Officer Protocol.

### 2223/049 To receive information on the following ongoing issues and decide further action where necessary:

a) To receive an update from the working group on the pavilion.

It was reported that the electrical work and roofing work had been completed and the roof had been checked after the recent heavy rainfall and had been found to be secure. Cllr Hart donated £200 towards the cost of the repairs. This was from monies he had raised from a charity event for the Sports Field. The Parish Council expressed their thanks for the donation. Cllr Hart reported that he had spoken to the owners, and they did not feel that a change of

use for the pavilion was appropriate at this moment in time. It was agreed that this item would be revisited in later in 2023.

b) To discuss the issue of speeding within the village and to update the meeting on the installation of VAS.

**Resolved:** The Parish Council unanimously confirmed the decision to order the equipment from SWARCO.

The Clerk would chase for delivery dates and Cllr Whitham would arrange for the equipment to be installed once it had been delivered. He would also ensure any errant foliage was trimmed back once the equipment had been installed.

**Action: The Clerk / Cllr Whitham**

c) To receive an update following the monthly meeting between the Clerk and NYCC Highways regarding outstanding issues raised with Area 6.

The Clerk had circulated minutes of the October meeting. The November meeting was due to take place on 17<sup>th</sup> and he would add the proposed amendments to existing Weight Restrictions, the jetting of the gully at Ward's corner and the insuring and cost of the VAS equipment to the agenda.

**Action: The Clerk**

d) To confirm the defibrillator battery has been checked.

**Resolved:** Cllr Brown confirmed that battery had been checked.

e) To receive a report on Baldersby St James School

It was reported that the school was now closed and in private ownership. It was hoped that it would be used in some kind of educational capacity in the future.

f) To update the meeting on HBC's roll out of replacement waste bins.

Cllr Hart reported that he had met with a representative of HBC on-site.

**Resolved:** It was unanimously agreed that new bin, including casing would be installed on the current site and the dog waste bin would be replaced with something similar. Regarding the dog waste bin at Baldersby St James it was agreed that this should be kept due to the increase in the number of dog walkers coming to the area from outside the parish.

**Action: The Clerk**

g) To update the meeting on the Parish Council Website

The Clerk was in contact with the designer of the current website and would report back on discussions.

**C/F**

h) To update the meeting on the proposed amendment of existing weight restrictions in the area.

This had been covered under items 43 and 49 c).

### **2223/050 Items Requested by Councillors**

a) To discuss whether the VAS equipment should be added to the Parish Council's insurance schedule.

The Clerk would contact the insurance company following his meeting with Highways.

**Action: The Clerk**

b) To discuss ivy overgrowing a wall adjacent to the A61

It was agreed to contact the householders concerned to point out their responsibilities as per the letter from highways. In further discussion it was unanimously resolved to install the Christmas lights as per usual this year.

**Action: The Clerk**

**2223/051 To confirm the date of the next meeting as 18:30 Tuesday 17<sup>th</sup> January 2023.**

The date was confirmed for the next meeting

The meeting closed at 20:23.

DRAFT