

Alkham Parish Council

SUMMONS

To All Members of the Parish Council In accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of **Alkham Parish Council on Monday 4th March 2024 at 7pm.** The meeting will be held in the Alkham Village Hall , Hogbrook Hill Lane, Alkham, Dover CT15 7QJ

Irene Bowie

Clerk to the Council

clerk@alkhamparishcouncil.org.uk

28th February 2024

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

3. Reports from external parties (if present).

Kent County Councillor David Beaney, Dover District Councillor Martin Hibbert, Community Warden Jan Henry, PC

4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on 22nd January 2024 to be taken as read, confirmed as a correct record and signed by the Chairman.

5. Planning:

5.1 To table planning applications received for consideration:

5.1.1 24/00203 Malmain Manor Slip Lane Alkham CT15 7DB

Demolition of existing & erection of new brick pier. Replacement of existing brick wall with flint and new gate

<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S99K2VFZKEM00>

5.1.2 24/00204 Malmain Manor Slip Lane Alkham CT15 7DB

Demolition of existing & erection of new brick pier. Replacement of existing brick wall with flint.

<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S99K2VFZKEN00>

5.1.3 24/00146 The Old Rectory Slip Lane Alkham CT15 7DA

Single storey rear extension (existing lean to, glazed porch, WC and part garden wall demolished). Internal works include Remove and insert new partitions, infill existing and form new internal openings on all levels. Remove fitted cupboard from first floor bed 3. Insert staircase to access 2nd floor & erect partitions to form bedroom & bathroom. External works include Replace 1no ground floor window with French doors to south west elevation. Insert 1no window and replace

2no windows to first floor northwest elevation. Insert 1no window to ground and 1no window to first floor northeast elevation. Insert 3no rooflights.

<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S8HNXFFZJSP00>

5.1.4 **24/00145 The Old Rectory Slip Lane Alkham CT15 7DA**

Erection of single storey rear extension and insertion of 3 roof lights

<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S8HNXEFZJSO00>

5.1.5 **24/00157 Horse Menage And Stables East Side Of Warren Lane Alkham**

Change of use of land to for the siting of 4 Gypsy/Travellers 4 pitches, each to include a mobile home with associated parking, erection of an ancillary building, sewage treatment plant, hardstanding and entrance gates to be relocated

<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=S8LJJEJFZJWM00>

5.2 **To Table and Validate Planning Applications dealt with since the last meeting.**

5.2.1 **24/00024 Westhill Farm Belsey Lane Ewell Minnis CT15 7DY**

Change of use from garage to holiday let (retrospective)

APC No Objection

5.3 **To table decisions by Dover District Council (DDC) since the last meeting (to be provided at the meeting)**

5.3.1 23/00270 Malmaims Manor Slip Lane Alkham Kent CT15 7DB

Fell one False Acacia (T1) the subject of Tree Preservation Order No 20 of 2023

Decision Grant Consent

5.3.2 23/00546 Land East Side Of Short Lane Alkham CT15 7BZ

Erection of 8 dwellings with associated access and landscaping

Decision Grant Planning Permission

5.4 **To Table late planning matters:**

6. Finance:

6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)

6.2 Late Payment Request/s to be discussed for approval and payment.

6.3 To note receipts of Income

6.4 To receive the bank reconciliation

6.5 To receive an update on the BT Telephone Box Ewell Minnis

6.6 To validate the appointment of Bartlett Tree Services Ltd

6.7 To consider the appointment of a Handyman.

6.8 To accept the KCC Members Grants

6.8.1 £300 towards the purchase of personal body cams for the speed watch team

6.8.2 £2000 towards new play area equipment.

6.8 To consider the purchase of personal body cams for the Speedwatch Team.

6.9 To consider the purchase of new play area equipment.

6.10 To consider Tree Trimming on the Village Green

7. To receive Reports and agree actions if appropriate.

7.1 Chairman's Report

7.2 KALC Area Meeting Alkham Parish Council Representative.

7.2.1 To receive the KALC Area Meeting Minutes 24th January 2024

7.2.2 To consider the Draft Parish Charter

7.3 Clerks Report (on matters not included in other agenda items)

7.4 Councillors Report (on matters not included in other agenda items)

7.6 Flood and Drainage Warden

7.6.1 To consider a Parish Flood Resilience Plan

7.6.2 To consider ditch reinforcement

7.7 Footpath Warden

7.8 Village Hall Management Committee.

8. To Receive feedback and agree on actions, if appropriate, from the Parish Council Drop-In Surgery held on the 3rd of February 2024

9. To receive reports and recommendations from the working groups.

- 9.1 Highways Working Group
- 9.2 Communications and Community Involvement Working Group
- 9.3 Parish Plan Evolution and Delivery Working Group
- 9.4 Green Spaces and Environment Working Group

10. To receive the Monthly Playground Inspection Report.

11. To consider the Village Fete as it pertains to the Parish Council

12. Correspondence:

- 12.1 To table items of late correspondence :
- 12.2 Items circulated.
 - 12.2.1 Press Release- Dover Conservatives call on Labour to scrap planned £2.8 million raid on Council reserves, and fund local improvements instead
 - 12.2.2 All About Alkham Facebook Page
 - 12.2.3 Letter from two junior parishioners regarding the Play Equipment
 - 12.2.4 DDC Cllr Hibbert -- Report of Sewage Discharge - Greenwich Lane - Ewell Minnis
 - 12.2.5 DDC Cllr Hibbert Ward Councillor Annual Summary Report - February 2024
 - 12.2.6 M20 Moveable Barrier - Upcoming Overnight Closures
 - 12.2.7 Sanctuary scheme for pilgrims
 - 12.2.8 Resident's Email regarding Chalksole Green and recreational use

13. Agenda Items for the next meeting:

14. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

- 14.1 Enforcement Matters.
- 14.2 Council Land Ownership
- 14.3 To consider any quotations/tenders

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012