

## Alkham Parish Council

### Minutes of Meeting Monday 2<sup>nd</sup> March 2020

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#### 7.00pm PLANNING MEETING:

- 1.1 To table planning applications received for consideration:**
- 1.1.2 20/00115 8 Glebelands Alkham CT15 7BY  
Erection of an attached garage with side steps
- 1.2 To table planning applications dealt with since last meeting:**
- 1.2.1 20/00092 Southbank Newcastle Lane Ewell Minnis CT15 7DY  
Erection of single storey side/rear extensions, porch to north east elevation and alterations to windows and doors (existing conservatory to be demolished) APC No Objection
- 1.3 To table decisions by the Planning Authority since the last meeting:**
- 1.3.1 90/01304 Land Adjacent to Wolverton Alkham Valley Road Alkham  
Use of land for the storage of 15 touring caravans DDC - Finally Disposed Of
- 1.3.2 19/00753 East of Wolverton Cottages Alkham Valley Road CT15 7DS  
Retrospective application for the formation of a vehicular access, erection of fencing and gates. DDC Refused Planning Permission
- 1.2 To table late planning applications:** There were none
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#### Main Meeting:

##### PRIOR TO THE START OF THE MAIN MEETING:

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed.*

Representations were made by members of the public regarding:

- Slip Lane
- Public Participation at meetings

#### The Chairman opened the Parish Council meeting at 7:42 pm.

Present : Councillors: N Burrows; A Barrier; D Beaney; M Hibbert; W Roberts;  
T Prince; KCC Cllr G Lymer

In Attendance: Clerk: I Bowie  
8 Members of the Public

#### PART 1

##### 1. Apologies, Declarations of Interest and Dispensations:

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.  
Apologies were received and accepted from Cllr R Marczin-Bundy  
Apologies were received from DDC Cllr J Rose, PCSO M Keehner
- 1.2 Declaration of Changes to the Register of Interests. There were none
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. There were none

1.4 Requests for Dispensations. There were none

1.5 Declarations of Lobbying There were none

**2. Consideration of items to be taken in private ( Exclusion of Public and Press):**

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

**3. Minutes of the Parish Council Meeting:**

To consider the minutes and if in order sign as a true record

**3.1 Minutes of Parish Council Meeting 6<sup>th</sup> January 2020**

The minutes of the meeting were circulated to all councillors prior to the meeting for them to be reviewed. Cllr Prince proposed that the minutes be accepted as a true account of the meeting and this was seconded by Cllr Barrier.

Resolved: Councillors agreed that minutes were an accurate record of the meeting and were signed by Cllr Burrows

**4. Matters arising from the minutes (not included in other agenda items):**

4.1 Alkham Conservation Area Clerk has requested from DDC a map of the conservation area and also a list of all TPO's.

4.2 Hire of the Village Green To be progressed.

4.3 Maintenance of the Swale/Village Green

RESOLVED that a budget of £500 would be set for annual maintenance and clearing out. It was RESOLVED that the work for 2020 would be carried out immediately.

**6. To receive the Parish Plan presentation:**

The Parish Plan presentation was received. It was AGREED that a meeting with PC Cllrs and the Parish Plan committee would be arranged to discuss the presentation and report. It was AGREED that the Parish Plan presentation would be placed on the PC website. The Chairman thanked the Parish Plan Committee on behalf of the Parish Council.

**7. Finances:**

**Appendix 1**

7.1 To ratify payments made since the last meeting: There were none

7.2 To authorise Payments listed on the schedule: It was RESOLVED to accept the payments as listed on the schedule.

7.3 To authorise late Payment requests : It was RESOLVED to increase the PC contribution for the maintenance of St. Anthony's Churchyard from £250 to £270.

7.4 Update of accounts for 2019/20, including payments received

**8. Lorry Watch: To receive an update**

The details of the members of the Lorry Watch Group to be sent to the Clerk.

**9. Correspondence:**

9.1 To table items of late correspondence

9.1.1 Kent Air Ambulance request for a donation of £250. It was RESOLVED to donate £250

9.2 Items circulated for Information

9.2.1 DDC Town and Parish Local Plan Meeting 24<sup>th</sup> March

9.2.2 PCSO Keehner Parish Surgery 11<sup>th</sup> April

9.2.3 Response from VHM re Village Hall Flood Risk

9.2.4 Invitation for Community Led Housing Event 10<sup>th</sup> March Faversham

9.2.5 Lord-Lieutenant's Civic Service 2020

9.2.6 KALC Dover Area Committee Meeting 29<sup>th</sup> January

9.3 Items acted on

9.3.1 FOI Request re KCC Response to APC Highways Improvement Plan

- 9.4 Items for Consideration:  
All correspondence was noted
- 10.** To receive reports from:
- |      |   |              |
|------|---|--------------|
| 10.1 | Kent County Councillor<br>Cllr Lymer gave his report.   | Cllr Lymer   |
| 10.2 | District Councillor   | Cllr Rose    |
| 10.3 | Byways  | Cllr Barrier |
| 10.4 | Parish Plan   | D Barnard    |
| 10.5 | Drainage and Flood Warden Report<br>Cllr Hibbert gave his report  | Cllr Hibbert |
| 10.6 | Highway Matters<br>Cllr Hibbert gave his report. It was AGREED that the PC would now progress Highways Matters via the Highways Improvement plan. | Cllr Hibbert |
| 10.7 | Ewell Minnis  | Cllr Beaney  |
| 10.8 | Chalksole Green   | Cllr Prince  |
| 10.9 | PCSO Report   | PCSO Keehner |
- 11. Parish Council Website and GDPR**  
It was RESOLVED to set up the new website via Hugo Fox
- 12. Chalksole Green – Update :**  
It was AGREED that Cllr Burrows and The Clerk would contact Harmers to arrange the clearance of the brambles.
- 13. Affordable Housing Initiative:**  
It was AGREED that Cllr Beaney would progress and report back to the PC
- 14. Ewell Minnis Bus Shelter – Update:**  
It was AGREED that Cllr Beaney would contact Cllr Lymer to discuss funding.  
It was AGREED that Cllr Beaney would review the possible land available for the location of the bus stop.
- 15. Agenda Items for the Next Meeting:**
- 16. Date of next meeting: 4<sup>th</sup> May Annual Meeting of the Parish Council**

Signed : *Neil Burrows*      24<sup>th</sup> August 2020

## Bank reconciliation

### 4<sup>th</sup> November Parish Council Meeting

Name of smaller authority: Alkham Parish Council

#### Financial year ending 31 March 2020

Prepared by (Name and Role): Irene Bowie Clerk and RFO

Date: 02/03/2020

	£	£
<b>Balance per bank statements as at 01/11/20:</b>		
Current Account		<b>5,567.69</b>
Business Manager		<b>45,808.89</b>
		<u>51,376.58</u>
<b>Net balances as at 03/02/2020</b>		<b><u>£ 51,376.58</u></b>
<b>Less payments 02/03/2020</b>		
Clerk salary Feb/March	£ 823.97	
HMRC	£ 98.28	
Clerk Expenses	£ 88.03	
St Anthony's Church	£ 188.40	
BT Ewell Minnis	£ 360.99	
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	1,640.28	£ (1,640.28)
<b>Balance all accounts</b>		<b><u>£ 49,736.30</u></b>