

**Clerk to Council: Elizabeth Martin**

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Ivy House  
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SN10 1RT

18<sup>th</sup> March 2024

**To: Members Of The Parish Council**

**Cc: Wiltshire Councillor for Pewsey Vale, PCSO for Wiltshire Police**

Dear Councillor,

You are summoned to attend the meeting of Alton Parish Council to be held at the Coronation Hall, Alton Barnes on Thursday 21<sup>st</sup> March 2024 at 7:00 p.m. for purposes of transacting business as set out in the Agenda below. Relevant documents for the meeting will be posted to the website before the meeting.

The press and public are invited to attend.

**A public participation section will precede** the main Council meeting for up to fifteen minutes, three minutes per person. No decisions or arrangements will be made on items raised in this section unless the issue is listed on this Agenda. The main Council Meeting will commence following this session.

Members of the public wishing to ask a question regarding an Agenda item are asked to submit it to the Parish Clerk by email at least 24hrs prior to the meeting to

[clerk@altonsandhoneystreet.org.uk](mailto:clerk@altonsandhoneystreet.org.uk)

If the member of the public does not use email, then the question should be mailed to the Parish Clerk at the above address. The question will be read out at the meeting and, if possible, an answer will be given at the time. If that is not possible then a written reply, either email or post, will be given after the meeting.

Yours sincerely,  
**Elizabeth Martin**  
Parish Clerk

## PUBLIC PARTICIPATION

- I. To Receive a report and a statement from the Unitary Councillor Paul Oatway.
- II. Report from Community Police Officer, PCSO
- III. To Receive Reports From Village Groups & Organisations
- IV. Comments from members of the public to be considered by the Council regarding items on the Agenda.

## AGENDA

### 1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

### 2 DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial, or pecuniary interests pertaining to the agenda.

### 3 MINUTES OF THE PREVIOUS MEETING

To Confirm as a true record the minutes of the Parish Council meeting held on 18<sup>th</sup> January 2024.

### 4 CHAIR'S ANNOUNCEMENTS

### 5 TO RECEIVE, FOR INFORMATION, THE CLERK'S REPORT

### 6 PLANNING

#### a. To Consider the following Planning Applications: -

#### [PL/2022/02389](#)

#### **Proposal:**

Acer Tree – Reduce By 2m

Conifer Tree – Reduce By 3m

Group of Trees – Reduce by 3m

#### **Site Address:**

Church Meadow, Alton Priors, Marlborough, SN8 4JX

**Application Type:** Notification Of Proposed Works To Trees In A Conservation Area

#### [PL/2022/01189](#)

#### **Proposal:**

T1 Poplar - Reduce Crown By 40%

#### **Site Address:**

Land Adjacent Coronation Hall, Alton Barnes

#### **Application Type:**

Consent Under Tree Preservation Orders

**7 FINANCE MATTERS**

- a. **To Receive For Information, Disbursements Made Since The Last Meeting**
- b. **To Consider And Approve The Schedule Of Forthcoming Payments**

**8 TO RECEIVE FOR INFORMATION, CORRESPONDENCE AND CIRCULARS RECEIVED****9 TO CONSIDER ITEMS OF MAINTENANCE**

- a. **To discuss and agree next steps for recent flooding issues in Alton**
- b. **To Receive An Update On Bakers Corner**
- c. **To Receive An Update On The Parish Steward And Discuss Priorities And Next Steps**

**10 TO REVIEW AND APPROVE MEMBERSHIP OF OUTSIDE BODIES****a. Pewsey Area Board**

Proposed venue: Great Bedwyn Village Hall, Frog Lane, Great Bedwyn, Wiltshire, SN8 3PB, 17<sup>th</sup> June 2024 18:30

**b. Local Highways and Footpath Improvement Group (LHFIG, formally, CATG)****2024-2025 Financial Year Agreed Meeting Dates:**

**Wednesday 24/04/24**

**Wednesday 24/07/24**

**Wednesday 09/10/24**

**Wednesday 05/02/25**

All will commence at 2pm and will continue for now with the on-line forma.

**11 KEY MESSAGES****12 NEXT MEETING**

To Confirm the date of the next meeting of the Council as Thursday 16<sup>st</sup> May 2024.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council. Members are reminded that if they have any personal interests of a prejudicial nature or a disclosable pecuniary interest they must not participate in any discussion or vote on the matter and must leave the room. Any member needing clarification must contact the Clerk.

Recording including filming, audio recording, taking photographs, blogging, tweeting and using other social media websites is permitted at Council meetings which are open to the public - however, anyone wishing to do so must speak to the Clerk prior to the meeting as there are rules which must be followed.

Any person who may find difficulty accessing the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.