MINUTES OF CAYTHORPE PARISH COUNCIL MEETING
Held in the Village Hall on Monday 30th May 2022 at 6.30 PM.

Present: Cllrs Cons, King, Duff, Ravenscroft and Boon.
In Attendance: LJ Campbell (Clerk) and Cllr Roger Jackson.

Public Participation
There were no members of the public present.

020/22   To receive and accept apologies.
Cllr Newman gave her apologies which were accepted by the PC.

021/22   To elect a chairman: nominated, seconded and elected Cllr Julia Cons as Chairman. The PC elected to not have a vice-Chairman.

022/22   To receive and note declarations of interest.
There were no Declarations of Interest.

023/22   To accept the Minutes from the last meeting.
The Minutes from the meeting held on 11th April 2022 were approved as a true record and signed by the Chairman.

024/22   Clerk's Report
a.   to agree cycle and circulation of documentation: it was agreed that Cllr King will put notices on the noticeboard, including approved minutes and agendas.

025/22   Time allocated for District Councillor Roger Jackson (_Arrived 19h20_**)**
NSDC Community Grant is open, there is no theme and no match funding required. The Railway car park is moving forward – ongoing. The £150 energy rebate has been paid into residents' accounts. Free school dinner vouchers are back during the holidays. RJ is now Chairman of NCC, the PC wished him well. RJ will chase Neil Clarke regarding the culvert and the roads around Brackenhill.

026/22   Flood Warden and Neighbourhood Watch report.
Ponding outside of Black Horse was reported. A flood warden report was submitted for the APOM, see Addendum One.

027/22   To decide any action regarding the Chapel of Ease
Cllr Cons has drafted a letter which the PC approved for sending: Clerk to post.

028/22   Village maintenance and Highways
Nothing new to report

029/22   Planning
a.   Applications: 22/0818/HOUSE, Moorfield Farm, detached garage/equipment store - SUPPORTED. 22/00492/HOUSE, Low Meadow, erection of garage. – is not enough information to make a decision, the materials are not explained, and it is very close to the highway and not in keeping with the village street scene as no other

front gardens have garages at the front. Imposing and not enough info in the application for the pc to judge how aesthetically pleasing it is. Demonstrate that they are building something that will look nice and classy
22/00792/HOUSE, Field Side, two-storey extension – SUPPORTED.

030/11   Finances
a.   Payments and Receipts: Payments totalling £367.67 were approved for payment.
b.   Bank Reconciliation: The PC approved the bank reconciliation which showed a balance of £11159.00
c.   Yorkshire Bank closure: ongoing

031/22   The Queen's Platinum Jubilee
The PC has been asked if they can purchase a tree as part of the Jubilee celebrations; RJ confirmed that NSDC will be giving all PC's an Oak whip from the Major Oak, however, it was agreed that something more substantial would be required – the PC agreed to cover the cost of a tree.

032/22   Correspondence received.
All correspondence has been circulated electronically to all Councillors upon receipt.

033/22   Any Other Business
It was noted that the annual car club will be meeting at Ferry Farm and the PC agreed to send them a reminder about parking etc., Cllr Boon will find that previous letter that was sent.
Cllr Boon informed the PC that he is retiring as a Councillor with immediate effect; the PC thanked him for his years of service and wished him well.

034/22   Date of next meeting
Clerk to add all meeting dates to future agendas.
The next meeting will be on 11th July 2022 at 7.30 pm in the Village Hall.

There being no further business, the Chairman closed the meeting at 19h33.

Addendum One

Flood Warden Report

Annual Parish Meeting 30th May 2022

Flood Episodes

1. There was severe, heavy rainfall during February 2022, which caused the River Trent to rise to a peak of 4.48 metres.

2. The village was affected by the closure of Hoveringham Road for three days as flood water encroached from Ferry Farm and the Fisherman's car park towards the village past Harvest Hill Lodge affecting the low-lying fields and road.

4. The Environment Agency work carried out in late Spring 2020 on the Dover Beck ensured Main Street and Caythorpe Road did not suffer any flooding or road closures during the flooding in February. No properties were affected by flood water.

Community Flood Signage Scheme

5. The Caythorpe Flood Warden (CFW) is working closely with Nottinghamshire County Council to establish a Road Closure Scheme for the village. This scheme will enable the CFW to close roads in the village without having to wait for Nottinghamshire County Council in the event of a flood episode such as the one in February 2022.

6. The scheme is currently being drafted. To gain approval the village needs to ensure the following:

i. That there is more than one flood warden in the village as the scheme does not allow for lone working. A Deputy Flood Warden is required. A potential candidate has volunteered. Full training will be provided by Nottinghamshire County Council.

ii. Suitable storage within the village for the road closure signage and cones. For example, in the village hall or Church storage area?

iii. The CFW completes successfully, the Nottinghamshire County Council Community Flood Signage Scheme training. The CFW achieved this on 7th May 2022 and has a certificate to prove it!

7. A site meeting with Nottinghamshire County Council, VIA and CFW is to be held in early June to discuss the signage scheme, the positioning of signage in a flood event and the storage site.

A612 Flood Group

8. As a result of the recent training day organised by Nottinghamshire County Council, the CFW has established contact with the Flood Wardens in Hoveringham, Lowdham, Bleasby, Woodborough, Thurgarton and Southwell. The flood wardens have set up an informal What's App group to share information and knowledge. It is not an operations group just a means of communicating with each other to let each village know what is happening during any flood events.

Ends

Simon Harbidge

Flood Warden

Caythorpe