

NORTHBOURNE PARISH COUNCIL

EXTRAORDINARY MEETING OF THE COUNCIL

MINUTES

Meeting Held on Friday 30 June 2023 at 3.30 pm

at

The Pavilion, Almonry Meadow and The Church Room, Northbourne

THESE MINUTED CONTAIN REDACTIONS AS THE PRESS AND PUBLIC WERE EXCLUDED FROM THIS MEETING AS IT CONTAINED CONTRACTURAL and LEGAL MATTERS

1. PRESENT AND APOLOGIES

Cllrs: Dan Edelman, Eileen Rowbotham, Mark Pays and Jacquie Brett

CONTRACTOR and representative of **CONTRACTORS**.

Clerk: Cathy Skinner

2. DECLARATIONS OF INTEREST:

a) Declaration of any councillor's interest in agenda items other than those registered at previous meetings. b) Declaration of Disclosable Pecuniary Interests and Other Significant Interests and Voluntary Announcements of Other Interests (other than those previously disclosed), and a reminder to think of any changes to the DPI Register held at DDC, such as a change of job or home. c) Voluntary Declaration of other non-significant interests.

3. To Discuss and Resolve the Matter of **THE CONTRACTOR** in Respect of Repairs to The Pavilion, Almonry Meadow, Northbourne.

3.1 Review of works undertaken – Councillors visited the Pavilion and saw the works recently completed by **THE CONTRACTOR**.

Meeting transferred to The Church Room for discussions.

3.2 Payment proposal for consideration:

Dan Edelman explained that the current Members of Northbourne Parish Council had not been aware of the previous chair's verbal commitments to **THE CONTRACTOR**. The Council had only approved repairs to the roof which were confirmed to **THE CONTRACTOR** by the Clerk via email. No other works were discussed by the council or written approvals given, in accordance with Finance Regulations. Northbourne Parish Council did not have sufficient funds for such work and had intended to only make the building watertight as a first step.

THE CONTRACTOR has confirmed in emails that he had been in regular contact with the previous chair throughout the work and had also been given permission to continue verbally by the ex-chair.

CONTRACTOR Invoice No. 1638 - £16725.60

less

Payment already made- £7760.40 for agreed work to the roof.

Leaving a balance to pay of £8965.20

Payment of £3000 on account immediately with the balance of £5965.20 to be paid on 1st April, 2024.

THE CONTRACTOR made it clear to the Council that he is unable to move on the above proposal and also advised the meeting that he has sought legal advice and had instructed a solicitor, a letter from who has been issued to the Parish Council, although not yet received by the Clerk.

THE CONTRACTOR and representative left the meeting at this point.

3.3 To agree next actions.

In consideration of the legal actions pending, it was agreed by all that the payment proposal could not be considered at this meeting.

A meeting with DDC's Monitoring Officer will be sought for further guidance (Action: Cllr Rowbotham) and the Parish Council's insurers informed of a possible legal action (Action: Clerk).

Meeting Closed 1930.

Cathy Skinner
Clerk