

Hinxton Parish Council: Minutes 8th July 2024

Present:

Chiara Gardner Chair

Sarah Robinson

Chris Elliott

Andy Brown

Anne Charteris-Clerk

Members of the Public: 5

	<p>Part 1 : Non confidential information.</p>
<p>2407/0 1</p>	<p>To receive and approve apologies for absence Ceri Williams, Hugh Taylor, Cllr Peter McDonald</p>
<p>2407/02</p>	<p>To receive members’ declaration of interest for items on this agenda C Elliott: Weir</p>
<p>2407/03</p>	<p>To sign and approve minutes of meeting dated 13th May 2024 Minutes were approved and signed off</p>
<p>2407/04</p>	<p>Exclusion of the Public. To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.</p>
<p>2407/05</p>	<p>Report from South Cambridgeshire District Councillor P McDonald. The report can be found in full on the website, but in brief:</p> <p>Rural Exception Site information The council is working with Cambridgeshire ACRE to provide more information to Parish Councils about providing affordable housing through the Rural Exception Site process. As part of this, Cambridgeshire ACRE are hosting a tour of local rural exception sites</p> <p>Funding for green space improvement South Cambridgeshire District Council is currently working on a green space improvement project, utilising funding from the Shared Prosperity Fund and the Rural England Prosperity Fund. The aim of the scheme is to provide a higher quality and/or more useable green space in your area. The works undertaken may include but are not limited to:</p> <ul style="list-style-type: none"> · Tree planting/hedging · Seating areas/benches · Wildlife habitat improvements · Wildflower planting · Repair work to existing structures. · Paths and resurfacing <p>Market Trader Support and Youth Engagement Programme The council is jointly organising two initiatives funded by the government’s Shared Prosperity Fund:</p> <ul style="list-style-type: none"> • 20 traders in South Cambridgeshire will be able to access advice and support to enhance their current business operations, and may be eligible to apply for £1,000, grants to help develop their business. <p>HAF Programme The Holiday Activities and Food (HAF) programme is offering funded holiday scheme places for children in Cambridgeshire this summer who are eligible for free school meals. This initiative by Cambridgeshire County Council offers primary and secondary school children in the county the chance to enjoy exciting experiences at a wide range of holiday schemes. With a focus</p>

on providing healthy meals alongside activities, the programme is ideal for children who want to stay healthy and active during the summer school holidays.

Coffee Pod Re-Cycling

This week, we've introduced coffee pod recycling at all nine of our Household Recycling Centres. The new coffee pod bins offer residents an environmentally friendly way to separately dispose of both aluminium and plastic coffee pods.

Did you know?

You can recycle a huge variety of items at our Household Recycling Centres from aerosols, batteries, and cooking oil, to mobile phones, soil and vapes.

2407/06

Updates

a. Wellcome Trust Campus Development.

The Community Forum was held as a drop-in session, this seemed to work better than a presentation. All very friendly and still seem to be trying to work with us.

ANPR cameras should be installed imminently in Hinxton, Duxford and Ickleton.

Whittlesford and Gt Chesterford are keen to have them as well.

There is approx. £300,000 in the sec 106 for Highways improvement- this is in addition to the money for the Village Hall.

Highways will look into making Hunt's Lane one way and ban HGV traffic as part of the s106 money and also look into if it's possible to make Duxford Road a quiet lane, which would make it access only.

In the original application, there was a requirement to remove Campus car park D nearest Hinxton gravel and return it to green space. They have now revisited this and are aiming to retain it to reduce impact on the village.

The Macdonald's roundabout will have traffic lights with pedestrian/cycling crossing which will improve safety. Re the modelling: this was done in 2018 and repeated in 2023. The outcome was that signalling the roundabout will increase capacity, so that by 2036 the traffic will be back at the levels it is today i.e. a major improvement in between. There will also be new lanes.

At present, cars are approx. 20-30 each way, by 2036 it is expected this will increase to more than 200 cars waiting each direction.

There are 2 groups working on this project, one with traffic lights and extra lanes, another group with different solutions. Urban and Civic have said that this doesn't make sense and both groups should be working together.

Re the new roundabout, the message was that with the new roundabout and reduced speed limits, "it will be easier to get out of the road."

Action: Chiara Gardner to contact other Chairs of local villages and also Peter McDonald so that both sides of the Council talk to each other and write an open letter to local media in the future.

b. Village Hall extension

Andy Brown is continuing talking to residents to get their views on the Village Hall extension, hopes to draft an outcome for the next PC meeting. May put leaflet through doors.

c. Wetlands Committee.

Nothing to report

d. Playground.

Following the recent safety report, Kompan were approached to quote for the work that needed to be done. The cost was much more than expected, so it was agreed that Sarah and Andy would go through this to see what were the main items that needed to be done and look for other ways to reduce the costs- other companies?

Action: Clerk to contact Kompan to try to break down some of the work quoted.

Action: SR and AB to go through the quote and check against the Rospa report as to what is urgent.

e. Strip of land behind Hall

This comes under the sec 106 agreement. May be worth getting someone from the village to take on the role of finding out what people’s views on this are? However it will be some while before anything will be done here, so it was decided to defer this to a later date. It was more important to sort out the Village Hall first.

- f. Flint wall repair- playground side.

It was agreed to ask Robert Foster to do the repair works on the wall, the quote was for £715

Action: Clerk to contact Robert Foster for work to commence.

- g. Highways.

Already covered in Wellcome Trust development section.

- h. 1. Website domain name – it was agreed to change to a gov.uk domain name, the name of the new domain: hinxton-pc.gov.uk and to continue to own the current domain.
2 Approved Registrar – it was agreed to appoint an Approved Registrar: CloudNext

Action: Clerk will proceed with this changeover.

- i. Neighbourhood Watch/ cctv cameras in the village. Deferred until next meeting.

- J. Weir- meeting to be arranged- nothing agreed so far

Action: Clerk to chase this up.

- j. Recruitment of new Councillor. There has been no interest as yet.

Action: Chair will speak with Hinxton News editors to see about advertising in there and make contact with residents to see if anyone interested.

- k. Hinxton News costs

It was agreed to continue to pay for editing the newsletter (paid for by Urban and Civic until August 2025)

Action: Clerk to contact editors to arrange the payments.

2407/07

Public participation time. 15 minutes allowed

- 1. The steps at the new Iron Bridge are becoming loose and need repairing,

Action: Clerk to contact Bidwells.

- 2. Cows and sheep getting loose- fences are in bad state of repair in certain places, However there have been occasions when the wire has been deliberately cut, if anyone sees this happening, please contact the Police or let Clerk know.

Action; Clerk to let Bidwells know.

- 3. Drainage at North End/High St. There are still problems with this. There are plans wo deal with this by Highways, Environmental Agency and Wellcome. CG has asked Urbn and Civic for their help as it is still flooding on occasions.

- 4. New cameras at level crossing-

Action: CG to find out what these are for.

- 5. Grass cutting Duxford Road. This was missed last time due to gates being closed.

Action:Clerk to ask contractor to do this asap.

2407/08

New items for discussion and correspondence.

Possible cycle path to Whittlesford – this to be taken off Agenda for the time being, revisit later.

Parking conditions to be removed. Response to be sent in.

Getting MS 365 /Storage/online tools for PC. There were 3 options being looked at- Google, Dropbox and MS305. This will be for storing and sharing documents. It was agreed to get MS305, the money saved by going with a .gov.uk domain will pay these costs.

It was proposed that a training session would be held for Councillors.

Action: CG and Clerk to follow this up.

Quiet Lanes: this has been discussed at the recent Forum meeting and Highways are looking into this

Hinxton village residential Parking. It was discussed whether to investigate getting residents parking in the village, however this may cause more problems especially for workmen/contractors. It was agreed to leave this as it at present.

2407/09

No swimming signs for the river near iron bridge: these have been purchased and will be put on the iron bridge.

2407/10

Approve new Financial Regulations policy. New regulations from NALC were circulated before the meeting. These were approved and agreed by all.

FINANCE

Bank Balances at 1st July 2024

Current A/C : 14,342.83

Business /AC : 41,326.60

Village Hall sec 106 /AC £5406.49

Total: £61,075.92

2407/11

Clerk/HMRC	salary/tax/ ink/paper /WFH expenses	confidential
1 & 1 internet	Emails & website	£99.60
Hugo Fox	Website	£71.98
Auditing Solutions	Internal Auditor	£324
Electric/Gas		£448.11
MD Landscapes	Grass cutting	£260
M Boagey	Hinxton News	£200
Starboard/Scribe	Accounting subs	£414.72
Amazon	No swimming signs-Clerk purchased	£11.78

Payments for approval- 2 months for regular payments. All payments approved and signed off.

2407/12

Payment Received		
Lloyds	Interest	£95.93
Urban and Civic	Hinxton news	£300.00

2407/13

Planning Applications Received.

2407/14

Local Planning Authority: South Cambridgeshire District Council
 Proposal: Reserved Matters Approval of access, appearance, landscaping, layout and scale of Parcel A (as defined in the approved Wellcome Genome Campus Strategic Design Guide) for the development of 83 residential units and associated and ancillary floorspace, including plant, consisting of 4,744 sqm. (GEA) mixed use floor space including a health and leisure facility (4,164 sqm. (GEA)) Use Class E, a cafe (580 sqm. (GEA)) Use Class E and ancillary floorspace including plant, courtyard garden, details of landscaping for part of the A1301 terraces, details of the continuation and eastern landing of the northern bridge, architectural marker, lighting, hard and soft landscaping works, pedestrian and cycle access, servicing access, drainage infrastructure, roof mounted solar array, associated engineering and ground remodelling works, and part discharge of Condition 17.
 Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton
 Reference: 24/02106/REM
 Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/02106/REM> *HPC Response submitted to Planning*

Local Planning Authority: South Cambridgeshire District Council
 Proposal: Submission of details required by condition 64 (Parking Strategy) of outline planning permission S/4329/18/OL
 Site address: Wellcome Trust Genome Campus Cambridge Road Hinxton
 Reference: S/4329/18/COND64

	<p>Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/S/4329/18/COND64 <i>HPC response submitted to planning</i></p> <p>Local Planning Authority: South Cambridgeshire District Council (information only) Proposal: Remove existing Holly bushes (12.5 metres) and replace them with a new dwarf Red Robin hedge or something similar Site address: 5 Duxford Road Hinxton Cambridgeshire Reference: 24/0685/TTCA Public Access link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/0685/TTCA <i>No objection</i></p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: No description was supplied by the Portal To facilitate the installation of the new sewer main it is necessary to remove 9m of hedgerow between grid references TL 49334 46709 and TL 49343 46712 (W3W: regress.sparks.moon and clumped.staples.paints). This removal will enable access along the working strip for both enabling (archaeology investigation) and main construction works. Site address: Land To The South-west And East Of Hinxton Grange Cambridge Road Hinxton Reference: 24/02447/TTHR Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/24/02447/TTHR <i>No objection</i></p>
<p>2407/15</p>	<p>Items to report for inclusion of next meeting Parish Review. <i>Action: Clerk to look at previous findings in advance</i></p>
<p>2407/16</p>	<p>Dates of next meetings Planning Meeting if required: 12th August 2024 Full Meeting: 9th September 2024 at 7.30pm</p>
<p>2407/17</p>	<p>Part II: Confidential Information Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p>

Signature *Anne Charteris* Parish Clerk 12th July 2024