



# Boyton Parish Council

[www.boytonparishcouncil.co.uk](http://www.boytonparishcouncil.co.uk)

Suzanne Cleave, parish clerk

[boytonparishclerk@outlook.com](mailto:boytonparishclerk@outlook.com)

October 1, 2024

**I hereby give notice that an Ordinary Meeting of Boyton Parish Council will be held at the Parish Church Hall, Boyton on Monday, October 7, 2024 at 7.30pm.**

Members of the public are welcome to attend. All members of the council are hereby summoned to attend, to transact the business as set out hereunder.

*S Cleave*

Suzanne Cleave, Parish Clerk

## Agenda

### 1. Councillors present

To note councillors present.

### 2. Apologies

To receive and accept apologies.

### 3. Questions from the public

On agenda items only (limited to a maximum of five minutes).

### 4. Declaration of Pecuniary Interests

To receive and note any pecuniary interests councillors may have in agenda items.

### 5. Disclosure of Interests

To receive and note any (non-pecuniary) interests councillors may have in agenda items.

### 6. Cornwall Councillor's report

To receive a report from Cllr Adam Paynter.

### 7. Minutes

To agree that the minutes of the council meeting held on September 9, 2024 are a correct and accurate record.

### 8. Matters arising / clerk's report

To receive updates on any matters arising or actions required from the meeting held on September 9, 2024, not already covered by items on the agenda – for information only.

### 9. Correspondence

To note correspondence received including CALC training dates; information about the Parish Shoot; Cornwall Council Affordable Housing newsletter; Cornwall Council Town and Parish Council newsletter.

### 10. Planning

#### 10.1 Applications:

None.

#### 10.2 Decisions:

None.

### 10.3 Notices:

None.

### 11. Financial Regulations and Standing Orders

To update the Financial Regulations and review the Standing Orders.

### 12. Planters

To discuss the ongoing upkeep of the village planters.

### 13. Grant request – Boyton Methodist Church

To consider a grant request from the Methodist Church from the Community Benefit Fund.

### 14. Budget

To discuss council requirements in preparation of draft budget.

### 15. Bus hardstanding

To receive an update from Cornwall Council.

### 16. CiLCA training for the clerk

To discuss support for the clerk to enrol on the CiLCA training.

### 17. Finance

**17.1 Bank reconciliation** – To approve and accept the bank reconciliation.

#### 17.2 Accounts

To note the bank account details (as of October 1, 2024):

Current account	£ 3,786.16
Reserve account	£ 8,117.88
<i>CIL money</i>	£ 8,660.02
Community Fund	£62,547.88

**17.3 Payments** - To approve the following payments:

Payee	Details (October)	Reference	Amount
Suzanne Cochrane	Wages including HMRC – September	BACS	As per contract
Cornwall Pension Fund	September contribution	BACS	As per contract
Suzanne Cochrane	Clerk expenses – printing and mileage	BACS	£ 26.50
HugoFox	Website monthly payment	Direct Debit	£11.99

#### 17.4 Income – to note income

CIL account interest (September)	£ TBC
Community Benefit Fund account interest (September)	£ TBC
Reserve account interest (September)	£ TBC
Cornwall Council – second half of precept	£3,500

### 18. Members' announcements

An opportunity for councillors to exchange information relevant to the parish and / or to identify items for the next agenda – for information only.

### 19. Public participation (Standing Orders suspended for this item)

An opportunity for members of the public to ask questions or to raise issues relating to the work of the council.

### 20. Date of next meeting

Monday, November 18, 2024 at 7.30pm (TBC).