
GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

Clerk: David Taylor,
c/o Thornfield, 57 Whitcliffe Lane, Ripon, North Yorkshire., HG4 2LB
Email: grantleyandsawleypc@yahoo.co.uk
Telephone: 01765 601693 (*answer machine*)

Minutes of the Regular Meeting of the Parish Council held on
Thursday 19th March 2019 at 7.30pm
Sawley Village Hall, Sawley.

(2019 – 019) **Present** were Cllr Martin Kirbitson (Chairman), Cllr Mike Lumb (Vice Chairman), Cllr Jim Wigginton, Cllr Simon Learoyd

(2019 – 020) Also present were David Taylor, Clerk, Cllr Margret Atkinson and 3 members of the public.

(2019 – 021) **Apologies** were received from Cllr John Scannell, Cllr Mark Smeeden and Cllr Trevor Kitchen.

(2019 – 022) there were no **Declarations of Interest** received and so no **Dispensations** were required.

(2019 – 023) It was **resolved** that the minutes of the meeting held on 15th January 2019, having been circulated for consideration beforehand were true and correct records apart from the fact that Cllr Wigginton had declared an interest in the matter concerning the forecourt of the Sawley Village Hall. In this regard, the Council decided to allow Cllr Wigginton to remain in the room for this item as he would be able to add to the discussion if needs be. It was decided that provided amendments were made to the draft minutes they could be signed off accordingly by the Chairman.

(2019 – 024) Cllr Margaret Atkinson **reported** that NYCC had been awarded a further £18m to be spent on road surfacing across the County and this may explain why there is a larger than usual number of road working sites. She also confirmed that some of the activity is in preparation for the UCI cycling events coming to Yorkshire.

It costs £6.5m per week to run NYCC.

Education costs are rising across the county due in part to rising SENCO and pupil expulsion numbers.

The Clerk is to write to Area 6 Highways Department to report the following problems, again:-

- a. Blocked drains in Sawley.
- b. Blocked drains on Grantley Bank between Old Hall Farm and West Lodge.
- c. The road past Old Grantley Hall in Grantley is now down to the sub base despite being first reported 18months ago.

(2019 – 025) The Clerk **reported** that:-

- a. He attended a training day for Responsible Financial Officers. It was very information and highlighted some useful information.
- b. He will produce a Budget / Spending report from now on
- c. He will produce Bank Reconciliations for the Parish Room funds.
- d. He has been in touch with Interserve, but recently has not been able to settle a date for a meeting because of the companies problems. He will continue to try to organise works in the Parish. (see below).

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- e. There are no local elections that affect the Parish Council his year.
- f. He is away on holiday between April 11th – 29th and so will be out of the office.

(2019 – 026) The Chairman, Cllr Kirbitson, reported that he had attended a site meeting with the contractor who will carry out the works to the Sawley Village Hall forecourt. The contractor's design engineers had explained the proposed measures that would carry rain water from the site. He was satisfied with the measures and so work will start on Monday 25th March. It was also noted that the works will include a silt trap which will be managed by a designated member of the village hall committee.

(2019 – 027) It was resolved that the Clerk shall contact The Community Payback Team co-ordinator and organise for the following works to be carried out:

- a. Painting the play equipment at Sawley play area.
- b. Painting the metal benches on Sawley village Green.
- c. Painting the Sawley Village pump.
- d. Painting the play equipment at Grantley play area.
- e. Painting the Grantley Village bus shelter.
- f. Painting the Low Grantley village pump.

(2019 – 028) It was resolved that the Clerk shall obtain an estimate for work to repair the wooden case on the village pump at Sawley. When this is available he shall report back to the Chairman.

(2019 – 029) The meeting heard an update on the Grantley Hall Hotel planning application for a helipad;

- a. The application appears to have been stayed pending further information from the applicants.
- b. The meeting was concerned by the position taken by HBC in that there is to be no enforcement action taken in respect of the existing helipad for which there is no planning permission and which is not in the same place as that of the present application.
- c. The Clerk is to write to HBC and ask for any and all new information to be sent to the Parish Council as it available to the Planning Department. He should also ask if HBC has had a response to the letter from HBC to the applicant dated 10th January 2019.
- d. The Clerk is to post the above letter on the Parish Council website.

(2019 – 030) the meeting considered the following reports from DTMS

- a. The routine Grantley playground inspection report
- b. The 3 monthly Grantley playground inspection report
- c. The routine Sawley playground inspection report
- d. The 3 monthly Sawley playground inspection report
- e. The DTMS task list report.

(2019 – 031) The following Correspondence was considered:

- a. Re: Connecting Leeds Briefing notes - final phase – Noted by the meeting.
- b. Individual Grant Application from Parish Room funds – Katy Statham. It was resolved to award sum of £200.00 (as requested) from the Parish Room Funds.
- c. HBC – Bulb scheme. The Clerk is to send off the request to HBC and remind them of the debacle last year when G&SPC did not receive the bulbs requested.

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(2019 – 032) Financial Matters:

- d. It was resolved to pay the accounts due for payment as listed on "Appendix A", below.
- e. A bank reconciliation for the period 15th January 2019 to 19th March 2019 was received and unanimously approved. This appears at "Appendix B", below.

(2019 – 033) The following Planning Notices were received:-

- a. Parish Council Decision Notification – 18-05201-FUL - Subdivision of light industrial/storage unit - Snow Brothers Coal Stock Yard. **Noted**
- b. Enforcement notice - Outbuilding at 5 St Michaels Mead Sawley Ripon North Yorkshire HG4 3EH. **Noted** but it was resolved that the Clerk should write and question why they allow a business to be carried on without planning permission and are they inviting a retrospective planning application from the occupier.
- c. re: Grass verges and TPO @ 5 St Michael's Mead, Sawley, Ripon - **Noted**

(2019 – 034) The following Planning Applications were considered:-

- a. Planning Application Notification 19-00612-FUL - Erection of canopy - Grantley Hall Hotel Ltd. It was **resolved** to defer this matter until Cllrs Smeeden, Scannell & Kitchen have given their views.
- b. Planning Application Notification 19-00808-FUL - Erection of a porch and carport - Theakstone Barn - Mr J Way. It was **resolved** to reply with Option "A".
- c. Planning Application Notification 19-00512-FUL - Formation of a 40mx20m outdoor horse arena - Land on Skelding Road Opposite Grantley Thwaites - Mrs I Munyard. It was **resolved** to reply with Option "C" and comment that it is noted there are no plans for lighting on the site, it is noted that the land is sloping and will require earthworks to flatten out the site and that the Council will object to any further site enlargement by sheds etc.

(2019 – 035) It was resolved that the Clerk shall request a road safety camera van to operate in both Grantley and Sawley villages.

(2019 – 036) It was resolved that the Clerk shall write to HBC and ask if they will empty the litter bins in Sawley Village.

(2019 – 037) **It was confirmed** that the next meeting would be the Annual Meeting of the Council and Annual Parish Meeting on Tuesday 21st May 2019 at 7.30pm at Sawley Village Hall. This appears at "Appendix B", below.

(2019 – 038) The meeting closed at 09.00

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

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At the Regular Meeting of the Grantley & Sawley Parish Council held on **21th May 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- a. Spawforths.
- b. YLCA – training fees.
- c. EuraAudit – Payroll Services.
- d. DTMS Group – Jan & Feb fees.
- e. Office Costs.
- f. Out of Office expenses.

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Appendix "B" – Bank reconciliation for the period 16.01.2019 to 19.03.2019

Bank Reconciliation as at 19.03.2019

NB: Not including Parish Room Funds

HSBC a/c *****16		£	2,268.44		
HSBC a/c *****08		£	12,093.78		
		£	14,362.22	£	14,362.22
Less Unpresented Cheques	SCD "1"	£		£	1,546.00
Sub Total		£		£	12,816.22

Cash Book

Bank Reconciliation as at 16.01.2019

HSBC a/c *****16		£	3,759.55		
HSBC a/c *****08		£	12,087.82		
Sub Total		£	15,847.37	£	15,847.37
Add receipts	SCD "2"	£	5.96	£	15,853.33
Subtract payments	SCD "3"	£	1,491.11	£	14,362.22

Current State

£ 12,816.22

	SCD "1"				
	Clerks Salary -Mar				
1	19	£	243.95		
2	Office expenses - Feb	£	20.86		
3	Out of Pocket expences	£	125.42		
4	Spawforths	£	900.00		
5	DTMS	£	181.44		
6	EuraAudit	£	36.00		
7	YLCA- RFO Training	£	38.33		
		£	1,546.00		

	SCD "3"				
	Clerks Salary - Jan				
1	19	£	243.95		
2	Office costs - Dec & Jan	£	50.24		
3	EuraAudit	£	36.00		
4	F&LS	£	258.00		
	Clerks Salary - Feb				
5	18	£	243.95		

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6	DTMS	£	278.40
7	DTMS	£	282.24
8	DTMS	£	45.00
9	YLCA	£	15.00
10	YLCA	£	38.33

£ 1,491.11

Appendix "C" – Schedule of Forthcoming Meetings of Grantley & Sawley Parish Council:

All meetings that are held at Sawley Village Hall are held on the 3rd Tuesday of the month unless otherwise stated

Tuesday 21st May 2019 Annual Hall	Annual Meeting of the Council and Parish Meetings at Sawley Village Hall
Tuesday 16 th July 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 17 th September 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 19 th November 2019	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 21 st January 2020	Regular Meeting at <u>Sawley</u> Village Hall
Tuesday 17 th March 2020	Regular Meeting at <u>Sawley</u> Village Hall

All meetings start at 7.30pm unless otherwise advised

Regular Meetings will be held every other month with extra Planning Meetings where necessary.

Parish Meetings will be held in succession before the **Annual Meeting of the Parish Council** on 21st May 2019 which will commence no sooner than 7.45pm.