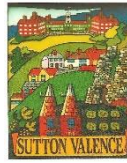


# SUTTON VALENCE PARISH COUNCIL



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*From the Clerk:*

Mrs Janet Burnett  
The Parish Office  
Sutton Valence Village Hall  
Sutton Valence  
Maidstone  
Kent ME17 3HS

Notice is hereby given of a meeting of the Parish Council to be held in the Main Hall at the Village Hall on Wednesday February 9th 2022 at 7:00pm when the following business is proposed to be transacted:

Opening statement

The Chairman to ask if anyone is recording

Submissions from Police, Community Support Warden, County or Borough Councillors

Presentation on proposed development at Haven Farm by Fernham Homes

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Charman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Sutton Valence. As this is an information session only, no action can be taken, but the Chairman may decide to refer any matters raised for further consideration.

1. Apologies for absence
2. Declaration of lobbying
  - I. Declaration of Changes to the Register of Interests
  - II. Declaration of Interest in items on the agenda
  - III. Requests for Dispensation
3. Minutes of the meeting held 13<sup>th</sup> January and 20<sup>th</sup> January 2022 to be agreed and signed
4. Boundary review
5. To consider the following policies
  - I. Lone Working Policy
  - II. Metal Detecting Policy
6. Consultations
7. Local Plan
8. Parish Council housing meeting – ACRK meeting date to be set
9. Emergency plan
10. Memorial garden
11. Electrical charging points
12. KALC
13. Newsletter
14. Training
15. Planning:
  - I. Recommendation to be made on:
    - i. 21/506642/FULL Land at Forsham House, Forsham Lane, ME17 3EW  
Erection of a care village comprising a 87no. bed care home and 13no. assisted living apartments with associated car parking and landscaping and amended access to Forsham Lane.
    - ii. 22/500231/FULL Richmond Farm New Barn Road Hawkenbury Tonbridge TN12 0EE  
Rebuild existing garage with the addition of home office within the roof space with 4no roof lights and a dormer window.

- II. The following recommendations made by the Clerk under delegated powers to be noted:
- i. 22/500144/LBC Osbourne House North Street Kent ME17 3HU  
Listed building consent for installation of 11no. panel solar PV systems to South roof  
(resubmission: 21/504823/LBC).

**The Parish Council resolved that this application be approved.**

16. Finance
  - I. To consider signatories on Unity and Nationwide banks
  - II. Bank Balances
  - III. Income
  - IV. Expenditure
  - V. Bank Reconciliation
  - VI. Performance against budget
17. Recreation and Open Spaces
  - I. War Memorial Play Area and field
    - i. Weekly and monthly inspections
    - ii. Annual Play area inspection
  - II. Pavilion  
To consider the selling of current Pavilion Building
  - III. Football
  - IV. Harbour Play Area and field
    - i. Weekly inspection
    - ii. Monthly inspection
    - iii. Annual inspection
  - V. Open Spaces
    - i. Extension of Conservation Area
    - ii. Sutton Valence Castle – letter from English Heritage
    - iii. Land at The Harbour
      - MBC tree initiative.
      - Proposed naming of the area known as “Horses field” at The Harbour to Jubilee Field
    - iv. Tree survey
18. Roads & Transport Group
  - I. Fire hydrant initiative project
  - II. Parking survey in the village.
19. Lighting  
To consider upgrading the lights in South Lane to LED
20. Allotment  
Following the allotment meeting to consider:  
Payment of the water pipe repairs in 2021  
Fees  
Not maintaining the North West boundary at Bowhalls
21. Police
22. Correspondence
23. Village Hall
24. Microsoft 365  
To consider the options and the way forward
25. Agenda items for next meeting
26. Date of next meeting

Janet Burnett – Clerk to the Council 2/2/22

